

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

October 27, 2015

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Jane Hawn-Jackson, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope and Fire Chief John Jyurovat. Members of the public: Gloria Baum, Tim Baum, and Mike Slocum were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 10272015).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to dispense with the reading of the following minutes:

October 13, 2015 Regular Meeting

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following minutes:

October 13, 2015 Regular Meeting

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal report.

#3 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve Warrants 64719 thru 64759 and payroll direct deposits #247-2015 thru 294-2015.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#4 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve

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the following regular Purchase Orders and Then and Now Purchase orders – 62-2015 thru 65-2015.

62-2015	Jack Doheny Co.	\$1,868.65
63-2015	Infinity	\$80.99
64-2015	Infinity	\$1,952.83
65-2015	UNB Bank	\$1,529.79

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

As recommended by the State Auditors, a copy of the revenues status, appropriation status, purchase order status, fund status, payment listing and cash summary by fund are attached to this report. The previous month end was passed out for your review. The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 10/27/2015.

Total All Funds:	\$ 1,626,513.93
Current Investment Accounts:	\$ 989,407.62
Current Checking Account:	\$ 637,106.31

#5 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

ROAD AND CEMETARY REPORT

Road Superintendent Marc Pope presented the Road Report.

#6 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Road Report, a copy of which can be found in the Addendum.

Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the report.

#7 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Zoning Inspector's report a copy of which can be found in the Addendum.

Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

Fire Report

Fire Chief John Jyurovat presented the Fire Report.

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#8 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to purchase a new CO detection meter 6T-40 series HPN22067401 at a cost of \$1,895.00 not including shipping from Health Consultants Incorporated.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#9 Norman Jepson moved resolution, seconded by Robert Brobst to approve Frank Virant to be able to sign up for shifts for November and to take any unfilled shifts as of 10-29-2015 at 0700, he has completed his training as of 10-28-2015 at 1900 hours.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to donate the John Boat from water rescue to Wayne Township.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to remove the Lifepak 12 model # LP1230809448, from our inventory as it is antiquated. The Lifepak 12 will be donated to University Hospitals.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Fire Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report

PUBLIC

None

OLD BUSINESS

#13 Norman Jepson moved resolution, seconded by Robert Brobst to not renew the Maintenance Service Agreement for the Record Storage Room with Ziegler Heating Company.

Roll Call Voting: Jane Hawn-Jackson Yes

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NEW BUSINESS

#14 Robert Brobst moved resolution, seconded by Norman Jepson not to request a hearing from the Department of Liquor Control for Dollar General.

Robert Brobst Yes
Norman Jepson Yes

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to accept a quote from Nolan Door of \$550 for a keyless entry on the front office door for safety.

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#16 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to accept a quote from E&J Glass and Trim to replace the glass in the front doors and to replace the reception window at a cost of \$1,280.00 at the Administrative Building.

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

EXECUTIVE SESSION

#17 Norman Jepson moved resolution, seconded by Jane-Hawn-Jackson to go into Executive Session at 7:08 pm

Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

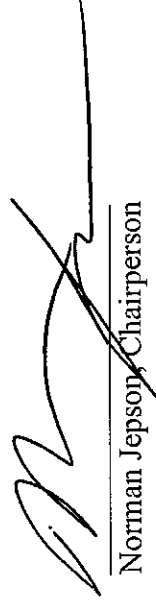
#18 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to come out of Executive Session at 7:15 pm

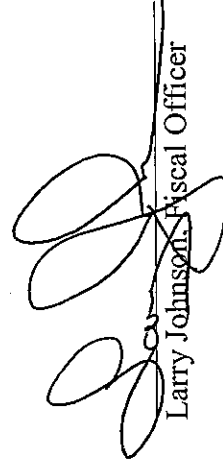
Roll Call Voting:

Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#19 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjourn the meeting at 7:15 pm.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer