

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

November 10, 2015

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Jane Hawn-Jackson, Fiscal Officer Larry Johnson, and Fire Chief John Jyurovat. Members of the public: Gloria Baum, Tim Baum, and Mike Slocum were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 11102015).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to dispense with the reading of the following minutes:

October 27, 2015 Work Session
October 27, 2015 Regular Meeting

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following minutes:

October 27, 2015 Work Session
October 27, 2015 Regular Meeting

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson, presented the Fiscal report.

#3 Norman Jepson moved resolution, seconded by Robert Brobst to approve Payroll Direct Deposits 295-2015 thru 374-2015 and Warrants 664760 thru 64803.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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#4 Robert Brobst moved resolution, seconded by Norman Jepson to approve the Then and Now Purchase orders over \$3,000.

66-2015 Med-I-Bank \$8,670.39
70-2015 Lake Truck Sales \$7,939.63

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Norman Jepson moved resolution, seconded by Robert Brobst to approve the following regular purchase orders and Then & Now Purchase Orders: 66-2015 thru 70-2015.

66-2015 Med-I-Bank \$8,670.39
68-2015 Windstream \$ 749.96
70-2015 Lake Truck Sales \$ 7939.63

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Norman Jepson moved resolution, seconded by Robert Brobst to approve voided purchase orders 67-2015 and 69-2015 for incorrect account and vendor.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#7 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following Super Blanket Certificates:

87-2015 \$1,250.04
88-2015 \$1,131.35

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the revenues status, appropriation status, purchase order status, fund status, payment listing and cash summary by fund are attached to this report. The previous month end was passed out for your review. The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 11/10/2015.

Total All Funds: \$ 1,519,151.55
Current Investment Accounts: \$ 999,949.82
Current Checking Account: \$ 519,201.73

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#8 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETARY REPORT

No written report.

ZONING REPORT

Zoning Inspector Robert Vaughn, presented the Zoning Report.

#9 Norman Jepson moved resolution, seconded by Robert Brobst to let the appeal go forward in the Lynn V. McConnell vs. Saybrook Township Board of Zoning Appeals Case No. 2015CCV0335.

Roll call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Zoning Inspector's report a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

Fire Report

No written report.

WATER RESCUE REPORT

No written report

PUBLIC

None

OLD BUSINESS

#11 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to accept quote dated 11/13/15 in the amount of \$1,342 from Nolan Door & Hardware Company for the office door in the Administrative Building.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution, seconded by Robert Brobst to rescind resolution # 15102715 to Nolan Door & Hardware in the amount of \$550.00.

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Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

NEW BUSINESS

#13 Robert Brobst moved resolution, seconded by Norman Jepson to approve newly elected Gloria Baum to attend executive sessions and any other meeting prior to her term beginning.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

EXECUTIVE SESSION

#14 Norman Jepson moved resolution, seconded by Jane-Hawn-Jackson to go into Executive Session at 10:20 am.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

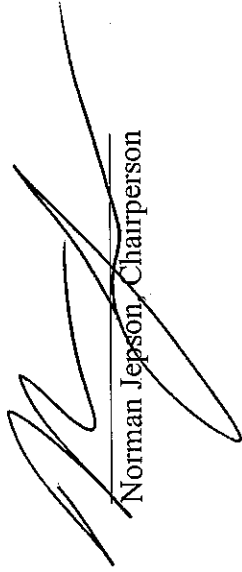
#15 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to come out of Executive Session at 10:34 am.

Roll Call Voting:

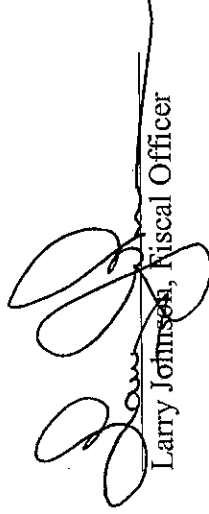
Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#16 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjourn the meeting at 10:28 am.

The meeting was adjourned.



Norman Jepson, Chairperson



Larry Johnson, Fiscal Officer