

RECORD OF PROCEEDINGS

SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held December 21, 2015

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The Reorganizational Meeting of the Saybrook Township Trustees was called to order at 10:15 am by Office Manager Lori Zebrasky with Trustees Norman Jepson, Robert Brobst, and Jane Hawn-Jackson, Fire Chief John Jyurovat, and public Gloria Baum, Tim Baum and Kathleen Kennedy in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

Lori Zebrasky stated that the meeting was being recorded for records purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 1512212015).

Lori Zebrasky opened the floor for nominations for Chairperson for 2016. Robert Brobst nominated Norman Jepson for Chairperson. Office Manager Lori Zebrasky asked if there were any other nominations, there were none. The nominations were closed.

#1 Jane Hawn-Jackson moved resolution to elect Norman Jepson Chairperson of Saybrook Township Trustees for 2016, seconded by Robert Brobst.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

The Office Manager Lori Zebrasky thereupon turned the meeting over to Chairperson Norman Jepson, who called for nominations for Vice-Chairperson for 2016. Norman Jepson nominated Robert Brobst for Vice-Chairperson. Chairperson Norman Jepson asked if there were any other nominations, there were none. The nominations were closed.

#2 Norman Jepson moved resolution, to elect Robert Brobst Vice-Chairperson of Saybrook Township Trustees for 2016, seconded by Jane Hawn-Jackson.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#3 Norman Jepson moved resolution re-hiring Salary Employee Marc Pope, as Cemetery Sexton at the current salary rate of \$234.49 per pay period, as of 01-01-16, seconded by Jane Hawn-Jackson.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#4 Robert Brobst moved resolution re-hiring Salary Employee Marc Pope, as Full-Time Road Superintendent at the current salary rate of \$2,581.01 per pay period, based on approximately 41 hours per week, as of 01-01-16, seconded by Jane Hawn-Jackson.

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Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#5 Jane Hawn-Jackson moved resolution re-hiring Salary Employee Lori Zebrasky, as Full-Time Office Manager at the current salary of \$1,384.89 per pay period, as of 01-01-16.
seconded by Norman Jepson.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#6 Norman Jepson moved resolution re-hiring all current Road Department and Office employees with pay per current CWA Bargaining Agreement, per Contract as of 01-01-16, list of employees as follows, seconded by Robert Brobst.

Road Department:
Steve Coach Peter Davis
Doug Jones Robert Mead
Shane Shetler Justin Stark

Office Staff:
Renee Kirk - Full-time Secretary

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#7 Jane Hawn-Jackson moved resolution re-hiring Salary Employee John Jyurovat as Part-time Fire Chief at the current salary rate of \$1,924.27 per pay period, based on approximately 32 hours per week, as of 01-01-16, seconded by Robert Brobst.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#8 Norman Jepson moved resolution re-hiring Salary Employee Robert Vaughn as Part-time Zoning Inspector at the current salary rate of \$924.53 per pay period, based on approximately 22 hours per week, as of 01-01-16 seconded by Jane Hawn-Jackson.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#9 Norman Jepson moved resolution re-hiring all current Full-time Firefighters/Paramedic with pay per current IAFF Bargaining Agreement, as of 01-01-16, list of employees as follows, seconded by Jane-Hawn-Jackson.

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FT FF/PARAMEDIC:

Michael Cliff
Benjamin Paxton
Gary Van Norman

James Krenisky - (Captain)
Thomas Ricker - (Captain)
David Whitaker II (Captain)

Non-Captains receive an additional .30 cents per hour when they are the senior person (no Captain on duty)

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved resolution re-hiring all current Part-time Firefighters/EMT & Paramedics and Part-time Dispatchers with pay per current Part Time Employees of Saybrook Township Fire Department Bargaining Agreement, as of 01-01-16, list of employees as follows, seconded by Robert Brobst.

PT FF/EMT PROBATIONARY, Rate: Per Contract:

Gregory Bones
Matthew Hicks

Antonio Feralo
Frank Virant Jr.

