

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10-18

Held DECEMBER 9, 2014 _____ 20

The Reorganizational Meeting of the Saybrook Township Trustees was called to order at 10:41 am by Lori Zebrasky, with Trustees Norman Jepson, Robert Brobst and Jane Hawn-Jackson in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

#1 Trustees appointed Office Manager Lori Zebrasky as Clerk Pro-Tem for today's meeting. Norman Jepson moved resolution, seconded by Robert Brobst.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

Lori Zebrasky stated that the meeting was being recorded for records purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job Reorg. 12-09-14).

Lori Zebrasky opened the floor for nominations for Chairperson for 2015. Jane Hawn-Jackson nominated Norman Jepson for Chairperson. Lori Zebrasky asked if there were any other nominations, there were none. The nominations were closed.

#2 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to elect Norman Jepson Chairperson of Saybrook Township Trustees for 2015.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

Lori Zebrasky thereupon turned the meeting over to Chairperson Norman Jepson, who called for nominations for Vice-Chairperson for 2015. Jane Hawn-Jackson nominated Robert Brobst for Vice-Chairperson. Chairperson Norman Jepson asked if there were any other nominations, there were none. The nominations were closed.

#3 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to elect Robert Brobst Vice-Chairperson of Saybrook Township Trustees for 2015.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#4 Norman Jepson moved resolution, seconded by Robert Brobst to re-hiring Salary Employee Marc Pope, as Cemetery Sexton at the current salary rate of \$229.00 per pay period, as of 01-01-15.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

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#5 Norman Jepson moved resolution, seconded by Robert Brobst to re-hiring Salary Employee Marc Pope, as Full-Time Road Superintendent at the current salary rate of \$2530.40 per pay period, based on approximately 41 hours per week, as of 01-01-15.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#6 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to re-hiring Salary Employee Lori Zebrasky, as Full-Time Office Manager at the current salary of \$1357.74 per pay period, as of 01-01-15.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#7 Norman Jepson moved resolution, seconded by Robert Brobst to re-hiring all current Road Department and Office employees with pay per current CWA Bargaining Agreement, as of 01-01-15, list of employees and rates as follows:

Road Department:

Steve Coach	\$21.98/hour	Peter Davis	\$21.76/hour
Doug Jones	\$21.44/hour	Robert Mead	\$21.98/hour
Shane Shetler	\$21.44/hour	Justin Stark	\$21.44/hour

Office Staff:

Renee Kirk - Full-time Secretary, Rate: \$16.32/hour

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#8 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to re-hiring Salary Employee John Jyurovat as Part-time Fire Chief at the current salary rate of \$1886.54 per pay period, based on approximately 32 hours per week, as of 01-01-15.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#9 Norman Jepson moved resolution, seconded by Robert Brobst to re-hiring Salary Employee Robert Vaughn as Part-time Zoning Inspector at the current salary rate of \$906.40. per pay period, based on approximately 22 hours per week, as of 01-01-15.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

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#10 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to re-hiring all current Full-time Firefighters/Medics with pay per current IAFF Bargaining Agreement, as of 01-01-15, list of employees as follows:

PT FF/MEDICS:

Michael Cliff	\$17.60/hour	James Krenisky	\$17.60/hour
Benjamin Paxton	\$17.60/hour	Thomas Ricker	\$22.00/hour (Captain)
Gary Van Norman	\$21.06/hour	David Whitaker II	\$22.00/hour (Captain)

Non-Captains receive an additional 30 cents per hour when they are the senior person (no Captain on duty)

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#11 Normans Jepson moved resolution, seconded by Jane Hawn-Jackson to re-hiring all current Part-time Firefighters/EMT & Medics and Part-time Dispatchers with pay per current Part Time Employees of Saybrook Township Fire Department Bargaining Agreement, as of 01-01-15, list of employees as follows:

PT FF/EMT PROBATIONARY, Rate: \$11.36/ hour
Stephen Thom

PT FF/EMT, Rate \$11.60/hour:

Gregory Best	Joshua Blasko	Todd Dutton
William Ebersole	Brian Kaiser	Casey Lilac
Brad Loudermilk	Wade Stitt	Jeff Tilton
William Wilms		

PT FF/EMT-I, Rate: \$11.60/hour:
David Shumate

PT FF EMT/MEDIC PROBATIONARY, Rate: \$11.36
Daniel Goodale

PT FF EMT/MEDIC, Rate: \$11.60/hour:

Jason Coy	Aaron Gilmer	Tim Hall
Robert Lapuh	Thomas Lucas	Justin McNeil
Jonathon Richardson	Dan Tilton	

These rates will include PT FILL-IN RATE: \$13.90/hour for those who qualify for Fill-In Duty.

PT DISPATCHER PROBATIONARY, Rate: \$10.72/hour per Contract:

Jill Forbes

PT DISPATCHERS, Rate: \$10.96/hour:

Diana Adkins	Pete Bean	Sharon Bradley
Christine Cusano	William Dingledine	Jodi Forbes
Rachel Hardy	Lindsay Harting	Cheryl Kent
Jeff Mussig	David Zeller	

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Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution, seconded by Robert Brobst accepting William Olin as Commander, and Robert Fortune as Vice-Commander, both volunteers of the Saybrook Township Water Rescue Services personnel as of 01-01-15.

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution, seconded by Robert Brobst accepting all current volunteers on the Saybrook Township Water Rescue Services as of 01-01-15, list of members as follows:

Joseph Chiacchiero
Kevin Hogan
Joseph Phillips
Mark Vosburg

Irene Fiala
Lora Morris
Dan Riddell
Michael Harth
William Morrissey
Jordan Vosburg

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to pay the Zoning Commission Members and the Board of Zoning Appeals Members a stipend of \$10.00 for each date they attend meetings.

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution, seconded by Robert Brobst designating the second Tuesday of every month at 10:00 AM and the fourth Tuesday of every month at 6:30 PM as "Regular" meetings of this Board for 2015, said meetings will be held at 7247 Center Road, Saybrook Township Administrative Offices. Special meetings will have a date, time, location and list of items to be discussed released to the news media as required by the Sunshine Laws.

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#16 Norman Jepson moved resolution, seconded by Robert Brobst designating the liaisons for the Departments as follows for 2015:
Fire Department: Norman Jepson
Road Department: Robert Brobst
Zoning, General Office & Human Resources: Jane Hawn-Jackson
Drug Free Workplace Program Administrator: Norman Jepson
Safety Committee Representative: Robert Brobst

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Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#17 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to compensate the Fiscal Officer and the Trustees the highest allowable rate under the ORC for 2015 and to allocate their salaries and benefits from the funds as follows due to the work (time) required by each Elected Official in their respective Departments (Funds):

Trustee – Office Liaison 100% General Fund
Trustee – Fire Liaison 50% General Fund, 50% Fire Fund
Trustee – Road Liaison 50% General Fund, 50% Road Fund
Fiscal Officer 25% General Fund, 25% Road Fund, 50% Fire Fund

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#18 Norman Jepson moved resolution, seconded by Robert Brobst to allocate the Office Manager's, Full Time and Part Time Secretary's wages and benefits as follows due to the work (time) required by each Department (Fund):

Office Manager 25% General Fund, 25% Road Fund, 50% Fire Fund
Full Time Secretary 25% General Fund, 25% Road Fund, 50% Fire Fund

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#19 Norman Jepson moved resolution, seconded by Robert Brobst accepting the recommendation of the Records Committee not to dispose of any records of the Township at this time, but take action to move forward once reviewing documents then taking the required steps should disposal be elected for any records.

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#20 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson approving the following *Temporary Appropriations* for 2015 as recommended by the Fiscal Officer:

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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SAYBROOK TOWNSHIP, ASHTABULA COUNTY Temporary Appropriations for 2015

