

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 191-48

OCTOBER 4, 2011

Held

20

The Special Meeting for Bid Opening by the Saybrook Township Board of Trustees was called to order at 7:00 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Marc D. Pope, Zoning Inspector Robert Vaughn, Fire Chief John Jyurovat and no members of the public were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job #94) or, upon request, it can be copied onto a CD at the current cost of the CD.

The legal ad that ran in the Star Beacon on Thursday, September 22, 2011 stated:

Sealed bids will be received at the office of the Saybrook Township Trustees at 7247 Center Road, Ashtabula, Ohio 44004 until 4:00 pm on the 4th day of October, 2011 for Resurfacing Various Roads in Saybrook Township. On Tuesday, October 4, 2011 at 7:00 pm said bids will be opened and publicly read. Any supplemental information desired by the Bidder may be obtained at 7247 Center Road, Ashtabula, Ohio 44004, Phone 440-969-1106.

Each Bid shall be accompanied by a bid guarantee in the form of a bid bond, a certified check, a cashier's check or a letter of credit, in conformity with the requirements of ORC 153.54 and 153.571 (B). If a bid bond is used, the bond shall be in the full amount of the bid and signed by a Surety Company authorized to do business in Ohio and accompanied by the Surety's sufficient power of attorney affirming said signature. If a certified check, cashier's check or letter of credit is used, the instrument shall be drawn on a solvent bank in an amount not less than ten percent (10%) of the Bid. The bid guarantee shall be given as security that, if the Bid is accepted, the Bidder will enter into a contract in conformity with the Bid. Bids less than twenty-five thousand dollars (\$25,000.00) do not require a bid guarantee.

Domestic steel use requirements as specified in section 153.011 of the Ohio Revised Code apply to this project. Copies of Section 153.011 of the Revised Code can be obtained from any of the offices of the State of Ohio Department of Administrative Services. Each bid must be in a sealed envelope and the outside thereof properly marked with the Quotation Number, Date and Time of the bid opening.

The Board of Township Trustees reserves the right to waive any and all informalities and the right to reject any and all bids.

Marc Pope, Fiscal Officer

Two sealed Bids were received before the deadline of 4:00 pm on the 4th day of October, 2011 from Barbicas Construction Company, 124 Darrow Road, Akron, Ohio 44305 and Koski Construction Company, 5841 Woodman Avenue, Ashtabula, Ohio 44004.

The Bids were opened and publicly read as follows:

- Barbicas Construction Company, 124 Darrow Road, Akron, Ohio 44305: \$69,538.00
- Koski Construction Company, 5841 Woodman Avenue, Ashtabula, Ohio 44004: \$60,606.40

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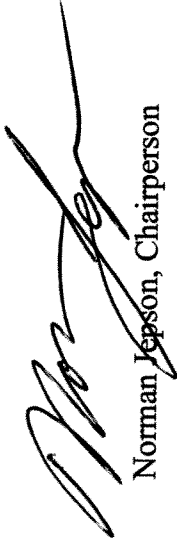
#1 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to receive the Koski Construction Company and Barbicas Construction Company bids and to send the bids to the Ashtabula County Engineer's Office for review and recommendations and the County Prosecutor for approval as to form.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

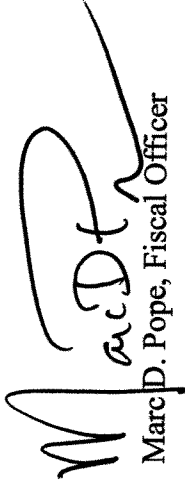
#2 Jane Hawn-Jackson moved, seconded by Norman Jepson to adjourn the meeting at approximately 7:05 pm.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Marc D. Pope, Fiscal Officer