

RECORD OF PROCEEDINGS

Minutes of _____ SAYBROOK TOWNSHIP TRUSTEES _____
BARRETT BROTHERS - DAYTON, OHIO

Meeting
Form 6101

Held _____ October 11, 2022 _____

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:15 a.m. by Chairman Norman Jepson with Trustees Robert Brobst and Thomas Pope, Fiscal Officer Larry Johnson, Office Manager Lori Zebrasky, Interim Zoning Inspector John Beninato and public Kathleen Kennedy.

The following minutes reflect actions taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 10112022)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led the meeting prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Thomas Pope moved resolution to dispense with the reading of the following minutes, seconded by Robert Brobst.

September 27, 2022 Trustees Meeting

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Thomas Pope moved resolution to approve the following minutes, seconded by Robert Brobst.

September 27, 2022 Trustee Meeting

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

SAFETY

No Report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution approving Payroll Direct Deposits and Withholding Vouchers 708-2022 through 785-2022 and Warrants 71755 through 71811, seconded by Thomas Pope

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#4 Robert Brobst moved resolution approving the following Super Blanket Certificates: 132-2022 through 134-2022, seconded by Thomas Pope

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Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

As recommended by the State Auditors, the previous month Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, and current Payment Listing were printed for the Board's review and signature.

The following are a list of the unaudited balances after the above bills have been paid. Balances are as of 10/06/2022.

Current Investment Accounts:	\$	5,402,058.93
Current Checking Account:	\$	<u>668,959.47</u>
All Funds Total Balance:	\$	6,071,018.40

#5 Norman Jepson moved resolution to accept the Fiscal Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

ROAD AND CEMETERY REPORT

No Report

ZONING REPORT

Interim Zoning Inspector John Beninato presented the Zoning Report

#6 Norman Jepson moved resolution to allow the zoning department to spend up to \$150.00 for aerial photos with a drone on Depot Road that is in question, seconded by Robert Brobst.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#7 Norman Jepson moved resolution to hire Al Sedivec as a part-time Zoning Inspector for sixteen (16) hours per week at a rate of \$20.54 per hour and to provide all necessary paperwork and pre-employment physical and drug screening, seconded by Robert Brobst.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#8 Norman Jepson moved resolution to accept the Zoning Report, a copy of which can be found in the addendum, seconded by Thomas Pope.

Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

FIRE REPORT

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No Report

Old Business:

None.

New Business:

#9 Norman Jepson moved resolution to hire Trumbull Ashtabula Paint LLC to paint the interior walls in each room in the Townships Administrative Building, Labor and Materials using Benjamin Moore Scuff-X paint in the amount of \$8,900.00, seconded by Thomas Pope.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#10 Norman Jepson moved resolution to add volunteer Edward Heaton to the Zoning Commission Board as an alternate, seconded by Thomas Pope.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

Public

None.

EXECUTIVE SESSION

#11 Norman Jepson moved to go into executive session at 10:36 a.m. to discuss employment for the Fire Department, seconded by Robert Brobst.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#12 Norman Jepson moved resolution to return to the Regular Meeting at 10:44 a.m., seconded by Thomas Pope.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#13 Norman Jepson moved resolution to hire Jacob Peer as a Probationary Part-time Firefighter/EMT. As per section 15.1 (a) of the Saybrook Township Fire Department Part-time Contract, probationary rate is \$17.51 per hour. This rate will be in effect until his training is completed. Probationary period will be twelve months from the date of hire. He will be required to fill out all required paperwork and pass the pre-employment physical and drug screen, seconded by Thomas Pope.

Roll Call Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

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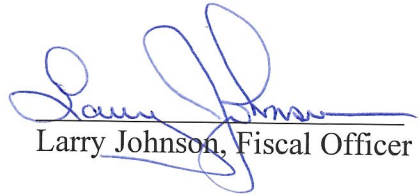
ADJOURNMENT

#14 Norman Jepson moved to adjourn the meeting at 10:45 a.m., seconded by Thomas Pope.

Voting	Thomas Pope	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

The meeting was adjourned


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer