

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 101-48

Held

September 26, 2017

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Office Manager Lori Zebrasky, Zoning Inspector Barb Carr and Fire Chief John Jyurovat. Members of the public: Tim Baum, Betsy Agey, Kathleen Kennedy, Greg Strnisa, and Elena Marquetti were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 09262017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Gloria Baum passed a resolution to appoint Lori Zebrasky as clerk Pro-tem for tonight's Meeting, seconded by Robert Brobst.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum.

September 12, 2017 Trustees Meeting

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	abstained
	Norman Jepson	Yes

#3 Robert Brobst moved resolution to approve the following minutes, seconded by Gloria Baum.

September 12, 2017 Trustees Meeting

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	abstained
	Norman Jepson	Yes

SAFETY REPORT

No written report.

FISCAL REPORT

Chairman Norman Jepson presented the Fiscal Report.

#4 Robert Brobst moved resolution to approve Payroll Direct Deposits and other Direct Deposits #854-2017 thru #897-2017 and Warrants # 66721 thru # 66758. (#66733 and 66745 were voided), seconded by Gloria Baum.

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Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst move resolution approving the following Regular Purchase Orders and Then and Now Purchase Orders #59-2017, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 09/26/2017.

Total All Funds: \$ 1,643,689.05
Current Investment Accounts: \$ 466,572.07
Current Checking Account: \$ 1,177,116.98

#6 Robert Brobst moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

No Written Report

ZONING REPORT

Barbara Carr presented the Zoning Report.

#7 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

No Written Report

WATER RESCUE REPORT

No report.

PUBLIC

Resident Betsy Agey Addressed to the Trustees that the tracks on Rt. 45 need to be fixed, Robert Brobst stated that he would contact David Joyce and also have them look at the track on North Bend Road.

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Greg Strnisa, resident, addressed the trustees with a complaint, our Zoning Inspector will look into this matter.

OLD BUSINESS

None at this time

NEW BUSINESS

#8 Robert Brobst moved resolution to renew our membership with Ashtabula County Convention & Visitors Bureau for 2018 Membership dues of \$50.00 and to advertise a quarter page for \$390.00 which will be displayed in their 2018 Visitor Guide Advertising. (Our advertisement list the hotels/Motels in our Township.), seconded by Norman Jepson

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#9 Norman Jepson moved resolution to start the process to change the property located at 2242 W. Prospect (Old Clark Gas Station) from the current C2 Commercial Motor to C-1 Commercial Business, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FYI: Trustee Baum addressed the Ashtabula County Solid Waste Management Meeting that was held on Thursday, September 21, 2017. There will be a public hearing held on October 5, 2017 at the district's office, 25 West Jefferson Street, Jefferson at 10:00 am.

#10 Norman Jepson moved resolution to allow Saybrook Township Park to hold their Township Meetings at the Township Office from November 2017 thru March 2018 depending on weather. Meetings are held on the third Tuesday of each month at 1:00 pm., seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

Trustee Gloria Baum discuss updating Saybrook Townships Website.

#11 Norman Jepson moved resolution to set Saturday, October 28, 2017 for Trick or Treat from 5:00 pm to 7:00 pm, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to allow Saybrook Township Fire Department to purchase \$100.00 worth of candy to pass out on Trick or Treat night, seconded by Robert Brobst.

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Roll Call Voting: Gloria Baum Yes
 Robert Brobst Yes
 Norman Jepson Yes

Dispatching contract for Ashtabula City is coming up for renewal on Dec.31, 2017. John Jyurovat will look into a new contract.

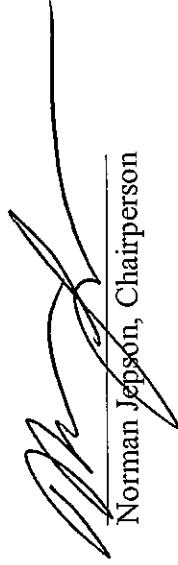
Trustee Robert Brobst wanted to thank Trustee Gloria Baum for getting our Water Rescue Team and our Fire & EMS teams together for First Responders recognition day. Thank You Trustee Baum.

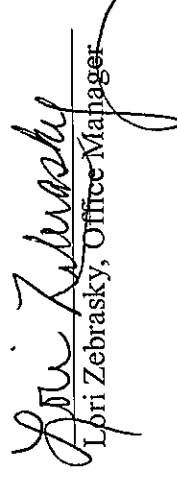
Announcements for the Record:

- ODOT Transportation Weekly Traffic Advisory
- Offices closed Monday, October 9, 2017 to observe Columbus Day.
- Flu Shots Tuesday, October 10, 2017, 2-5 pm at Township Office
- Drop Off Day, Saturday, October 21, 2017 – 8am to Noon

#13 Norman Jepson moved to adjourn the meeting at 7:06 pm, seconded by Robert Brobst.

The meeting was adjourned.


Norman Jepson, Chairperson


Lori Zebrasky, Office Manager