

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 13, 2018

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr, Fire Chief John Jyurovat and Office Manager Lori Lebrasky. Members of the public: Tim Baum, Kathy Feiler, Harold Buck, Lou Buck, Linda Brobst, Judy Richards, Lloyd Richards, Jill Serpico, Dean Moore, Patty Moore, Jeff Stoll, Don Andrus, David Rapp and Penny Vaughn were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 11132018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to recognize Emma Lou Buck as being named Ashtabula County Senior of the year and to present her with a resolution, seconded by Robert Brobst.

Roll Call Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

Emma Lou Buck was presented with a resolution by Robert Brobst, Norman Jepson, Gloria Baum and Larry Johnson. Many friends and family were present.

#2 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

October 9, 2018 Regular Trustees meeting
October 23, 2018 Work session

Roll Call Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#3 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

October 9, 2018 Regular Trustees meeting
October 23, 2018 Work session

Roll Call Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No report.

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FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#4 Robert Brobst moved resolution to approve payroll direct deposits #968-2018 thru #1127-2018 and Warrants # 67781 thru # 67874 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution to approve the Regular Purchase Order and Then and Now Purchase Order #23-2018 thru 32-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution to approve the Then and Now Purchase orders over \$3,000.00. #28-2018 to Physio Control for \$5,896.00 and #31-2018 to Emergency Reporting \$3,296.00 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#7 Robert Brobst moved resolution to approve Super Blanket Certificate #87-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 11/9/2018.

Total All Funds: \$ 1,491,138.46
Current Investment Accounts: \$ 740,823.91
Current Checking Account: \$ 750,314.55

#8 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#9 Norman Jepson moved resolution to receive the Road Report, a copy of which

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can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Barbara Carr presented the Zoning Report.

#10 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#11 Norman Jepson moved resolution to switch from Verizon to AT&T/FirstNet at a monthly charge of \$219.92 per month which adds data service to the IPads seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

Fire Chief John Jyurovat presented the Water Rescue Report.

#13 Norman Jepson moved resolution to accept water rescue volunteer applicants Robert Foster and Tia Spronz to our water rescue team, pending they pass a physical/drug screen and furnish necessary paperwork needed, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution to receive the Water Rescue Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

PUBLIC

David Rapp representing the Don Andrus project requested guidance from Zoning

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and the Trustees to move his project forward. Gloria Baum said she and Zoning Inspector Barb Carr would meet with them to provide assistance.

Dean Moore asked the Trustees to consider sending Zoning Board members and BZA members to training to help keep up on zoning updates and laws.

OLD BUSINESS

#15 Norman Jepson moved resolution to sell the 1999 dump truck and a 2007 F-250 pick-up, they will be sold with sealed bids with a minimum pricing on each vehicle, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

NEW BUSINESS

#16 Norman Jepson moved resolution to approve a couple of Township employees to assist Community Action in delivery of HALO packages for homebound seniors on Wednesday, December 19, 2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#17 Norman Jepson moved resolution not to request a hearing with the Liquor Control Board for Alex Sammi LLC/ DBA Valley View Food Mart 4, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

EXECUTIVE SESSION

#18 Norman Jepson moved resolution to go into Executive Session at 11:00 am to discuss personnel seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#19 Norman Jepson moved resolution to come out of Executive Session at 11:44 am seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#20 Norman Jepson moved resolution to increase the salaries of Road Superintendent Marc Pope, Fire Chief John Jyurovat, and Office Manager Lori Zebrasky by \$2,000.00 a year and Zoning Inspector Barb Carr by 2% a year starting with the first pay in 2019, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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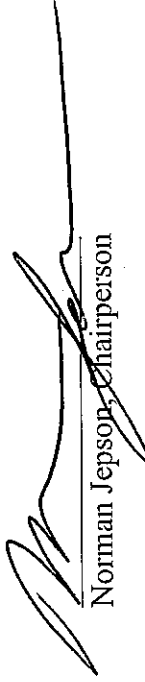
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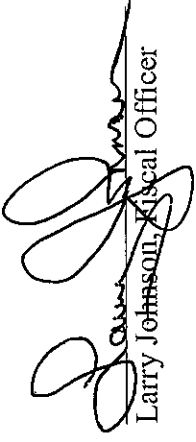
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#21 Norman Jepson moved to adjourn the meeting at 11:48 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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