James Hawk

PT FF/EMT, Rate: Per Contract:

Gregory Best
William Ebersole
Wade Stitt
Stephen Thom

Joshua Blasko
Brian Kaiser
Jeff Tilton

Todd Dutton
Casey Lilac
William Wilms

PT FF/PARAMEDIC PROBATIONARY, Rate: Per Contract

Peter Teston

PT FF/PARAMEDIC, Rate: Per Contract

Jason Coy
Robert Lapuh
Richardson Dan Tilton

Aaron Gilmer
Thomas Lucas

Daniel Goodale
Jonathon

These rates will include PT FILL-IN RATE: Per Contract for those who qualify for Fill-In Duty.

PT DISPATCHER PROBATIONARY, Rate: Per Contract:

Jacqueline Davis

PT DISPATCHERS, Rate: Per Contract:

Diana Adkins
Jill Forbes
Lindsay Harting
David Zeller

Pete Bean
Jodi Forbes
Cheryl Kent

Christine Cusano
Rachel Hardy
Jeff Mussig

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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#11 Norman Jepson moved resolution accepting William Olin as Commander, and Robert Fortune as Vice-Commander, both volunteers of the Saybrook Township Water Rescue Services personnel as of 01-01-16, seconded by Jane Hawn-Jackson.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Robert Brobst moved resolution accepting all current volunteers on the Saybrook Township Water Rescue Services as of 01-01-16, list of members as follows, seconded by Norman Jepson.

Joseph Chiacchiero	Irene Fiala	Michael Harth
Kevin Hogan	Lora Morris	William
Morrissey		
Joseph Phillips	Dan Riddell	Jordan Vosburg
Mark Vosburg		

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution, to approve the following Board of Zoning Commission Members, per their appointed term for 2016, seconded by Jane Hawn-Jackson.

Karen Keesler/Chairperson	Alan Dalin/Vice Chairperson	Thomas Carr
Mary Jude English	Richard Zidonis	Joseph Perry-1 st
Alternate		
Daryl Upole-2 nd Alternate		

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution to approve the following Board of Zoning Appeals Members per their appointed term 2016, seconded by Jane Hawn-Jackson.

Gilda McQuoid-Chairperson	Gloria Baum	Anthony Bernato
Joseph Buccieri – 2 nd Alternate	Kathy Feiler – 1 st Alternate	Kathleen Kennedy

Dean Moore

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution to remove Gloria Baum from the Zoning Appeals due to being a newly elected trustee and move Kathy Feiler to regular member on Zoning Appeals and not 1st Alternate, seconded by Jane Hawn-Jackson.

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Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#16 Norman Jepson moved resolution to appoint Joseph Buccieri 1st Alternate on the Board of Zoning Appeals, seconded by Robert Brobst.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#17 Robert Brobst moved resolution to pay the Zoning Commission Members, Board of Zoning Appeals Members and Alternates a stipend of \$10.00 for each date they attend meetings, seconded by Jane Hawn-Jackson.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

For the Record: Newly Elected Trustee Gloria Baum was sworn in on the 14th day of December, 2015 by Judge Laura Digiacomo. Gloria is bonded by Ohio Township Association Risk Management Authority.

#18 Norman Jepson moved resolution designating the second Tuesday of every month at 10:00 AM and the fourth Tuesday of every month at 6:30 PM as "Regular" meetings of this Board for 2016, said meetings will be held at 7247 Center Road, Saybrook Township Administrative Offices. Special meetings will have a date, time, location and list of items to be discussed released to the news media as required by the Sunshine Laws, seconded by Robert Brobst.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#19 Norman Jepson moved resolution designating the liaisons for the Departments for 2016 as follows, seconded by Robert Brobst.

Fire Department: Norman Jepson

Road Department: Robert Brobst

Zoning, General Office & Human Resources: Gloria Baum

Drug Free Workplace Program Administrator: (Has to be Chairperson) Norman Jepson

Safety Committee Representative: Robert Brobst

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#20 Norman Jepson moved resolution to compensate the Fiscal Officer and the Trustees the highest allowable rate under the ORC for 2016 and to allocate their

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salaries and benefits from the funds as follows due to the work (time) required by each Elected Official in their respective Departments (Funds): seconded by Jane Hawn-Jackson

Trustee – Office Liaison	100% General Fund
Trustee – Fire Liaison	25% General Fund, 75% Fire Fund
Trustee – Road Liaison	25% General Fund, 75% Road Fund
Fiscal Officer	25% General Fund, 25% Road Fund, 50% Fire Fund

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#21 Robert Brobst moved resolution, to allocate the Office Manager and Full Time Secretary's wages and benefits as follows due to the work (time) required by each Department (Fund): seconded by Norman Jepson.

Office Manager	25% General Fund, 25% Road Fund, 50% Fire Fund	
Full Time Secretary	25% General Fund, 25% Road Fund, 50% Fire Fund	
Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes

Norman Jepson	Yes
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#22 Norman Jepson moved resolution accepting the recommendation of the Records Committee not to dispose of any records of the Township at this time, but take action to move forward once reviewing documents then taking the required steps should disposal be elected for any records, seconded by Robert Brobst.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#23 Robert Brobst moved resolution to contract with the Firm of Andrews & Pontius LLC for employee related issues at a rate of \$160.00 per hour, seconded by Norman Jepson.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#24 Jane Hawn-Jackson moved resolution to contract with the Firm of Brosius, Johnson & Griggs, LLC for Zoning legal matters for 2016 at the following rates: \$210.00 per hour partner attorney time; \$185.00 per hour senior associate time; \$160.00 per hour associate time; \$90.00 per hour law clerk time; and \$75.00 per hour legal assistant time, seconded by Robert Brobst.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

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#25 Norman Jepson moved resolution approving the following *Permanent* Appropriations for 2016 as recommended by the Fiscal Officer, seconded by Robert Brobst.

SAYBROOK TOWNSHIP, ASHTABULA COUNTY Permanent Appropriations for 2016

Fund: General		
1000-110-111-0000	Salaries - Trustees	\$19,140.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$5,580.00
1000-110-122-0000	Salaries - Township Fiscal Officer's Staff	\$19,000.00
1000-110-190-0000	Other - Salaries	\$1,000.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$10,000.00
1000-110-213-0000	Medicare	\$1,000.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$0.00
1000-110-221-0000	Medical/Hospitalization	\$45,000.00
1000-110-222-0000	Life Insurance	\$500.00
1000-110-230-0000	Workers' Compensation	\$1,500.00
1000-110-240-0000	Unemployment Compensation	\$0.00
1000-110-311-0000	Accounting and Legal Fees	\$1,000.00
1000-110-312-0000	Auditing Services	\$2,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$500.00
1000-110-314-0000	Tax Collection Fees	\$2,800.00
1000-110-315-0000	Election Expenses	\$500.00
1000-110-330-0000	Travel and Meeting Expense	\$2,000.00
1000-110-345-0000	Advertising	\$500.00
1000-110-359-0000	Other - Utilities	\$0.00
1000-110-360-0000	Contracted Services	\$8,000.00
1000-110-370-0000	Payment to Another Political Subdivision	\$84,000.00
1000-110-382-0000	Liability Insurance Premiums	\$14,000.00
1000-110-410-0000	Office Supplies	\$2,000.00
1000-110-430-0000	Small Tools and Minor Equipment	\$3,500.00
1000-110-519-0000	Other - Dues and Fees	\$1,000.00
1000-110-590-0000	Other Expenses	\$275,980.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-341-0000	Telephone	\$3,000.00
1000-120-342-0000	Postage	\$1,000.00
1000-120-351-0000	Electricity	\$3,000.00
1000-120-352-0000	Water and Sewage	\$1,000.00
1000-120-353-0000	Natural Gas	\$1,000.00
1000-120-360-0000	Contracted Services	\$0.00
1000-120-420-0000	Operating Supplies	\$2,000.00
1000-120-599-0000	Other - Other Expenses	\$0.00
1000-120-720-0000	Buildings	\$2,500.00
1000-120-730-0000	Improvement of Sites	\$500.00
1000-120-740-0000	Machinery, Equipment and Furniture	\$2,000.00
1000-130-150-0000	Compensation of Board and Commission Members	\$0.00

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1000-130-190-0000	Other - Salaries	\$25,000.00
1000-130-311-0000	Accounting and Legal Fees	\$1,500.00
1000-130-410-0000	Office Supplies	\$1,000.00
1000-130-590-0000	Other Expenses	\$8,000.00
1000-190-420-6500	Operating Supplies {MEMORIAL DAY EXPENSE}	\$1,000.00
1000-310-360-0000	Contracted Services	\$0.00
1000-310-590-0000	Other Expenses	\$15,000.00
1000-910-910-0000	Transfers - Out	\$0.00
1000-920-920-0000	Advances - Out	\$0.00
	General Fund Total:	\$570,000.00
	Motor Vehicle License Tax	
Fund:		
2011-330-420-0000	Operating Supplies	\$7,000.00
2011-330-430-0000	Small Tools and Minor Equipment	\$0.00
2011-330-590-0000	Other Expenses	\$200.00
	Motor Vehicle License Tax Fund Total:	\$7,200.00
	Gasoline Tax	
Fund:		
2021-330-360-0000	Contracted Services	\$70,000.00
2021-330-420-0000	Operating Supplies	\$12,000.00
2021-330-430-0000	Small Tools and Minor Equipment	\$0.00
2021-330-590-0000	Other Expenses	\$0.00
	Gasoline Tax Fund Total:	\$82,000.00
	Road and Bridge	
Fund:		
2031-330-111-0000	Salaries - Trustees	\$9,260.00
2031-330-121-0000	Salary - Township Fiscal Officer	\$5,571.00
2031-330-122-0000	Salaries - Township Fiscal Officer's Staff	\$18,009.00
2031-330-190-0000	Other - Salaries	\$380,000.00
2031-330-190-1000	Other - Salaries {SICK TIME BUY OUT}	\$30,000.00
2031-330-190-5025	Other - Salaries {OFFICE STAFF}	\$0.00
2031-330-211-0000	Ohio Public Employees Retirement System	\$58,000.00
2031-330-213-0000	Medicare	\$5,000.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$0.00
2031-330-221-0000	Medical/Hospitalization	\$165,000.00
2031-330-222-0000	Life Insurance	\$1,200.00
2031-330-230-0000	Workers' Compensation	\$8,500.00
2031-330-311-0000	Accounting and Legal Fees	\$4,000.00
2031-330-312-0000	Auditing Services	\$2,000.00
2031-330-314-0000	Tax Collection Fees	\$16,500.00
2031-330-315-0000	Election Expenses	\$0.00
2031-330-323-0000	Repairs and Maintenance	\$20,000.00
2031-330-323-5000	Repairs and Maintenance {OUTSIDE}	\$42,000.00
2031-330-341-0000	Telephone	\$3,000.00
2031-330-351-0000	Electricity	\$6,000.00
2031-330-352-0000	Water and Sewage	\$1,000.00
2031-330-353-0000	Natural Gas	\$4,200.00
2031-330-359-0000	Other - Utilities	\$800.00

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2031-330-360-0000	Contracted Services	\$65,000.00
2031-330-370-0000	Payment to Another Political Subdivision	\$100.00
2031-330-380-0000	Insurance and Bonding	\$22,000.00
2031-330-420-0000	Operating Supplies	\$50,000.00
2031-330-420-2255	Operating Supplies{MATERIALS}	\$42,000.00
2031-330-430-0000	Small Tools and Minor Equipment	\$10,000.00
2031-330-510-0000	Dues and Fees	\$500.00
2031-330-590-0000	Other Expenses	\$6,000.00
2031-330-720-0000	Buildings	\$4,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$63,060.00
2031-390-313-0000	Uniform Accounting Network Fees	\$1,300.00
2031-820-820-0000	Principal Payments - Notes	\$46,000.00
	Road and Bridge Fund Total:	\$1,090,000.00
	Cemetery	
2041-410-190-6000	Other - Salaries{TEMP SERVICES}	\$14,000.00
2041-420-190-0000	Other - Salaries	\$8,000.00
2041-420-211-0000	Ohio Public Employees Retirement System	\$1,300.00
2041-420-213-0000	Medicare	\$150.00
2041-420-230-0000	Workers' Compensation	\$150.00
2041-420-323-0000	Repairs and Maintenance	\$0.00
2041-420-360-0000	Contracted Services	\$0.00
2041-420-370-0000	Payment to Another Political Subdivision	\$50.00
2041-420-420-0000	Operating Supplies	\$2,500.00
2041-420-430-0000	Small Tools and Minor Equipment	\$1,500.00
2041-420-590-0000	Other Expenses	\$2,000.00
2041-420-720-0000	Buildings	\$0.00
2041-420-730-0000	Improvement of Sites	\$500.00
2041-420-740-0000	Machinery, Equipment and Furniture	\$16,300.00
2041-590-359-0000	Other - Utilities	\$550.00
	Cemetery Fund Total:	\$47,000.00
	Fire District	
2111-220-111-0000	Salaries - Trustees	\$9,260.00
2111-220-121-0000	Salary - Township Fiscal Officer	\$11,141.00
2111-220-122-0000	Salaries - Township Fiscal Officer's Staff	\$36,017.00
2111-220-190-0000	Other - Salaries	\$55,000.00
2111-220-190-2000	Other - Salaries{FULL TIME}	\$440,000.00
2111-220-190-2050	Other - Salaries{PART TIME}	\$280,000.00
2111-220-190-2100	Other - Salaries{DISPATCHERS}	\$92,000.00
2111-220-190-5025	Other - Salaries{OFFICE STAFF}	\$0.00
2111-220-211-0000	Ohio Public Employees Retirement System	\$35,000.00
2111-220-212-0000	Social Security	\$16,000.00
2111-220-213-0000	Medicare	\$14,000.00
2111-220-215-0000	Ohio Police and Fire Pension Fund	\$120,000.00
2111-220-221-0000	Medical/Hospitalization	\$180,000.00
2111-220-222-0000	Life Insurance	\$1,200.00
2111-220-230-0000	Workers' Compensation	\$19,000.00
2111-220-240-0000	Unemployment Compensation	\$1,000.00

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2111-220-311-0000	Accounting and Legal Fees	\$2,000.00
2111-220-312-0000	Auditing Services	\$4,000.00
2111-220-313-0000	Uniform Accounting Network Fees	\$2,000.00
2111-220-314-0000	Tax Collection Fees	\$22,000.00
2111-220-315-0000	Election Expenses	\$0.00
2111-220-318-0000	Training Services	\$4,000.00
2111-220-323-0000	Repairs and Maintenance	\$38,000.00
2111-220-323-2100	Repairs and Maintenance{DISPATCHERS}	\$5,000.00
2111-220-330-0000	Travel and Meeting Expense	\$0.00
2111-220-341-0000	Telephone	\$10,000.00
2111-220-341-2150	Telephone{WATER RESCUE}	\$300.00
2111-220-351-0000	Electricity	\$9,000.00
2111-220-352-0000	Water and Sewage	\$4,000.00
2111-220-353-0000	Natural Gas	\$5,000.00
2111-220-359-2150	Other - Utilities{WATER RESCUE}	\$0.00
2111-220-359-2175	Other - Utilities{EMS SERVICE}	\$0.00
2111-220-359-2250	Other - Utilities{RENTALS}	\$8,000.00
2111-220-360-0000	Contracted Services	\$30,000.00
2111-220-370-0000	Payment to Another Political Subdivision	\$50.00
2111-220-382-0000	Liability Insurance Premiums	\$22,000.00
2111-220-390-0000	Other - Purchased Services	\$5,000.00
2111-220-400-2265	Supplies and Materials{VEHICLES}	\$10,000.00
2111-220-420-0000	Operating Supplies	\$24,000.00
2111-220-420-2100	Operating Supplies{DISPATCHERS}	\$1,000.00
2111-220-430-0000	Small Tools and Minor Equipment	\$12,000.00
2111-220-430-2100	Small Tools and Minor Equipment	\$4,000.00
2111-220-510-0000	Equipment{DISPATCHERS}	\$0.00
2111-220-590-0000	Dues and Fees	\$24,000.00
2111-220-590-0000	Other Expenses	\$24,000.00
2111-220-720-0000	Buildings	\$12,000.00
2111-220-740-0000	Machinery, Equipment and Furniture	\$290,182.00
2111-230-111-0000	Salaries - Trustees	\$0.00
2111-230-190-1000	Other - Salaries{SICK TIME BUY OUT}	\$35,000.00
2111-230-222-0000	Life Insurance	\$0.00
2111-230-230-2150	Workers' Compensation{WATER RESCUE}	\$0.00
2111-230-318-0000	Training Services	\$12,000.00
2111-230-323-0000	Repairs and Maintenance	\$0.00
2111-230-323-2100	Repairs and Maintenance{DISPATCHERS}	\$0.00
2111-230-323-2150	Repairs and Maintenance{WATER RESCUE}	\$2,000.00
2111-230-323-2175	Repairs and Maintenance{EMS SERVICE}	\$12,000.00
2111-230-323-2260	Repairs and Maintenance{BUILDINGS}	\$4,000.00
2111-230-323-2265	Repairs and Maintenance{VEHICLES}	\$0.00
2111-230-330-0000	Travel and Meeting Expense	\$0.00
2111-230-351-2150	Electricity{WATER RESCUE}	\$1,500.00
2111-230-351-2175	Electricity{EMS SERVICE}	\$0.00
2111-230-352-2150	Water and Sewage{WATER RESCUE}	\$200.00
2111-230-352-2175	Water and Sewage{EMS SERVICE}	\$0.00
2111-230-353-2150	Natural Gas{WATER RESCUE}	\$1,000.00
2111-230-353-2175	Natural Gas{EMS SERVICE}	\$0.00

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2111-230-359-0000	Other - Utilities	\$2000.00
2111-230-359-2175	Other - Utilities{EMS SERVICE}	\$1,000.00
2111-230-370-0000	Payment to Another Political Subdivision	\$50.00
2111-230-390-0000	Other - Purchased Services	\$2,000.00
2111-230-420-2150	Operating Supplies{WATER RESCUE}	\$1,500.00
2111-230-420-2175	Operating Supplies{EMS SERVICE}	\$10,000.00
2111-230-420-2200	Operating Supplies{GRANTS}	\$0.00
2111-230-420-2250	Operating Supplies{RENTALS}	\$0.00
2111-230-430-2150	Small Tools and Minor Equipment{WATER RESCUE}	\$4,000.00
2111-230-430-2175	Small Tools and Minor Equipment{EMS SERVICE}	\$10,000.00
2111-230-430-2200	Small Tools and Minor Equipment{GRANTS}	\$0.00
2111-230-430-2250	Small Tools and Minor Equipment{RENTALS}	\$0.00
2111-230-510-0000	Dues and Fees	\$0.00
2111-230-590-2150	Other Expenses{WATER RESCUE}	\$0.00
2111-230-590-2175	Other Expenses{EMS SERVICE}	\$14,000.00
2111-230-590-2250	Other Expenses{RENTALS}	\$9,600.00
2111-230-720-2200	Buildings{GRANTS}	\$0.00
2111-230-720-2250	Buildings{RENTALS}	\$0.00
2111-230-740-2250	Machinery, Equipment and Furniture{RENTALS}	\$3,000.00
2111-230-750-0000	Motor Vehicles	\$4,000.00
2111-320-222-0000	Life Insurance	\$0.00
2111-430-222-0000	Life Insurance	\$0.00
2111-820-820-0000	Principal Payments - Notes	\$54,000.00
	Fire District Fund Total:	\$2,040,000.00
	Permissive Motor Vehicle License Tax	
2231-000-360-0000	Contracted Services	\$20,000.00
2231-330-420-0000	Operating Supplies	\$12,000.00
2231-330-590-0000	Other Expenses	\$2,000.00
	Permissive Motor Vehicle License Tax Fund Total:	\$34,000.00
	Special Assessment (Lighting)	
2401-290-314-0000	Tax Collection Fees	\$2,500.00
2401-310-360-0000	Contracted Services	\$85,500.00
2401-310-420-0000	Operating Supplies	\$5,000.00
	Special Assessment (Lighting) Fund Total:	\$93,000.00
	General (Bond) (Note) Retirement (Fire)	
3101-820-820-0000	Principal Payments - Notes	\$0.00
3101-830-830-0000	Interest Payments	\$0.00
	General(Bond) (Note) Retirement (Road)	
3102-820-820-0000	Principal Payments - Notes	\$0.00
3102-830-830-0000	Interest Payments	\$0.00
	Public Works Commission Project	

RECORD OF PROCEEDINGS

SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

December 21, 2015

Held

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4401-760-360-0000	Contracted Services	\$0.00
4401-760-420-0000	Operating Supplies	\$0.00
4401-760-590-0000	Other Expenses	\$0.00
Fund:	Capital Equipment	
4901-760-710-0000	Land	\$0.00
4901-760-720-0000	Buildings	\$0.00
4901-760-730-0000	Improvement of Sites	\$0.00
4901-760-740-0000	Machinery, Equipment and Furniture	\$0.00
4901-760-750-0000	Motor Vehicles	\$0.00
4901-760-790-0000	Other - Capital Outlay	\$0.00
	Capital Equipment Fund Total:	\$0.00
Fund:	Permanent Imp. Capital Projects	
4902-760-710-0000	Land	\$0.00
4902-760-720-0000	Buildings	\$0.00
4902-760-730-0000	Improvement of Sites	\$0.00
Fund:	Cemetery Bequest	
4951-410-420-0000	Operating Supplies	\$0.00
	Cemetery Bequest Fund Total:	\$0.00
Fund:	Unclaimed Funds	
9001-190-590-0000	Other Expenses	\$0.00
	Report Total:	\$3,963,200.00

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#26 Norman Jepson moved resolution, authorizing the Fiscal Officer to make all needed Intra-fund Transfers during the entire year 2016, they need not be listed in the minutes, seconded by Robert Brobst.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#27 Norman Jepson moved resolution establishing the Township Drop-off (Clean-up) Days will be held the third Saturday of May and October, 2016 from 8:00 AM – 300 PM., seconded by Robert Brobst.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#28 Norman Jepson moved resolution that we will not list the individual Warrants on the Minutes in 2016, but a copy can be found in each Meeting's Addendum,

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

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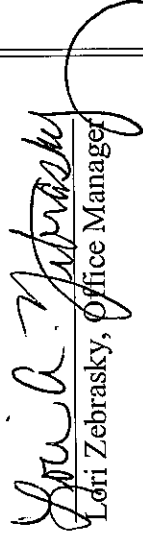
DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____
December 21, 2015

_____ 20

The meeting was adjourned


Norman Jepson, Chairperson


Lori Zebrasky, Office Manager