

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

JUNE 26, 2012

20

The Open Special Meeting of the Saybrook Township Board of Trustees to discuss employee job descriptions was called to order at approximately 6:30 pm by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson and Fiscal Officer Marc D. Pope (no members of the public) in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 127) or, upon request, it can be copied onto a CD at the current cost of the CD.

Employee job descriptions were discussed however no action was taken and will be discussed at the next Regular Trustee Meeting.

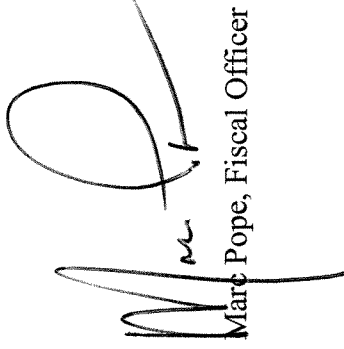
#1 Robert Brobst moved, seconded by Jane Hawn-Jackson to adjourn the meeting at approximately 6:45 pm.

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|---------|-------------------|-----|
| Voting: | Robert Brobst | Yes |
| | Jane Hawn-Jackson | Yes |
| | Norman Jepson | Yes |

The meeting was adjourned.



Norman Jepson, Chairperson



Marc Pope, Fiscal Officer