

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 101UB

Held August 7, 2012 20

The Special Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Joyce Crease in attendance at the Saybrook Township Road Department (due to Voting in the Admin Building, behind the Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 136) or, upon request; it can be copied onto a CD at the current cost of the CD.

Fiscal Officer Joyce Crease stated that the meeting was being recorded for record purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

#1 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to go into Executive Session to discuss possible hiring of personnel at approximately 6:30 pm.

Roll Call Voting:	Robert Brobst	Yes
	Jane Hawn-Jackson	Yes
	Norman Jepson	Yes

#2 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to return to Regular Session at approximately 7:05 pm.

Roll Call Voting:	Robert Brobst	Yes
	Jane Hawn-Jackson	Yes
	Norman Jepson	Yes

We will meet in Special Meeting on Tuesday August 14, 2012 at 5:00 pm and go into Executive Session to conduct interviews for the open Office Manager's position. We will change the Safety Committee from 7:00 pm to 7:30 am on Tuesday August 14, 2012.

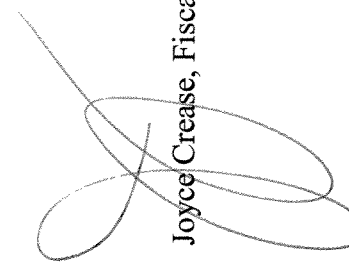
#2 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to adjourn at approximately 7:05 pm.

Voting:	Robert Brobst	Yes
	Jane Hawn-Jackson	Yes
	Norman Jepson	Yes

The Meeting was adjourned.



Norman Jepson, Chairperson



Joyce Crease, Fiscal Officer