

# RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

September 12, 2017

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustee Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbara Carr, and Fire Chief John Jyurovat. Members of the public: Tim Baum was in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 09122017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Chairperson Norman Jepson led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum.

August 22, 2017 Trustees Meeting

Roll Call Voting: Gloria Baum Yes  
Norman Jepson Yes

#2 Norman Jepson moved resolution to approve the following minutes, seconded by Gloria Baum.

August 22, 2017 Trustees Meeting

Roll Call Voting: Gloria Baum Yes  
Norman Jepson Yes

## SAFETY REPORT

No written report.

## FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Norman Jepson moved resolution to approve payroll direct deposits #809-2017 thru #853-2017 and Warrants # 66671 thru # 66720, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Norman Jepson Yes

#4 Norman Jepson moved resolution to approve the following Regular Purchase Orders and Ten and Now Purchase Orders # 57-2017 thru 58-2017 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Norman Jepson Yes

#5 Norman Jepson moved resolution to approve the Then and Now Purchase Order over \$3,000.00 #58-2017 Brechbuhler Truck Sales, LLC for \$144,650.00 seconded by Gloria Baum.

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Roll Call Voting: Gloria Baum Yes  
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 09/11/2017.

Total All Funds: \$ 1,677,438.55  
Current Investment Accounts: \$ 466,572.07  
Current Checking Account: \$ 1,210,866.48

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Norman Jepson Yes

**ROAD AND CEMETERY REPORT**

Road Superintendent Marc Pope presented the Road Report.

#7 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Norman Jepson Yes

**ZONING REPORT**

Zoning Inspector Barbara Carr presented the Zoning Report.

#8 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Norman Jepson Yes

**FIRE REPORT**

Fire Chief John Jyurovat presented the Fire Report.

#9 Norman Jepson moved resolution to enter into a service agreement with Physio Control, Inc. for the period from October 1, 2017 to September 30, 2021 for the two Lucas II machines and two LP 15s at an annual cost of \$5,897.00 and for a total cost over the life of the contract of \$23,588.00, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Norman Jepson Yes

#10 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Norman Jepson Yes

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## WATER RESCUE REPORT

No report.

## PUBLIC

None.

## OLD BUSINESS

#11 Norman Jepson moved resolution to do a "Clean Up Day" once a year in the Spring and not twice a year due to cost involved, seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum Yes  
Norman Jepson Yes

#12 Norman Jepson moved resolution to have a "Fall Clean Up Day" on Saturday, October 21, 2017 with hours from 8:00 am to 12:00 pm (Noon), seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum Yes  
Norman Jepson Yes

#13 Norman Jepson moved resolution to have the "Reorganizational Meeting" on Tuesday, December 12, 2017 at 10:00 am, seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum Yes  
Norman Jepson Yes

## NEW BUSINESS

#14 Norman Jepson moved resolution to approve an extension of our background search to Federal Criminal Search at an additional \$10.00 per district, seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum Yes  
Norman Jepson Yes

#15 Norman Jepson moved resolution to pay for all employee and Water Rescue Volunteers flu shots scheduled for Tuesday, October 10, 2017 from 2:00 -5:00 pm by the Health Department and will be paid by each department's fund, seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum Yes  
Norman Jepson Yes

#16 Norman Jepson moved resolution not to purchase properties up for Forfeiture Permanent Parcel #48-025-10-031-00 and 48-025-10-032-00 both located on Washington Blvd. seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum Yes  
Norman Jepson Yes

#17 Norman Jepson moved resolution to scrap the 2000 International 4900 series truck and sell any parts we can, seconded by Gloria Baum.

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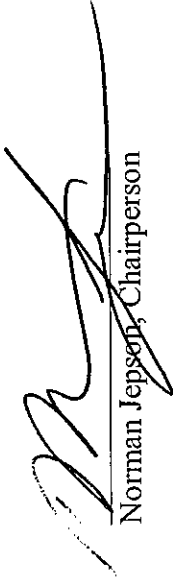
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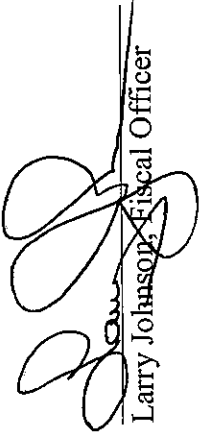
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Roll Call Voting: Gloria Baum Yes  
Norman Jepson Yes

#18 Norman Jepson moved to adjourn the meeting at 10:35 am, seconded by Gloria Baum.

The meeting was adjourned.

  
Norman Jepson, Chairperson

  
Larry Johnson, Fiscal Officer