

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Heid

October 10, 2017

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The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, and Zoning Inspector Barbra Carr. Members of the public: Tim Baum and Linda Brobst were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 10102017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum.

September 26, 2017 Public Meeting
September 26, 2017 Trustees Meeting

Roll Call Voting:

Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following minutes, seconded by Gloria Baum.

September 26, 2017 Public Meeting
September 26, 2017 Trustees Meeting

Roll Call Voting:

Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #898-2017 thru #950-2017 and Warrants # 66759 thru # 66803, seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#4 Robert Brobst moved resolution to approve following Purchase Orders and

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Then and Now Purchase Orders #60-2017 thru 63-2017, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution approving the following Super Blanket Certificate # 102-2017 thru 103-2017, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 10/06/2017.

Total All Funds: \$ 1,554,687.71
Current Investment Accounts: \$ 486,011.04
Current Checking Account: \$ 1,068,676.67

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

No written report.

ZONING REPORT

Zoning Inspector Barbara Carr presented the Zoning Report.

#7 Gloria Baum moved resolution to discontinue using the term "transient vendor permit" and replace it with "transient vendor registration" and in addition give authority for the Zoning Inspector to issue and maintain a permanent record of transient vendor registration and updating the Zoning Inspector job description to include the authority, seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#8 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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FIRE REPORT

No written report.

WATER RESCUE REPORT

No written report.

PUBLIC

None

OLD BUSINESS

None

NEW BUSINESS

#9 Norman Jepson moved resolution to allow Barbra Carr to carry over her sick time hours of 374.84 from the County Planning Commission to Saybrook Township, seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum

Yes

Robert Brobst

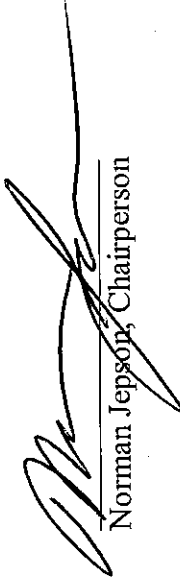
Yes

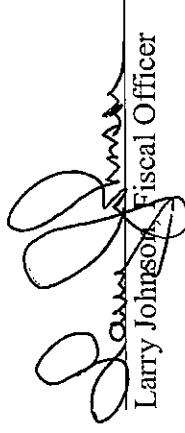
Norman Jepson

Yes

#10 Norman Jepson moved to adjourn the meeting at 10:22 am seconded by Robert Brobst.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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