

RECORD OF PROCEEDINGS

SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

December 11, 2018

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:07 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr, Fire Chief John Jyurovat and Office Manager Lori Zebrasky. Members of the public: Tim Baum was in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 12112018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to recognize LeRoy McNeilly, Ashtabula County Engineer, for his services to the County in celebration of his retirement seconded by Robert Brobst.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#2 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

November 13, 2018 Regular Trustees meeting
November 27, 2018 Work session

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes – Regular Trustees meeting
Norman Jepson	Abstain – work session

#3 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

November 13, 2018 Regular Trustees meeting
November 27, 2018 Work session

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes – Regular Trustees meeting
Norman Jepson	Abstain – work session

SAFETY REPORT

No report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#4 Robert Brobst moved resolution to approve payroll direct deposits #1128-

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2018 thru #1220-2018 and Warrants # 67875 thru # 67950 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution to approve the Regular Purchase Order and Then and Now Purchase Order #33-2018 thru 47-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution to approve the Then and Now Purchase orders over \$3,000.00 of #37-2018 to Andover Bank for loan payment and interest of \$25,691.67 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#7 Robert Brobst moved resolution to approve Super Blanket Certificate #88-2018 thru #90-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#8 Robert Brobst moved resolution to increase appropriation for fire supplies/small tools in the amount of \$10,978.33 as a result of Grant Money received seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 12/10/2018.

Total All Funds:	\$ 1,327,930.04
Current Investment Accounts:	\$ 766,849.60
Current Checking Account:	\$ 561,080.44

#9 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

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Road Superintendent Marc Pope presented the Road Report.

#10 Norman Jepson moved resolution to repurchase 3 cemetery graves, Section B, Lot 50, graves 2, 3 & 4 for a total cost of \$450.00 from owner Mary Taylor seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Barbara Carr presented the Zoning Report.

#12 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#13 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No report.

PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

#14 Norman Jepson moved resolution to do more research regarding carrying of concealed hand guns on Township property seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution to accept the lease agreement with Xerox

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for a new Xerox copier (B7030 TNDM OS2) at \$114.25 per month and .0074 per copy. Starting January 2019 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#16 Norman Jepson moved resolution to accept the Drivers Abstract records that were presented to the board for their review, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#17 Norman Jepson moved resolution to accept the 2019 DOT consortium contract with State Road Occupational Medical Facility LLC. Seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#18 Norman Jepson moved resolution to honor James Cvengros as "STATE TROOPER OF THE YEAR" seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#19 Norman Jepson moved resolution to approve the dispatching contract with Plymouth Township for Dispatching Services for thirty six (36) months, January 1, 2019 Through December 31, 2021, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

EXECUTIVE SESSION

#20 Norman Jepson moved resolution to go into Executive Session at 10:49 am to discuss personnel seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#21 Norman Jepson moved resolution to come out of Executive Session at 10:51 am seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#22 Norman Jepson moved resolution to give the Full Time Salary, non-bargaining personnel a half-day (1/2) off on Christmas Eve seconded by Gloria

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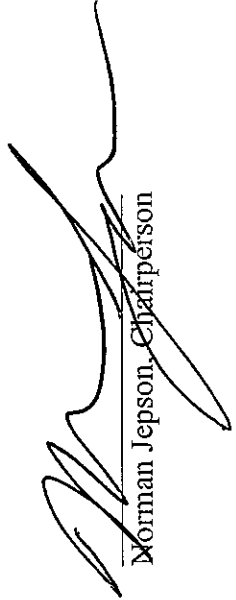
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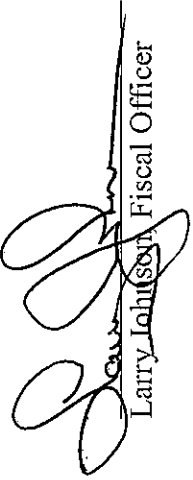
Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#23 Norman Jepson moved to adjourn the meeting at 11:10 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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