

RECORD OF PROCEEDINGS

Minutes of _____ SAYBROOK TOWNSHIP TRUSTEES _____
BARRETT BROTHERS - DAYTON, OHIO

Meeting
Form 6101

Held _____ May 10, 2022 _____

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 a.m. by Vice Chairman Norman Jepson with Trustee Robert Brobst, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Fire Chief John Jyurovat, Office Manager Lori Zebrasky, and public William Olin, Lloyd Richards, Jason Keeler, Peggy Carlo, Dan Claypool, Cody Nagle, and Tom Pope.

The following minutes reflect actions taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 05102022)

Vice Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led the meeting prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Norman Jepson.

April 26, 2022	Regular Meeting
April 29, 2022	Special Meeting

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Robert Brobst moved resolution to approve the following minutes, seconded by Norman Jepson.

April 26, 2022	Regular Meeting
April 29, 2022	Special Meeting

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Norman Jepson moved resolution to approve payroll direct deposits 281-2022 through 351-2022 and warrants 71393 through 71467, seconded by Robert Brobst.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

#4 Norman Jepson moved resolution approving Regular Purchase Orders 09-2022 through 10-2022 as per attached Purchase Order Listing report seconded by Robert Brobst.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for the Board's review and signatures.

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The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 05/06/2022.

Total All Funds:	\$ 2,443,161.25
Current Investment Accounts:	\$ <u>620,667.39</u>
Current Checking Account:	\$ 3,063,828.64

#5 Norman Jepson moved resolution to hire Ryan Callender of the Law Firm Squire Patton Boggs as bond Counsel for the fire station construction bonds at a cost of \$9,500.00.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

Loan proceeds of \$225,000.00 for the new squad were deposited last Thursday; expected delivery this week or next.

Talked with Morrison Foundation about additional funds for the new fire station, contact person will talk with the Morrison Foundation Board.

Talked with Kelly Katon and Glen Warner with the Ashtabula Foundation about possible funding for the new Fire Station.

The JEDD proceeds should be deposited soon for approximately \$25,000.00.

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting	Robert Brobst	Yes
	Norman Jepson	Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road and Cemetery Report.

#7 Norman Jepson moved to receive the Road Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting	Robert Brobst	Yes
	Norman Jepson	Yes

ZONING REPORT

Norman Jepson presented the Zoning Report.

#8 Norman Jepson moved resolution to reappoint Joseph Petros, Jr. (seat #3) to the Zoning Commission, seconded by Robert Brobst.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

#9 Norman Jepson moved to receive the Zoning Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting	Robert Brobst	Yes
	Norman Jepson	Yes

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FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#10 Norman Jepson moved resolution to purchase 1050 feet of 1-3/4" fire hose in Orange and Brown, at \$130.43 per 50' for a total of \$2,739.03 from Atlantic Emergency Solutions, seconded by Robert Brobst.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

#11 Norman Jepson moved resolution to purchase 100' of locking 4" supply hose at \$234.15 per 25' for a total of \$936.60 from Atlantic Emergency Solutions, seconded by Robert Brobst.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

#12 Norman Jepson moved resolution to purchase (2) Akron 7982 Revolution intake valves with caps at \$1,380.29 each for a total of \$3,360.58 from Atlantic Emergency Solutions, seconded by Robert Brobst.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

Shipping the above three items from Atlantic Emergency Solutions is \$200.00 for a total cost of \$7,236.21.

#13 Norman Jepson moved resolution to send Aaron Gilmer to Basic Fire Investigator School, at the cost of \$926.88 for the course and books to be reimbursed directly to Aaron Gilmer minus sales tax for a total of \$904.79. Classes begin on October 17, 2022 and end on October 28, 2022 from 0900-1700 hours, seconded by Robert Brobst. Attendance will be on personal time.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

#14 Norman Jepson moved to receive the Fire Report a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting	Robert Brobst	Yes
	Norman Jepson	Yes

Old Business:

None.

Committee Reports

None.

Communication/Correspondence

None.

New Business:

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#15 Norman Jepson moved resolution to upgrade the internet at Fire Station #1, seconded by Robert Brobst.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

#16 Norman Jepson moved resolution to hire Kathleen Stewart to administer the Supervisors BWC Drug-Free Safety Training and employees BWC Drug-Free Safety Training, seconded by Robert Brobst.

Roll Call Voting	Robert Brobst	Yes
	Norman Jepson	Yes

Public

Cody Nagle spoke of speeding traffic issue on Wade Avenue. Suggested stop signs at Merchants Avenue and Wade Avenue or Tryon Road and Wade Avenue.

Jason Keller submitted his resume for the open Township Trustees position.

Peggy Carlo discussed the pink clothing drop off box near the corner of St. Rt. 20 and St. Rt. 45 and how bad it looks; questioned if Chestnut Hill Drive and Beechcrest Drive were journalized roads.

Lloyd Richards offered his services to help with the Saybrook Townships Memorial Day celebration, he also stated he was sorry to see Gloria Baum resigned. Lloyd turned in a letter of interest for the vacant seat of Saybrook trustee with a letter of recommendation.

Announcements for the Record:

- Saybrook Townships Clean-up Day is Saturday, May 21, 2022, from 8:00 a.m. to 3:00 p.m.
- Trustees Meeting May 24, 2022 at 6:00 p.m.
- Monday, May 30, 2022, Memorial Day Observed: Offices Closed (Memorial Day Parade & Observance Event). Parade step-off at 8:30 a.m. from Saint John School on Depot Road.

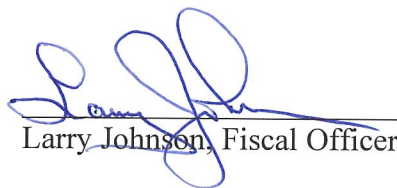
ADJOURNMENT

#17 Norman Jepson moved to adjourn the meeting at 11:01 a.m., seconded by Robert Brobst.

The meeting was adjourned.



Norman Jepson, Chairperson



Larry Johnson, Fiscal Officer