Fund: General		
1000-110-111-0000	Salaries - Trustees	\$24,690.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$5,400.00
1000-110-122-0000	Salaries - Township Fiscal Officer's Staff	\$25,500.00
1000-110-190-0000	Other - Salaries	\$1,000.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$10,000.00
1000-110-213-0000	Medicare	\$750.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$0.00
1000-110-221-0000	Medical/Hospitalization	\$70,000.00
1000-110-222-0000	Life Insurance	\$500.00
1000-110-230-0000	Workers' Compensation	\$3,500.00
1000-110-240-0000	Unemployment Compensation	\$0.00
1000-110-311-0000	Accounting and Legal Fees	\$5,000.00
1000-110-312-0000	Auditing Services	\$0.00
1000-110-313-0000	Uniform Accounting Network Fees	\$800.00
1000-110-314-0000	Tax Collection Fees	\$2,000.00
1000-110-315-0000	Election Expenses	\$4,000.00
1000-110-330-0000	Travel and Meeting Expense	\$1,000.00
1000-110-345-0000	Advertising	\$500.00
1000-110-359-0000	Other - Utilities	\$6,000.00
1000-110-360-0000	Contracted Services	\$9,000.00
1000-110-370-0000	Payment to Another Political Subdivision	\$84,000.00
1000-110-382-0000	Liability Insurance Premiums	\$14,000.00
1000-110-410-0000	Office Supplies	\$2,000.00
1000-110-430-0000	Small Tools and Minor Equipment	\$3,500.00
1000-110-519-0000	Other - Dues and Fees	\$1,000.00
1000-110-590-0000	Other Expenses	\$206,514.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-341-0000	Telephone	\$2,500.00
1000-120-342-0000	Postage	\$1,000.00
1000-120-351-0000	Electricity	\$0.00
1000-120-352-0000	Water and Sewage	\$0.00
1000-120-353-0000	Natural Gas	\$0.00
1000-120-360-0000	Contracted Services	\$0.00
1000-120-420-0000	Operating Supplies	\$2,000.00
1000-120-599-0000	Other - Other Expenses	\$0.00
1000-120-720-0000	Buildings	\$2,500.00
1000-120-730-0000	Improvement of Sites	\$500.00
1000-120-740-0000	Machinery, Equipment and Furniture	\$2,000.00
1000-130-150-0000	Compensation of Board and Commission Members	\$0.00
1000-130-190-0000	Other - Salaries	\$28,000.00
1000-130-311-0000	Accounting and Legal Fees	\$3,500.00

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1000-130-410-0000	Office Supplies	\$1,000.00
1000-130-590-0000	Other Expenses	\$7,000.00
1000-190-420-6500	Operating Supplies{MEMORIAL DAY EXPENSE}	\$1,000.00
1000-310-360-0000	Contracted Services	\$0.00
1000-310-590-0000	Other Expenses	\$14,000.00
1000-910-910-0000	Transfers - Out	\$0.00
1000-920-920-0000	Advances - Out	\$0.00
	General Fund Total:	\$547,654.00
	Motor Vehicle License Tax	
2011-330-420-0000	Operating Supplies	\$15,000.00
2011-330-430-0000	Small Tools and Minor Equipment	\$0.00
2011-330-590-0000	Other Expenses	\$1,000.00
	Motor Vehicle License Tax Fund Total:	\$16,000.00
	Gasoline Tax	
2021-330-360-0000	Contracted Services	\$90,000.00
2021-330-420-0000	Operating Supplies	\$30,000.00
2021-330-430-0000	Small Tools and Minor Equipment	\$0.00
2021-330-590-0000	Other Expenses	\$5,000.00
	Gasoline Tax Fund Total:	\$125,000.00
	Road and Bridge	
2031-330-111-0000	Salaries - Trustees	\$6,600.00
2031-330-121-0000	Salary - Township Fiscal Officer	\$5,400.00
2031-330-122-0000	Salaries - Township Fiscal Officer's Staff	\$16,000.00
2031-330-190-0000	Other - Salaries	\$390,000.00
2031-330-190-1000	Other - Salaries{SICK TIME BUY OUT}	\$30,000.00
2031-330-190-5025	Other - Salaries{OFFICE STAFF}	\$0.00
2031-330-211-0000	Ohio Public Employees Retirement System	\$58,000.00
2031-330-213-0000	Medicare	\$6,000.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$0.00
2031-330-221-0000	Medical/Hospitalization	\$180,000.00
2031-330-222-0000	Life Insurance	\$900.00
2031-330-230-0000	Workers' Compensation	\$8,500.00
2031-330-311-0000	Accounting and Legal Fees	\$1,000.00
2031-330-312-0000	Auditing Services	\$1,000.00
2031-330-314-0000	Tax Collection Fees	\$7,000.00
2031-330-315-0000	Election Expenses	\$0.00
2031-330-323-0000	Repairs and Maintenance	\$20,000.00
2031-330-323-5000	Repairs and Maintenance{OUTSIDE}	\$5,000.00
2031-330-341-0000	Telephone	\$2,400.00
2031-330-351-0000	Electricity	\$0.00
2031-330-352-0000	Water and Sewage	\$0.00
2031-330-353-0000	Natural Gas	\$0.00
2031-330-359-0000	Other - Utilities	\$14,000.00
2031-330-360-0000	Contracted Services	\$65,000.00
2031-330-380-0000	Insurance and Bonding	\$20,000.00

