

RECORD OF PROCEEDINGS

SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

October 9, 2018

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:00 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr and Fire Chief John Jyurovat. Members of the public: Tim Baum, Jim Carlson and Gary Carlson were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 10092018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

September 11, 2018	Regular Trustees meeting
September 11, 2018	Public hearing
September 25, 2018	Special meeting: Rezoning
September 25, 2018	Work session

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

September 11, 2018	Regular Trustees meeting
September 11, 2018	Public hearing
September 25, 2018	Special meeting: Rezoning
September 25, 2018	Work session

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

SAFETY REPORT

No report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #872-2018 thru #967-2018 and Warrants # 67715 thru # 67780 seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

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#4 Robert Brobst moved resolution to approve the Regular Purchase Order and Then and Now Purchase Order #21-2018 thru 22-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution to approve Super Blanket Certificate #86-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FISCAL REPORT

#6 Norman Jepson moved resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary Tax Levies and certifying them to the County Auditor seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 10/9/2018.

Total All Funds: \$ 1,699,684.64
Current Investment Accounts: \$ 717,474.66
Current Checking Account: \$ 982,209.98

#7 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#8 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Barbara Carr presented the Zoning Report.

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#9 Gloria Baum moved resolution to send the Don Andrus Zoning Case to the Assistant Prosecutor for removal of cabins seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#11 Norman Jepson moved resolution to rescind the job offer for Daniel Hough that was made on 9-11-18 since Mr. Hough called on 9-28-18 to decline the job offer for employment seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report.

PUBLIC

Jim Carlson said he would like to see the minimum square footage of 1650 square foot for residential construction reduced to 1400 square foot.

OLD BUSINESS

None.

NEW BUSINESS

#13 Norman Jepson moved resolution to forfeit any interest by Saybrook Township in Permanent Parcel Numbers 05-507-00-008-00 East 15th Street and 50-009-20-156-00 Ohio Avenue seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution for Saybrook Township to hold Trick or Treat on Saturday, October 27, 2018 from 5 pm – 7 pm seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes

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Robert Brobst Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution to allow the Fire Department to pass out candy for Trick or Treat night and to spend \$100.00 for candy seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#16 Norman Jepson moved resolution to allow Saybrook Township Park to use the Saybrook Township Administrative Building for their winter meetings beginning November 20, 2018 through April 16, 2019 which would be held on the third Tuesday of the month at 9:15 am seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

EXECUTIVE SESSION

#17 Gloria Baum moved resolution to go into Executive Session at 6:48 pm to discuss Zoning personnel seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#18 Gloria Baum moved resolution to come out of Executive Session at 7:03 pm seconded by Norman Jepson.

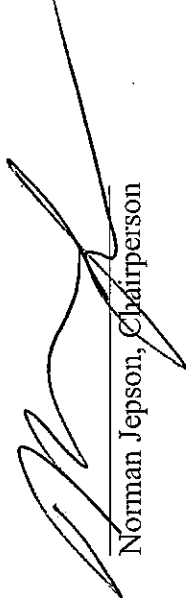
Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

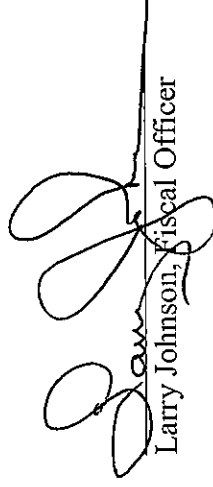
#19 Gloria Baum moved resolution to increase the Zoning Inspector Barb Carr's salary to \$18.50/hr. or \$38,480 annual and \$250.00 clothing allowance reimbursement seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#20 Norman Jepson moved to adjourn the meeting at 7:09 pm seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer