

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held JULY 10, 2012

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The Special Meeting for Bid Opening by the Saybrook Township Board of Trustees was called to order at 7:15 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Marc D. Pope, Zoning Inspector Robert Vaughn, Fire Chief John Jyurovat, Office Manager Joyce Crease and member of the public Jeff Reppen were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 131) or, upon request, it can be copied onto a CD at the current cost of the CD.

The legal ads for resurfacing Various Roads #1, Various Roads #2 and paving and drainage improvements on Wade Avenue and Cemetery Road which ran in The Star Beacon on Thursday, June 21, 2012 and Thursday, June 28, 2012 are as follows:

Various Roads #1

Sealed bids will be received at the office of the Saybrook Township Trustees at 7247 Center Road, Ashtabula, OH 44004 until 4:00 pm on the 10th day of July, 2012 at 7:15 pm said bids will be opened and publicly read for Resurfacing Various Roads #1. To have bid packet emailed please send request to saybrooktwpclerk@windstream.net. Any supplemental information desired by the Bidder may be obtained at 7247 Center Road, Ashtabula, Ohio 44004 phone 440-969-1106.

Each Bid shall be accompanied by a bid guarantee in the form of a bid bond, a certified check, a cashiers check or a letter of credit in conformity with the requirements of ORC 153.54 and 153.571 (B). If a bid bond is used, the bond shall be in the full amount of the bid and signed by a Surety company authorized to do business in Ohio and accompanied by the Surety's sufficient power of attorney affirming said signature. If a certified check, cashiers check or letter of credit is used, the instrument shall be drawn on a solvent bank in an amount not less than ten percent (10%) of the Bid. The bid guarantee shall be given a security that if the Bid is accepted, the Bidder will enter into a contract in conformity with the Bid. Bids less than twenty-five thousand dollars (\$25,000.00) do not require a bid guarantee.

Domestic steel use requirements as specified in Section 153.011 of the Ohio Revised Code apply to this project. Copies of Section 153.011 of the Revised Code can be obtained from any of the offices of the State of Ohio Department of Administrative Services.

Each bid must be in a sealed envelope and the outside thereof properly marked with the Quotation Number, Date and Time of the bid opening. The Board of Township Trustees reserves the right to waive any and all informalities and the right to reject any and all bids.

Marc Pope, Fiscal Officer

Various Roads #2

Sealed bids will be received at the office of the Saybrook Township Trustees at 7247 Center Road, Ashtabula, OH 44004 until 4:00 pm on the 10th day of July, 2012 at 7:15 pm said bids will be opened and publicly read for Resurfacing Various Roads #2. To have bid packet emailed please send request to saybrooktwpclerk@windstream.net. Any supplemental information desired by the Bidder may be obtained at 7247 Center Road, Ashtabula, Ohio 44004 phone 440-969-1106.

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Each Bid shall be accompanied by a bid guarantee in the form of a bid bond, a certified check, a cashiers check or a letter of credit in conformity with the requirements of ORC 153.54 and 153.571 (B). If a bid bond is used, the bond shall be in the full amount of the bid and signed by a Surety company authorized to do business in Ohio and accompanied by the Surety's sufficient power of attorney affirming said signature. If a certified check, cashiers check or letter of credit is used, the instrument shall be drawn on a solvent bank in an amount not less than ten percent (10%) of the Bid. The bid guarantee shall be given a security that if the Bid is accepted, the Bidder will enter into a contract in conformity with the Bid. Bids less than twenty-five thousand dollars (\$25,000.00) do not require a bid guarantee.

Domestic steel use requirements as specified in Section 153.011 of the Ohio Revised Code apply to this project. Copies of Section 153.011 of the Revised Code can be obtained from any of the offices of the State of Ohio Department of Administrative Services.

Each bid must be in a sealed envelope and the outside thereof properly marked with the Quotation Number, Date and Time of the bid opening. The Board of Township Trustees reserves the right to waive any and all informalities and the right to reject any and all bids.

Marc Pope, Fiscal Officer

Paving and drainage improvements on Wade Avenue and Cemetery Road
Sealed bids will be received at the office of the Saybrook Township Trustees at 7247 Center Road, Ashtabula, OH 44004 until 4:00 pm on the 10th day of July, 2012 at 7:15 pm said bids will be opened and publicly read for paving and drainage improvements on Wade Avenue and Cemetery Road. To have bid packet emailed please send request to saybrooktwpclerk@windstream.net. Any supplemental information desired by the Bidder may be obtained at 7247 Center Road, Ashtabula, Ohio 44004 phone 440-969-1106.