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2031-330-420-0000	Operating Supplies	\$51,000.00
2031-330-420-2255	Operating Supplies {MATERIALS}	\$40,000.00
2031-330-430-0000	Small Tools and Minor Equipment	\$10,000.00
2031-330-510-0000	Dues and Fees	\$1,000.00
2031-330-590-0000	Other Expenses	\$15,000.00
2031-330-720-0000	Buildings	\$10,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$74,900.00
2031-390-313-0000	Uniform Accounting Network Fees	\$1,300.00
2031-820-820-0000	Principal Payments - Notes	\$110,000.00
	Road and Bridge Fund Total:	\$1,150,000.00

Fund:

2041-410-190-6000	Cemetery	
	Other - Salaries {TEMP SERVICES}	\$0.00
2041-420-190-0000	Other - Salaries	\$8,000.00
2041-420-211-0000	Ohio Public Employees Retirement System	\$1,300.00
2041-420-213-0000	Medicare	\$100.00
2041-420-230-0000	Workers' Compensation	\$100.00
2041-420-323-0000	Repairs and Maintenance	\$0.00
2041-420-360-0000	Contracted Services	\$12,500.00
2041-420-420-0000	Operating Supplies	\$2,500.00
2041-420-430-0000	Small Tools and Minor Equipment	\$1,500.00
2041-420-590-0000	Other Expenses	\$1,000.00
2041-420-720-0000	Buildings	\$0.00
2041-420-730-0000	Improvement of Sites	\$450.00
2041-420-740-0000	Machinery, Equipment and Furniture	\$0.00
2041-590-359-0000	Other - Utilities	\$550.00
	Cemetery Fund Total:	\$28,000.00

Fund:

2111-220-111-0000	Fire District	
	Salaries - Trustees	\$6,200.00
2111-220-121-0000	Salary - Township Fiscal Officer	\$11,000.00
2111-220-122-0000	Salaries - Township Fiscal Officer's Staff	\$33,000.00
2111-220-190-0000	Other - Salaries	\$45,000.00
2111-220-190-2000	Other - Salaries {FULL TIME}	\$430,000.00
2111-220-190-2050	Other - Salaries {PART TIME}	\$255,000.00
2111-220-190-2100	Other - Salaries {DISPATCHERS}	\$90,000.00
2111-220-190-5025	Other - Salaries {OFFICE STAFF}	\$0.00
2111-220-211-0000	Ohio Public Employees Retirement System	\$23,000.00
2111-220-212-0000	Social Security	\$10,500.00
2111-220-213-0000	Medicare	\$8,500.00
2111-220-215-0000	Ohio Police and Fire Pension Fund	\$115,000.00
2111-220-221-0000	Medical/Hospitalization	\$180,000.00
2111-220-222-0000	Life Insurance	\$800.00
2111-220-230-0000	Workers' Compensation	\$16,000.00
2111-220-240-0000	Unemployment Compensation	\$2,000.00
2111-220-311-0000	Accounting and Legal Fees	\$10,000.00
2111-220-312-0000	Auditing Services	\$2,000.00
2111-220-313-0000	Uniform Accounting Network Fees	\$2,000.00

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2111-220-314-0000	Tax Collection Fees	\$10,000.00
2111-220-315-0000	Election Expenses	\$0.00
2111-220-318-0000	Training Services	\$3,000.00
2111-220-323-0000	Repairs and Maintenance	\$30,000.00
2111-220-323-2100	Repairs and Maintenance {DISPATCHERS}	\$500.00
2111-220-330-0000	Travel and Meeting Expense	\$0.00
2111-220-341-0000	Telephone	\$6,000.00
2111-220-341-2150	Telephone {WATER RESCUE}	\$0.00
2111-220-351-0000	Electricity	\$0.00
2111-220-352-0000	Water and Sewage	\$0.00
2111-220-353-0000	Natural Gas	\$0.00
2111-220-359-2150	Other - Utilities {WATER RESCUE}	\$600.00
2111-220-359-2175	Other - Utilities {EMS SERVICE}	\$0.00
2111-220-359-2250	Other - Utilities {RENTALS}	\$8,000.00
2111-220-360-0000	Contracted Services	\$22,000.00
2111-220-382-0000	Liability Insurance Premiums	\$20,000.00
2111-220-390-0000	Other - Purchased Services	\$14,200.00
2111-220-400-2265	Supplies and Materials {VEHICLES}	\$10,000.00
2111-220-420-0000	Operating Supplies	\$24,000.00
2111-220-420-2100	Operating Supplies {DISPATCHERS}	\$1,000.00
2111-220-430-0000	Small Tools and Minor Equipment	\$16,500.00
2111-220-430-2100	Small Tools and Minor Equipment {DISPATCHERS}	\$4,000.00
2111-220-510-0000	Dues and Fees	\$0.00
2111-220-590-0000	Other Expenses	\$16,000.00
2111-220-720-0000	Buildings	\$12,000.00
2111-220-740-0000	Machinery, Equipment and Furniture	\$421,700.00
2111-230-111-0000	Salaries - Trustees	\$0.00
2111-230-190-1000	Other - Salaries {SICK TIME BUY OUT}	\$30,000.00
2111-230-222-0000	Life Insurance	\$0.00
2111-230-230-2150	Workers' Compensation {WATER RESCUE}	\$0.00
2111-230-318-0000	Training Services	\$3,000.00
2111-230-323-0000	Repairs and Maintenance	\$0.00
2111-230-323-2100	Repairs and Maintenance {DISPATCHERS}	\$0.00
2111-230-323-2150	Repairs and Maintenance {WATER RESCUE}	\$0.00
2111-230-323-2175	Repairs and Maintenance {EMS SERVICE}	\$12,000.00
2111-230-323-2260	Repairs and Maintenance {BUILDINGS}	\$4,000.00
2111-230-323-2265	Repairs and Maintenance {VEHICLES}	\$0.00
2111-230-330-0000	Travel and Meeting Expense	\$0.00
2111-230-351-2150	Electricity {WATER RESCUE}	\$0.00
2111-230-351-2175	Electricity {EMS SERVICE}	\$0.00
2111-230-352-2150	Water and Sewage {WATER RESCUE}	\$0.00
2111-230-352-2175	Water and Sewage {EMS SERVICE}	\$0.00
2111-230-353-2150	Natural Gas {WATER RESCUE}	\$0.00
2111-230-353-2175	Natural Gas {EMS SERVICE}	\$0.00
2111-230-359-0000	Other - Utilities	\$20,000.00
2111-230-359-2175	Other - Utilities {EMS SERVICE}	\$1,000.00
2111-230-390-0000	Other - Purchased Services	\$15,000.00
2111-230-420-2150	Operating Supplies {WATER RESCUE}	\$500.00

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2111-230-420-2175	Operating Supplies{EMS SERVICE}	\$9,000.00
2111-230-420-2200	Operating Supplies{GRANTS}	\$0.00
2111-230-420-2250	Operating Supplies{RENTALS}	\$0.00
2111-230-430-2150	Small Tools and Minor Equipment{WATER RESCUE}	\$3,500.00
2111-230-430-2175	Small Tools and Minor Equipment{EMS SERVICE}	\$18,000.00
2111-230-430-2200	Small Tools and Minor Equipment{GRANTS}	\$0.00
2111-230-430-2250	Small Tools and Minor Equipment{RENTALS}	\$0.00
2111-230-510-0000	Dues and Fees	\$0.00
2111-230-590-2150	Other Expenses {WATER RESCUE}	\$2,000.00
2111-230-590-2175	Other Expenses {EMS SERVICE}	\$1,000.00
2111-230-590-2250	Other Expenses {RENTALS}	\$8,500.00
2111-230-720-2200	Buildings {GRANTS}	\$0.00
2111-230-720-2250	Buildings {RENTALS}	\$0.00
2111-230-740-2250	Machinery, Equipment and Furniture {RENTALS}	\$3,000.00
2111-230-750-0000	Motor Vehicles	\$6,000.00
2111-320-222-0000	Life Insurance	\$0.00
2111-430-222-0000	Life Insurance	\$0.00
2111-820-820-0000	Principal Payments - Notes	\$54,000.00
	Fire District Fund Total:	\$2,050,000.00
Fund:	Permissive Motor Vehicle License Tax	
2231-000-360-0000	Contracted Services	\$48,000.00
2231-330-420-0000	Operating Supplies	\$40,000.00
2231-330-590-0000	Other Expenses	\$2,000.00
	Permissive Motor Vehicle License Tax Fund Total:	\$90,000.00
Fund:	Special Assessment (Lighting)	
2401-290-314-0000	Tax Collection Fees	\$1,000.00
2401-310-360-0000	Contracted Services	\$86,000.00
2401-310-420-0000	Operating Supplies	\$6,000.00
	Special Assessment (Lighting) Fund Total:	\$93,000.00
Fund:	General (Bond) (Note) Retirement (Fire)	
3101-820-820-0000	Principal Payments - Notes	\$0.00
3101-830-830-0000	Interest Payments	\$0.00
Fund:	General(Bond) (Note) Retirement (Road)	
3102-820-820-0000	Principal Payments - Notes	\$0.00
3102-830-830-0000	Interest Payments	\$0.00
Fund:	Public Works Commission Project	
4401-760-360-0000	Contracted Services	\$0.00
4401-760-420-0000	Operating Supplies	\$0.00
4401-760-590-0000	Other Expenses	\$0.00

