

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

September 13, 2016

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope and Fire Chief John Jyurovat. Members of the public: Tim Baum & Mark Vosburg were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 09132016).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum:

August 26, 2016 Trustee Public Hearing
August 26, 2016 Trustee Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum:

August 26, 2016 Trustee Public Hearing
August 26, 2016 Trustee Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #870-2016 thru 916-2016 and Warrants # 65651 thru # 65707 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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#4 Robert Brobst moved resolution to approve the following regular purchase orders and Then and Now purchase order #53-2016 thru 56-2016 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution approving the following Then and Now Purchase Orders over \$3,000.00 seconded by Gloria Baum.

#55-2016 Government Leasing and Financing \$53,557.74

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution to approve the following Super Blanket Certificate # 87-2016 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#7 Robert Brobst moved resolution to appropriate \$35,040.98 into the Fire Fund (Grants) that was received from a BWC Grant for the purchase of a Power Pro Stretcher System, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 09/13/2016.

Total All Funds:	\$ 1,374,049.70
Current Investment Accounts:	\$ 527,590.15
Current Checking Account:	\$ 846,459.55

#8 Robert Brobst moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Norman Jepson.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road and Cemetery Report.

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#9 Norman Jepson moved to receive the Road and Cemetery Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#10 Norman Jepson moved resolution to advertise for a second alternate on the Board of Zoning Appeals seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved to receive the Zoning Report, a copy of which can be found the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report

#12 Norman Jepson moved resolution to release \$42,513.99 to James T. Frocchio, who lives at 6115 Lake Road West, under Demolition Lien Law, Section 3929.86, claim number 35-7507-758. This is for the fire damage to his house on 12-22-2015. The Fire Chief has inspected the home and Mr. and Mrs. Frocchio have their certificate of Occupancy from the County. Motion seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution to remove Jackie Davis from the roster as a part-time dispatcher seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved to receive the Fire Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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WATER RESCUE REPORT

No written report.

Mark Vosburg member of Water Rescue reported that the wet suits leaked and will be returned and replaced.

PUBLIC

None

OLD BUSINESS

#15 Norman Jepson moved resolution to reschedule the Friday, December 23, 2016, Saybrook Volunteer Fire Fighters Dependents Fund Meeting, Records Committee Meeting, Trustee Regular Meeting, and Annual Reorganizational Meeting to Tuesday, December 20, 2016 starting at 10:00 am seconded by Robert Brobst.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

NEW BUSINESS

#16 Norman Jepson moved resolution to pay for all employees and Water Rescue volunteers flu shots scheduled for October 6, 2016 from the Health Department from 2:00 – 5:00 pm and will be paid by each department’s fund seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#17 Norman Jepson moved resolution to renew the Letter of Agreement with State Road Occupation’s Medical Facility LLC. This agreement is a definition of terms for the provision of medical testing and examinations by State Road Medical Facility, LLC. Seconded by Robert Brobst.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#18 Norman Jepson moved resolution to take no action to purchase property under Notice of Forfeiture seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#19 Robert Brobst moved resolution to accept the quote from Anchor Plumbing in the amount of \$277.00 to replace the outside Water Hydrant in front of the Administration Building seconded by Norman Jepson.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

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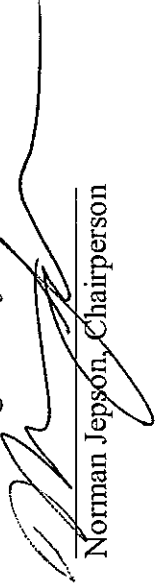
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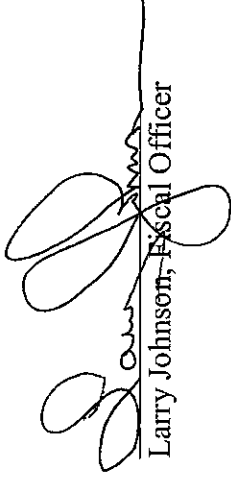
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#20 Norman Jepson moved to adjourn the meeting at 6:55 pm, seconded by Robert Brobst.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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