Each Bid shall be accompanied by a bid guarantee in the form of a bid bond, a certified check, a cashiers check or a letter of credit in conformity with the requirements of ORC 153.54 and 153.571 (B). If a bid bond is used, the bond shall be in the full amount of the bid and signed by a Surety company authorized to do business in Ohio and accompanied by the Surety's sufficient power of attorney affirming said signature. If a certified check, cashiers check or letter of credit is used, the instrument shall be drawn on a solvent bank in an amount not less than ten percent (10%) of the Bid. The bid guarantee shall be given a security that if the Bid is accepted, the Bidder will enter into a contract in conformity with the Bid. Bids less than twenty-five thousand dollars (\$25,000.00) do not require a bid guarantee.

This project is partially funded with Ohio Public Works Commission Funds.

Domestic steel use requirements as specified in Section 153.011 of the Ohio Revised Code apply to this project. Copies of Section 153.011 of the Revised Code can be obtained from any of the offices of the State of Ohio Department of Administrative Services.

Each bid must be in a sealed envelope and the outside thereof properly marked with the Quotation Number, Date and Time of the bid opening. The Board of Township Trustees reserves the right to waive any and all informalities and the right to reject any and all bids.

Marc Pope, Fiscal Officer

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SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held JULY 10, 2012 20

Three sealed Bids were received for each of the three paving projects before the deadline of 4:00 pm on the 10th day of July, 2012 from the following: Anthony Allega Cement Contractor, Inc., 5585 Canal Road, Valley View, Ohio 44125, Ronyak Paving, Inc., 14376 North Cheshire Street, Burton, Ohio 44021 and Koski Construction Company, 5841 Woodman Avenue, Ashtabula, Ohio 44004. The bids are listed from lowest bid to highest bid.

The Bids were opened for Resurfacing Various Roads #1 and publicly read as follows:

Koski Construction Company, 5841 Woodman Avenue, Ashtabula, Ohio 44004: \$87,020.10
Ronyak Paving, Inc., 14376 North Cheshire Street, Burton, Ohio 44021: \$96,020.00
Anthony Allega Cement Contractor, Inc., 5585 Canal Road, Valley View, Ohio 44125: \$97,565.45

The Bids were opened for Resurfacing Various Roads #2 and publicly read as follows:

Koski Construction Company, 5841 Woodman Avenue, Ashtabula, Ohio 44004: \$128,399.90
Anthony Allega Cement Contractor, Inc., 5585 Canal Road, Valley View, Ohio 44125: \$139,613.70
Ronyak Paving, Inc., 14376 North Cheshire Street, Burton, Ohio 44021: \$146,290.00

The Bids were opened for paving and drainage improvements on Wade Avenue and Cemetery Road and publicly read as follows:

Koski Construction Company, 5841 Woodman Avenue, Ashtabula, Ohio 44004: \$272,796.60
Anthony Allega Cement Contractor, Inc., 5585 Canal Road, Valley View, Ohio 44125: \$298,450.35
Ronyak Paving, Inc., 14376 North Cheshire Street, Burton, Ohio 44021: \$315,800.80

#1 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to receive all bids and to send the bids to the Ashtabula County Engineer's Office for review and recommendations and the County Prosecutor for approval as to form.

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| Roll Call Voting: | Robert Brobst | Yes |
| | Jane Hawn-Jackson | Yes |
| | Norman Jepson | Yes |

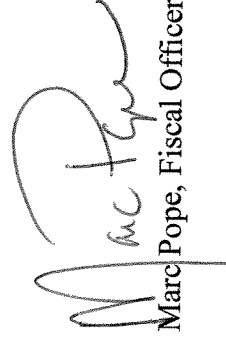
#2 Jane Hawn-Jackson moved, seconded by Robert Brobst to adjourn the meeting at approximately 7:25 pm.

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| Voting: | Robert Brobst | Yes |
| | Jane Hawn-Jackson | Yes |
| | Norman Jepson | Yes |

The meeting was adjourned.



Norman Jepson, Chairperson



Marc Pope, Fiscal Officer