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held DECEMBER 9, 2014 20

Fund:
 4901-760-710-0000 **Capital Equipment** \$0.00
 Land
 4901-760-720-0000 Buildings \$0.00
 4901-760-730-0000 Improvement of Sites \$0.00
 4901-760-740-0000 Machinery, Equipment and Furniture \$195.22
 4901-760-750-0000 Motor Vehicles \$0.00
 4901-760-790-0000 Other - Capital Outlay \$0.00
 Capital Equipment Fund Total: **\$195.22**

Fund:
 4902-760-710-0000 **Permanent Imp. Capital Projects** \$0.00
 Land
 4902-760-720-0000 Buildings \$0.00
 4902-760-730-0000 Improvement of Sites \$0.00

Fund:
 4951-410-420-0000 **Cemetery Bequest** \$150.00
 Operating Supplies
 Cemetery Bequest Fund Total: **\$150.00**

Fund:
 9001-190-590-0000 **Unclaimed Funds** \$0.00
 Other Expenses

Report Total: **\$4,099,999.22**

#21 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson authorizing the Fiscal Officer to make all needed Intra-fund Transfers during the entire year 2015, they need not be listed in the minutes.

Roll Call Voting:
 Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#22 Norman Jepson moved resolution, seconded by Robert Brobst establishing the Township Drop-off (Clean-up) Days will be held the third Saturday of May and October, 2015 from 8:00 AM – 300 PM.

Roll Call Voting:
 Jane Hawn-Jackson Yes
 Robert Jepson Yes
 Norman Jepson Yes

#23 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson that we will not list the individual Warrants on the Minutes in 2015, but a copy can be found in each Meeting's Addendum.

Roll Call Voting:
 Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#24 Norman Jepson moved resolution, seconded by Robert Brobst to schedule quarterly Safety Committee Meetings (exact dates to be announced) to begin at 8:00 AM at 7247 Center Road, Saybrook Township Administrative Office. Additional Safety Committee Meetings may be

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

DECEMBER 9, 2014

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scheduled on an as-needed basis during the year.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Jane Hawn-Jackson Yes

#25 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to authorize membership in the Ohio Township Association and to allow four (4) Trustees/Clerk to attend the Annual OTA Convention in February 2015 with the Township to pay costs.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#26 Norman Jepson moved resolution, seconded by Robert Brobst to allow four (4) the Fiscal Officer/office personnel to attend the State Auditor's Conference/Training in Columbus Date to be announced with the Township to pay costs.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#27 Norman Jepson moved resolution, seconded by Robert Brobst to require all employees and volunteers attend the mandatory Annual Drug Free Program here at Saybrook Township and that we will not accept any training from other employers. Any employee that does not attend this annual mandatory training will not continue their employment or voluntary services with the Township.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

For the Record: Per Resolution 11022216, we are going to remain with the standard mileage rates established by the IRS for 2015. This will change as the IRS changes.

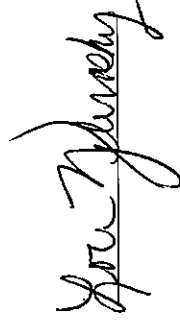
#28 Norman Jepson moved, seconded by Robert Brobst to adjourn the meeting at 11:06 AM

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

The meeting was adjourned.



Chairperson



Lori Zebrasky