

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

October 25, 2016

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum and Fiscal Officer Larry Johnson. Members of the public: Tim Baum and Mark Vosburg were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 10252016)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Norman Jepson.

September 27, 2016 Trustees Meeting
October 11, 2016 Trustees Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

September 27, 2016 Trustees Meeting
October 11, 2016 Trustees Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve Payroll Direct Deposits #1020-2016 thru 1065-2016 and Warrants # 65782 thru # 65809 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#4 Robert Brobst moved resolution to approve the following Regular Purchase Orders and Then and Now purchase orders #60-2016 and #61-2016 seconded by Norman Jepson.

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Communication/Correspondence

- ODOT Weekly Traffic Advisor
 - News Letter from Ashtabula County District Library
 - Annual Holiday Chamber Event, Thursday, November 3, 2016 from 6:00 pm to 8:00 pm
- RSVP by October 27, 2016. For More Information contact our office.

NEW BUSINESS

#8 Norman Jepson moved resolution to renew the (VSP) Public Employee Association Vision Program effective January 1, 2017 with a 5% increase these rates are guaranteed for the next four years so the plan will not renew again until January 1, 2021. Seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

Announcements for the Record:

- Trick or Treat – Saturday, October 29, 2016 5pm -7pm
- 129th Annual Meeting and Awards Celebration Friday, November 4, 2016 8 am – 9:30 am, Kent State University Ashtabula, Blue/Gold Room. RSVP by October 28, 2016 for more information see the addendum.
- Trustees November 8, 2016 10:00 am Regular Meeting has been moved to Monday, November 7, 2016 @ 10:00 am.
- Election Day Tuesday, November 8, 2016
- Veterans Day Friday, November 11, 2016 – Holiday – Offices Closed

#9 Norman Jepson moved to adjourn the meeting at 6:45 pm seconded by Gloria Baum.

The meeting was adjourned.



Norman Jepson, Chairperson



Larry Johnson, Fiscal Officer