

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

NOVEMBER 23, 2010

Held

20

#6 Norman Jepson moved resolution, seconded by Robert Brobst to approve the following Purchase Orders:

Senita Roofing	2,200.00	Ohio Treasurer	9,900.00
Melzer's Fuel	2,424.58	Koski Construction	2,839.40
Huntington Insur.	100.00	HRS, Inc.	112.00
Warren Fire Equip.	207.00	Eastdale Overhead	110.00
Treasurer, St of Ohio	150.00	Key Bank	1,121.30
American Messaging	150.00	Vision Service	200.00
Medical Mutual	5,000.00		

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#7 Norman Jepson moved resolution, seconded by Robert Brobst to approve the following additional Blanket Certificates:

10-A-09	3,031.11
10-A-10	331.65
01-J-03	1,000.00

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

For the record - Checks were issued on November 18, 2010 for the second IAEP payout; this one totaled \$9,000.00 in just wages.

For the record - As recommended by the State Auditors, a copy of the System Status, Appropriations Status, Receipt Account Status, Fund Status and Pending Warrants are attached to this report. The previous Month End was passed out earlier for your review.

The following are a list of the un-audited balances after tonight's bills have been paid:

Total Cash Balance:	1,649,398.63
Current Investment Accounts:	1,484,315.56
Current Checking Account:	165,083.07

#8 Norman Jepson moved, seconded by Robert Brobst to receive the Fiscal Officer's Report, a copy of which can be found in the Addendum.

Voting: Norman Jepson Yes
Robert Brobst Yes

ROAD REPORT

Road Superintendent Marc Pope read the Road Report.

#9 Norman Jepson moved, seconded by Robert Brobst to receive the Road Report, a copy of which can be found in the Addendum.

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

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#10 Norman Jepson moved resolution, seconded by Robert Brobst to grant a 90 day extension to the property owners of the five homes to be demolished to allow them to decide what they want to do.

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#11 Norman Jepson moved, seconded by Robert Brobst to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting: Norman Jepson Yes
Robert Brobst Yes

FIRE REPORT

Chief Jyurovat read the Fire Report.

#12 Norman Jepson moved resolution, seconded by Robert Brobst to have Skufca's Body Works do the body work and paint 729 at a cost not to exceed \$5,500.00; Pfund Superior Sales Co. to furnish and install custom Coburn Silver Leaf Lettering and Reflective Stars of Life to match the design on the new 719 at a cost not to exceed \$1,750.00 and Halman Inc. replace one aluminum side rail and repair the battery box on 729 at a cost not to exceed \$500.00 and all required corresponding Purchase Orders.

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#13 Norman Jepson moved resolution, seconded by Robert Brobst to raise Part-time Firefighter/Paramedic Robert Lapuh from Probationary status rate of \$7.98 to Probationary status Regular rate less .24 cents of \$9.56 per hour beginning 12-2-10 at 0700, per bargaining agreement, since he has completed his 48 hour training period. (He will be able to sign up for said shifts at the 11-24-10 sign up).

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#14 Norman Jepson moved resolution, seconded by Robert Brobst to raise Part-time Firefighter/EMT Benjamin Paxton from Probationary status rate of \$7.98 to Probationary status Regular rate less .24 cents of \$9.36 per hour beginning 12-2-10 at 0700, per bargaining agreement, since he has completed his 48 hour training period. (He will be able to sign up for said shifts at the 11-24-10 sign up).

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#15 Norman Jepson moved resolution, seconded by Robert Brobst to raise Part-time Firefighter/EMT Wade Stitt from Probationary status rate of \$7.98 to Probationary status Regular rate less .24 cents of \$9.36 per hour beginning 12-2-10, per bargaining agreement, based on him completing his 48 hour training period by 0700 on 11-24-10. (He will be able to sign up for said shifts at the 11-24-10 sign up).

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#16 Norman Jepson moved resolution, seconded by Robert Brobst to approve the FMLA leave requested by Part-time Firefighter Daniel Tilton starting 11-24-10.

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Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#17 Norman Jepson moved resolution, seconded by Robert Brobst to receive the Fire Report, a copy of which can be found in the Addendum.

Voting: Norman Jepson Yes
Robert Brobst Yes

WATER RESCUE REPORT

No report.

SAFETY

For the record - Drive Safe -- Deer Accidents and Prevent Spreading Bedbugs Postings were posted in the Office and sent to the Road Dept. and Fire Station 1 to be posted.

Trustee Brobst stated that he thinks we meet all the requirements to qualify for the BWC Drug-Free Safety Program. A copy of the BWC Drug-Free Safety Program Guide can be found in the Addendum.

PUBLIC

Dave Hawley from Lakeland Association thanked the Township for paving the streets in their Association.

