

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

November 7, 2016

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Robert Vaughn and Office Manager Lori Zebrasky. Members of the public: Tim Baum and Mark Vosburg were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 11072016)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Norman Jepson.

October 25, 2016

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

October 25, 2016

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #1066-2016 thru 1145-2016 and Warrants # 65810 thru # 65860 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#4 Robert Brobst moved resolution to approve the following regular purchase orders and Then and Now purchase orders #62-2016 and #65-2016 seconded by Gloria Baum.

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

November 7, 2016

20

Held

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 11/7/2016.

Total All Funds: \$ 1,161,310.42
Current Investment Accounts: \$ 557,671.76
Current Checking Account: \$ 603,638.66

#5 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road and Cemetery Report.

#6 Norman Jepson moved resolution to receive the Road and Cemetery Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#7 Gloria Baum moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Chairperson Norman Jepson presented the Fire Report.

#8 Norman Jepson moved resolution to purchase a Supervac 718EVS 18 variable speed electric positive pressure fan from Finley Fire Equipment for \$2,118.00 seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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DAYTON LEGAL BLANK, INC., FORM NO. 101748

Held _____

November 7, 2016

_____ 20____

#9 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report.

PUBLIC

None

OLD BUSINESS

#10 Norman Jepson moved resolution to continue with Burnham and Flower Insurance Group for the (HRA Plan) health reimbursement account deductible renewal effective January 1, 2017 seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

Trustee Robert Brobst gave an update on the Salt Shed expenses.

Communication/Correspondence

- ODOT Weekly Traffic Advisor
- Dashboard Roundtable 7 – Tuesday, November 15, 2016 8:00-10:00 am, at Spire Institute Banquet Center, Geneva, Ohio
- Leadership Ashtabula County, Annual Holiday Lunch with Leaders on Tuesday, November 29, 2016 at 12 Noon at the Geneva Lodge and Conference Center.

NEW BUSINESS

#11 Norman Jepson moved resolution to have a retirement party for Steve Coach and present a plaque for his 40.5 years of service to Saybrook Township seconded by Robert Brobst.

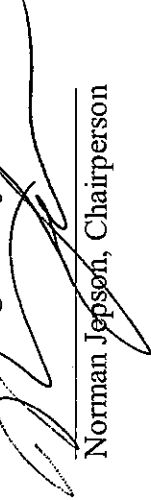
Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

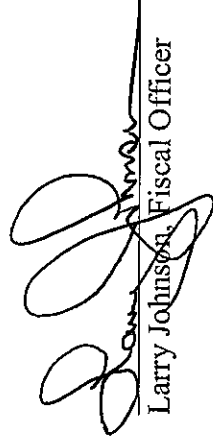
Announcements for the Record:

- Veterans Day Friday, November 11, 2016 – Holiday – Offices Closed

#12 Norman Jepson moved to adjourn the meeting at 10:40 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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