

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## SAYBROOK TOWNSHIP TRUSTEES

DAYTON LEGAL BANK, INC., FORM NO. 10148

Held

NOVEMBER 1, 2011

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 7:30 P.M. by Chairperson Norman Jepson, with Trustees Jane Hawn-Jackson, Fiscal Officer Marc D. Pope, Zoning Inspector Robert Vaughn, Fire Chief John Jyrovat and members of the public: George Sabo, Kathleen Kennedy, Cheryl Cliff, William Davis, Ellen Kolman, Bob Loudermilk, Dave English, William Bean, Dawn Cragon, Kevin Cragon and Clint Jackson were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004. Trustee Robert Brobst was not present; therefore no vote will be reflected for him. Note: The change in date from 11-7-11 to 11-1-11 was due to voting in this building and was posted on the Township web site and in the newspaper along with being stated in previous meetings.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 100) or, upon request; it can be copied onto a CD at the current cost of the CD.

Chairperson Norman Jepson led the assembly in saying "The Pledge of Allegiance".

Fiscal Officer Mark Pope stated that the meeting was being recorded for record purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

There were no Minutes to be approved.

### FISCAL REPORT

Fiscal Officer Marc Pope presented the Fiscal Report.

There were no Warrants, Blanket Certificates, Then and Now Certificates over \$3,000.00 and no Purchase Orders to be approved for tonight's meeting.

As recommended by the State Auditors, a copy of the System Status, Appropriations Status, Receipt Account Status, Fund Status and Pending Warrants were attached to the Fiscal Report. The previous Month End was passed out.

The following are a list of the un-audited balances after tonight's bills have been paid. (No bills to pay due to meeting last week.)

Total Cash Balance:	\$2,025,776.76
Current Investment Accounts:	\$ 889,877.29
Current Checking Account:	\$1,135,899.47

#1 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting:	Jane Hawn Jackson	Yes
	Norman Jepson	Yes

There were no written reports for Road, Zoning, Fire, Water Rescue and Safety due to this meeting being only one week after the last meeting.

The Public portion of this meeting was addressed at the end of the meeting.

No Old Business or Committee Reports were discussed.

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**COMMUNICATION/ CORRESPONDENCE**

(All of which can be found in the Addendum)

- Copy of letter Mark Andrews sent to SERB stating conclusion of negotiation with Fire Department Part-time Union
- Report of Sick Time Hours Used and Earned for 3<sup>rd</sup> Quarter 2011
- Corrected Fire Department Part-Timers Contract with correction to 13.3 that now states if a firefighter is mandated to stay past the time of their shift, they will be compensated at time and one half (1.5) for the duration of the time worked
- Auditor of State Bulletin regarding legislative changes of Trustee's compensation from funds other than General Fund that Trustees need to do
- CTL Engineering of Ohio asking for approval to construct communications tower on Carpenter Road
- Part-Time Dispatchers and Firefighters notice regarding filling out time sheets was posted and will be put in 11-3-11 pay checks
- Chamber MIB Holiday Open House on 11-22-11 from 5:30pm to 7:30 pm
- Chamber discontinues paper Newsletter, go to [www.chamberlogin.com](http://www.chamberlogin.com) to view
- Miscellaneous newsletters

**NEW BUSINESS**

For the Record - 2011 Inventory is due by December 31<sup>st</sup> from all Departments (Road, Fire, Water Rescue and Administration Building)

**ANNOUNCEMENTS FOR THE RECORD**

- 11-5-11, 9:00 – Noon, Park reservations at Administrative Office
- 11-8-11, Voting at Administrative Office
- 11-8-11, Regular Trustees Meeting was changed to 11-1-11 due to voting
- 11-11-11, Holiday, Buildings closed
- 11-22-11, 6:30 pm, Open Work Session
- 11-22-11, 7:30 pm, Regular Trustee Meeting

**PUBLIC**

Sheriff William Johnson was present to answer any questions the public may have regarding the proposed Police Levy that will be on the November 8<sup>th</sup> ballot.

William Bean stated that he hopes the levy passes and he asked regarding mutual aid if there would be a time study log so we'd know how much time our deputy spent assisting other townships.

Dawn Cragon asked what she is going to get for her police protection tax of \$30.63/\$100,000.00 (1 mill levy will cost approximately \$30.63 per year for a house valued at \$100,000.00). If her neighbor's house is broken into, will there be an investigation or will someone have to go to Jefferson to file a report?

Kathleen Kennedy asked how the Sheriff would staff the position, would someone be called back to work that was laid off? She also asked if the state requirements with the prison help the Sheriff and the county jail.

William Davis asked if the deputies will work out of Jefferson or Saybrook.

Clint Jackson asked if new staff will be hired with the grant the Sheriff received and income from Saybrook's levy (if it passes).

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William Bean asked about #20 in the Police Protection contract with the Sheriff. It states that it is a three year contract and if it doesn't work out would Saybrook have to renew it.

Anthony Deleios II asked if hiring a deputy will help with patrolling and handling of calls, he doesn't want him just to run traffic.

Dave English asked if all patrol cars will have radars in them.

Bob Loudermilk asked if the deputies will rotate so that the same one is not always in Saybrook.

Cheryl Cliff asked if the Sheriff is going to do anything with neighborhood watches.

There was a moment of silence in memory of Dave Hawley a Saybrook resident that recently passed away.

#2 Jane Hawn-Jackson moved, seconded by Norman Jepson to adjourn the meeting at 8:40 pm.

Voting:	Jane Hawn-Jackson	Yes
	Norman Jepson	Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Marc D. Pope, Fiscal Officer