Dawn Cragon wanted an update regarding police protection and when will we send a contract out to various police departments.

Greg Strmisa asked if the December 13, 2010 Zoning Committee Meeting regarding the new Zoning Text is open to the public. He also asked (as a member of the Zoning Appeals Board) if he could get a copy of the new Zoning Text to review it.

Andrew Branik thanked the road crew for the good work they do.

OLD BUSINESS

#18 Norman Jepson moved resolution, seconded by Robert Brobst to change Policy #2005, Use and Abuse of Drugs and Alcohol, to list the BWC Drugs Tested for and screening thresholds, a copy of which can be found in the Addendum.

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

For the record -- The Office still needs Notice of Change in BWC Drug Testing sign-offs for two Trustees, two Firefighters, one Dispatcher and all Water Rescue Volunteers -- Chief Jyurovat is working on getting them.

For the record - CWA negotiations for a wage and health insurance reopening negotiations to begin no later than 12-1-10.

The posting of Cemetery Rules and Regulations in the cemetery was tabled until April, 2011.

#19 Norman Jepson moved resolution, seconded by Robert Brobst to make no improvement to the cemetery buildings, they will remain in the condition they are

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now.

Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes

#20 Norman Jepson moved resolution, seconded by Robert Brobst to fence in the recycling dumpsters in front of the Road Building.

Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes

Resident's request for a variance from size of monument and foundation in the cemetery to an additional 12" extension is still being reviewed.

Modification of the Zoning Inspector's Job Description Policy #1710 was addressed in the Special Meeting earlier this evening.

COMMITTEE REPORTS

Fire Station Rehab Committee – Is still being worked on.

Senita has insulated Fire Station 1 and Ziegler Heating will be doing the heating in the next week or so. (NOPEC Grant)

COMMUNICATION/CORRESPONDENCE FOR THE RECORD
(All of which can be found in the Addendum)

- E-mail from EMA regarding dispatcher training for APCO Certification – only one new dispatcher is registered. Chief Jyurovat will look into how many additional dispatchers we should send.
- E-mail was sent to the Fire Department to check the time on the recorder after the time change and it has been taken care of.
- E-mail from resident stating why he does not want a police protection levy on the ballot.
- Copy of Township letter to the Township Waterline Advisory Committee regarding "property owner only" account billing proposal.
- Saints John and Paul School's invitation to Community Leaders' Luncheon on November 16, 2010.
- Hallwood residents are setting up Neighborhood Crime Watch Area on their own and we received a Hallwood directory.
- MC Holding Trust letter regarding a tree that had fallen in a building on North Ridge Road, the owner will have the tree removed by 11-30-10.
- Eastern Ohio Utilities Council Annual Luncheon is on December 9, 2010 at 9:30 am in Youngstown, Ohio.
- Aflac, Full-time Township Employees enrollment meeting is scheduled for 11-30-10 at 11:45 am – 12:15 pm at the Administrative Office – notices were put in the 11-18-10 paychecks.

NEW BUSINESS

Chief Jyurovat stated that the annual Fit Testing has been done on all of Firefighters this year except the new hires. He will check into who all needs to have it done yet.

The Trustees will review the Commissioner's letter asking if we want to participate in CRA Program and further discuss it at the next meeting.

#21 Norman Jepson moved resolution, seconded by Robert Brobst to take no action regarding the City of Ashtabula's letter inquiring if we want to reserve the right to claim Saybrook Township as home of Coach Urban Meyer.

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Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

Non-Journalized Roads, status of getting all roads journalized is being worked on.

#22 Norman Jepson moved resolution, seconded by Robert Brobst to approve three trucks with six staff members to help with the Halo distribution unless the weather is bad and the trucks are needed to plow. We need to give the Road Department a week's notice as to when this is to happen.

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

For the record – Lou's Billow Beach will not reopen.

ANNOUNCEMENTS FOR THE RECORD:

- 11-25-10, Holiday, Office Closed
- 11-26-10, Holiday, Office Closed
- 11-30-10, 11:45 am – 12:15 pm, AFLAC Meeting at Administration Office
- 11-13-10 & 12-14-10, 2:00 pm, Zoning Commission, Draft Text & Map

#23 Norman Jepson moved resolution, seconded by Robert Brobst to go into Executive Session at 8:29 pm to discuss a contract, action may be taken.

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#24 Norman Jepson moved resolution, seconded by Robert Brobst to return to the Regular meeting at 8:50 pm.

Roll Call Voting: Norman Jepson Yes
Robert Brobst Yes

#25 Norman Jepson moved, seconded by Robert Brobst to adjourn the meeting at 8:51 pm.

Voting: Norman Jepson Yes
Robert Brobst Yes

The meeting was adjourned.


Robert Brobst, Chairperson


Marc D. Pope, Fiscal Officer