

# RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

NOVEMBER 27, 2012

20

Held

The open Special Meeting of the Saybrook Township Board of Trustees was called to order at 6:41 pm by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Joyce Crease and no members of the public was in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (jobs 156 & 157).

#1 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to go into Executive Session at 6:42 pm to: review candidates for the open Full Time Firefighters position, sick time policy for Part-Time Salaried Employees, per diem and clarification of Bargaining Agreement, action may be taken after returning to Regular Session. The three Trustees and the Fiscal Officer went into Executive Session.

Roll Call Voting:

Robert Brobst	Yes
Jane Hawn-Jackson	Yes
Norman Jepson	Yes

#2 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to return to Regular Session at 7:15 pm.

Roll Call Voting:

Robert Brobst	Yes
Jane Hawn-Jackson	Yes
Norman Jepson	Yes

#3 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson for Zoning Inspector Robert Vaughn (part-time salaried employee) to accrue 20.5 hours of sick time per quarter based on an average of 22 hours worked per week retroactive to January 1, 2012 and to add to Policy 2310.

Roll Call Voting:

Robert Brobst	Yes
Jane Hawn-Jackson	Yes
Norman Jepson	Yes

#4 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst for Fire Chief John Jyurovat (part-time salaried employee) to accrue 28.15 hours of sick time per quarter based on an average of 30 hours worked per week retroactive to January 1, 2012 and to add to Policy 2310.

Roll Call Voting:

Robert Brobst	Yes
Jane Hawn-Jackson	Yes
Norman Jepson	Yes

#5 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to change the Full-Time Salary maximum accumulation of sick time from 1400.0 to 1440.0 hours and update Policy 2310.

Roll Call Voting:

Robert Brobst	Yes
Jane Hawn-Jackson	Yes
Norman Jepson	Yes

#6 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to adopt to Policy 2310 that the maximum accumulation of sick time for Part-Time Salaried

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Employees will be prorated based on their average of hours worked per week.

Roll Call Voting:      Robert Brobst      Yes  
                                 Jane Hawn-Jackson      Yes  
                                 Norman Jepson      Yes

#7 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to send a memorandum to Part-time Union that the Township will only "reimburse" Part-Time Firefighters the cost of boots up to \$150.00 and this cannot be joined with regular uniform allowance.

Roll Call Voting:      Robert Brobst      Yes  
                                 Jane Hawn-Jackson      Yes  
                                 Norman Jepson      Yes

#8 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson authorizing the payment of the bill for the lunch of the October 20, 2012 Clean Up Day in the amount of \$106.20.

Roll Call Voting:      Robert Brobst      Yes  
                                 Jane Hawn-Jackson      Yes  
                                 Norman Jepson      Yes

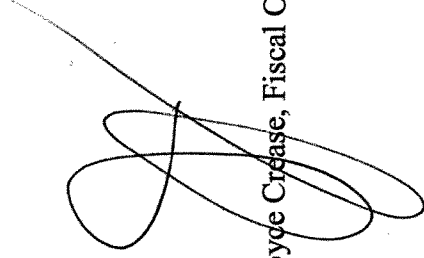
#9 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to adjourn the meeting at approximately 7:20 pm.

Voting:                  Robert Brobst      Yes  
                                 Jane Hawn-Jackson      Yes  
                                 Norman Jepson      Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Joyde Crease, Fiscal Officer