

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 23, 2014

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The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer, Larry Johnson, Fire Chief John Jyurovat, Road Superintendent Marc Pope and Zoning Inspector Robert Vaughn. Members of the public: Greg Strnisa, Betsy Agey, Kathleen Kennedy, and Rich Vandegrift were in attendance of the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job #09122014).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Chairperson Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. Greg Strnisa stated that he would be recording.

#1 Robert Brobst moved resolution, seconded by Norman Jepson to dispense with the reading of the September 9, 2014 regular meeting minutes.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution, seconded by Norman Jepson to approve the September 9, 2014 regular meeting minutes.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

One cemetery deed was signed.

SAFETY REPORT

No written report at this time.

FISCAL REPORT

Fiscal Officer, Larry Johnson, presented the Fiscal Report.

#3 Robert Brobst moved resolution, seconded by Norm Jepson to approve Warrants 62331 thru 62429.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#4 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following regular purchase orders 58-2014 thru 59-2014, and then and now.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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#5 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following Super Blanket Certificates 75-2014 thru 80-2014.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#6 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to increase the appropriations by \$5,000.00 in the Cemetery Fund Contracted Services account 2014-420-360-0000

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Revenue Summary, Payment Listing and Payroll Listing are in the report binder for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid.

Total Cash Balance: 1,870,173.48
Current Investment Accounts: 996,752.35
Current Checking Account: 873,421.13

#7 Jane Hawn-Jackson, seconded by Robert Brobst to accept the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

ROAD REPORT

Road Superintendent Marc Pope read the Road Report.

#8 Jane Hawn-Jackson moved, seconded by Robert Brobst to accept the Road Report, a copy of which can be found in the addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#9 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to have Bob Vaughn attend the APA 26th Annual Planning and Zoning Workshop. The Township will pay for registration fee of \$150.00 plus mileage and parking fees.

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Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved, seconded by Jane Hawn-Jackson to accept the Zoning Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#11 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to move Stephen Thom from his initial training period of 48 hours which he has completed, to the status of Probationary Part-Time Firefighter. He will be able to take any unfilled swifts as of 9/4/14 at 0700.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norm Jepson moved, seconded by Jane Hawn-Jackson to accept the Fire Report, a copy of which can be found in the addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

Fire Chief John Jyurovat presented the Water Rescue Report.

#13 Norman Jepson moved, seconded by Jane Hawn-Jackson to accept the Water Rescue Report, a copy of which can be found in the Addendum.

Voting: Jane-Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

PUBLIC

Greg Strnisa reported that cars on the Northwest corner of Rt. 45 and Rt. 20 are parked too close to the road causing vision obstruction. Robert Vaughn indicated they have been talked to.

OLD BUSINESS

#14 Norman Jepson moved resolution, seconded by Robert Brobst to allocate record room expenses 25% General, 25% Road and 50% Fire.

Roll Call Voting: Jane Hawn-Jackson No

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Robert Brobst Yes
Norman Jepson Yes
#15 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to sell old equipment on Light.

Roll Call Voting: Jane Hawn-Jackson No
Robert Brobst Yes
Norman Jepson Yes

COMMITTEE REPORTS

No Reports

COMMUNICATION/CORRESPONDENCE

- ODOT developing the 2016-2019 Statewide Transportation Improvement Program
- Aqua water rate increase
- Ashtabula County Convention & Visitors Bureau Membership meeting Wednesday, October 22, 2014 – 5:00 pm – 8:00 pm.
- Letter from resident to Zoning Inspector and Trustees regarding signs.

#16 Norman Jepson moved resolution, seconded by Robert Brobst to oppose Aqua Water increases in a written letter.

Roll Call Voting: Jane Hawn-Jackson No
Robert Brobst Yes
Norman Jepson Yes

NEW BUSINESS

#17 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to accept the proposal of \$610.00 to repair the boiler at the Administration Building.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#18 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to renew our contract with Central Exterminating Co. of \$75 per quarter for 2015-2016 for the Administrative Office, Road Building, and Fire Station 1 & 2– no price increase. Rental House will be on an as needed basis.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ACCOUNCEMENTS FOR THE RECORD

- Tuesday, September 30, 2014, Safety Committee Meeting, 8:00 am
- Monday, October 6, 2014, Board of Zoning Commissions Meeting, 10:00 am

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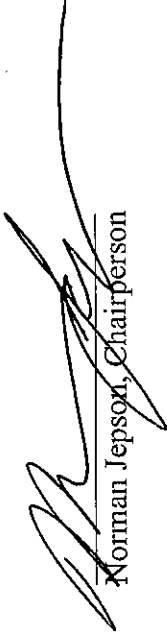
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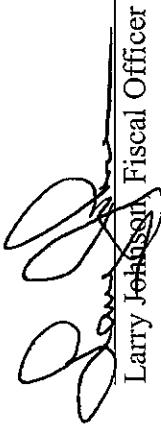
- Monday, October 13, 2014, Holiday, offices closed to observe Columbus Day.
 - Thursday, October 16, 2014, Flu shot drive thru clinic , 2:00 pm - 5:00 pm
 - Saturday, October 18, 2014, Drop Off Day, 8:00 am - 3:00 pm
- #19 Norman Jepson moved resolution, seconded by Robert Brobst to adjourn the meeting at 7:10 pm

Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Jekness, Fiscal Officer

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