

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

OCTOBER 2, 2013

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The Open Special Meeting of the Saybrook Township Board of Trustees to discuss the budget was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Joyce Crease, Fire Chief John Jyurovat, Road Superintendent Marc Pope, Office Manager Lori Zebrasky and no members of the public were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 207).

Chairperson Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please so state for the record. No one stated they were recording.

Chairperson Jepson stated that the purpose of this meeting is to review and discuss the 2014 budget.

Norman Jepson will work with the Office Manager on setting up an Excel spreadsheet to track our 2014 expenses.

The Department Heads will prepare budgets for their departments and will be reviewed by the Fiscal Officer and Trustees.

Whether we can split our health insurance expenses into different departments for the two full time office employees, the Fiscal Officer and Trustees will be investigated further. If we can split it, what would the cost be to each department?

Because of the Health Insurance Reform (Obamacare), we will look at our part-time employee's hours and will need to keep them under 30 hours per week or no more than 1,560 hours per year to avoid paying health care for them.

Chief Jyurovat will qualify for insurance based on the hours he works per week.

It was stated that all government entities have been hit hard by state cuts, not just Saybrook.

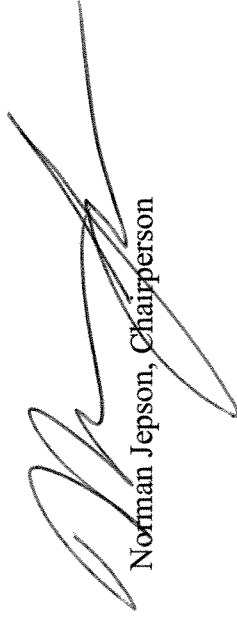
Chief Jyurovat inquired when the City of Ashtabula's dispatching contract ends.

The Township needs to be selective in where we spend money for advertising. We will check to see if the Spire advertises the local hotels on their web site.

#1 Norman Jepson moved, seconded by Robert Brobst to adjourn the meeting at 10:58 pm.

Voting:	Robert Brobst	Yes
	Jane Hawn-Jackson	Yes
	Norman Jepson	Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Lori Zebrasky, Office Manager