

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

JUNE 5, 2012

Held

20

The Special Monthly Meeting of the Saybrook Township Board of Trustees was called to order at approximately 7:20 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Marc D. Pope, Fire Chief John Jyurovat, Office Manager Joyce Crease and no members of the public in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 125) or, upon request, it can be copied onto a CD at the current cost of the CD.

#1 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to authorize the County of Ashtabula to file an application with the Ohio Attorney General's Office to participate in the Moving Ohio Forward Grant Program, a copy of which can be found in the Addendum.

Roll Call Voting:	Robert Brobst	Yes
	Jane Hawn-Jackson	Yes
	Norman Jepson	Yes

Trustee Brobst left the meeting to allow discussion of the contract for yard waste dumping due to family member's business.

Disposal of yard waste was discussed and the following points were made by the Road Supervisor:

- Brobst Tree Service on North Bend is located closer to where the majority of bags are picked up in the Township which is more convenient for disposing of the bags versus Saybrook Soil and Compost on Depot Road.
- Saybrook Soil and Compost did not maintain their road and our trucks and trailers have gotten stuck several times and had to be pulled out where the other is chip/seal making it easier to get in and out.
- Brobst Tree Service will be less expensive over the course of the year (12 months).

After this discussion, Trustee Brobst returned to the meeting.

#2 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson based on above discussion to contract with Brobst Tree Service for disposal of yard waste for 12 months at \$200.00 per month for a total of \$2,400.00 from June 1, 2012 through May 31, 2013.

Roll Call Voting:	Robert Brobst	Abstained
	Jane Hawn-Jackson	Yes
	Norman Jepson	Yes

We have two different vehicle policies, one for all Township vehicles and one for the Fire car. The overall Township Policy states several items but no personal use is permitted. What is considered "personal use" will be clarified with the Prosecutor.

#3 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to adopt the Saybrook Township Water Rescue Services Standard Operating Guidelines, a copy of which can be found in the Addendum. Copies will be given to all Water Rescue Volunteers.

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Roll Call Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes
 Norman Jepson Yes

#4 Norman Jepson moved, seconded by Robert Brobst to gather more information before approving a policy for sidewalks along Township roads. The Road Superintendent will finalize this Draft Policy for future approval.

Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes
 Norman Jepson Yes

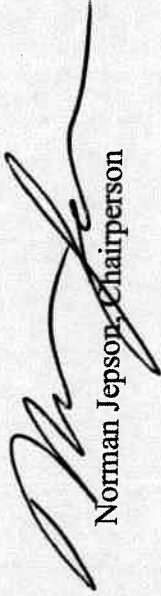
Fences around pools will continue to be worked on and will be addressed when revisions on the Zoning Text are ready.

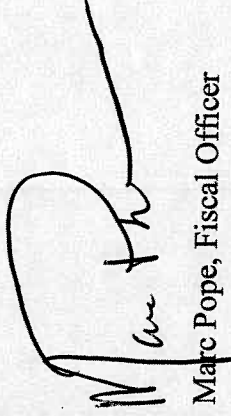
Township Job Descriptions were not discussed but will be addressed at a future meeting.

#5 Jane Hawn-Jackson moved, seconded by Robert Brobst to adjourn the meeting at approximately 8:10 pm.

Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes
 Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Marc Pope, Fiscal Officer