

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

November 24, 2015

Held

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The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Jane Hawn-Jackson, Fiscal Officer Larry Johnson, and Fire Chief John Jyurovat. Members of the public: Gloria Baum, Tim Baum, Kathleen Kennedy, Sharon Lyons and Garrett Ormiston were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 11242015).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to dispense with the reading of the following minutes:

November 10, 2015 Regular Meeting

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following minutes:

November 10, 2015 Regular Meeting

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson, presented the Fiscal report.

#3 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve Warrants 64804 thru 64846 and payroll direct deposits #376-2015 thru 425-2015.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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#4 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the Then & Now Purchase Orders over \$3,000.00:

73-2015	UH Medical Center	\$ 3,212.96
75-2015	Koski Construction	\$ 206,356.20

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following regular purchase orders and Then and Now Purchase Orders:

73-2015	UH Conneaut Medical Center	\$ 3,212.96
71-2015	Atwells Police & Fire	\$ 658.21
74-2015	ZP Systems, Inc.	\$ 254.12
75-2015	Koski Construction	\$ 206,356.20
72-2015	Huntington, Ins.	\$ 50.00

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Super Blanket Certificates:

89-2015	Other expense	\$1,341.79
90-2015	Other Expense-Rental	\$1,000.00

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the revenues status, appropriation status, purchase order status, fund status, payment listing and cash summary by fund are attached to this report. The previous month end was passed out for your review. The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 11/24/2015.

Total All Funds:	\$ 1,257,094.67
Current Investment Accounts:	\$ 1,000,923.82
Current Checking Account:	\$ 256,170.85

#7 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes

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Norman Jepson Yes

ROAD AND CEMETARY REPORT

No written report.

ZONING REPORT

Zoning Inspector Robert Vaughn presented the report.

#8 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to receive the Zoning Inspector's report a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

Fire Report

Fire Chief John Jyurovat, presented the Fire Report.

#9 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to accept the resignation of Kaitlyn Garbenus, Probationary, Part Time Dispatcher as of 11-11-15

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Fire Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report

PUBLIC

Garrett Ormiston on behalf of the Cleveland Museum of Natural History presented a resolution supporting the Geneva Swamp Protection Project (Phase II) in the Township of Saybrook and maps of proposed land acquisitions. Trustees to table for review.

OLD BUSINESS

None

NEW BUSINESS

#11 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to accept Harrington Industrial Laundry Rental/Service Agreement number 5444E.

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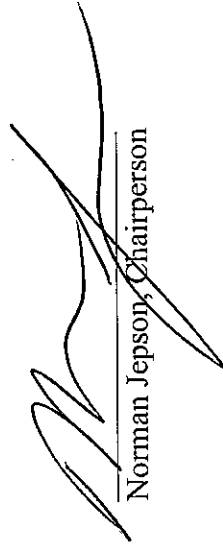
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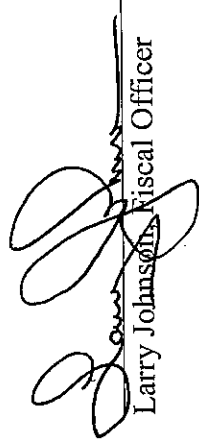
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Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#12 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjourn the meeting at 6:53 pm.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer