

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

September 11, 2018

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr and Fire Chief John Jyurovat. Members of the public: Tim Baum, Floyd Tackett and Wanda Rose were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 09112018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

August 14, 2018 Regular Trustees meeting
August 28, 2018 Work session

Roll Call Voting:

Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Abstain

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

August 14, 2018 Regular Trustees meeting
August 28, 2018 Work session

Roll Call Voting:

Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Abstain

SAFETY REPORT

No report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #783-2018 thru #871-2018 and Warrants # 67645 thru # 67714 seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#4 Robert Brobst moved resolution to approve the Regular Purchase Order #20-2018 seconded by Gloria Baum.

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Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution to approve Super Blanket Certificate #85-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 09/10/2018.

Total All Funds: \$ 1,827,968.88
Current Investment Accounts: \$ 695,059.62
Current Checking Account: \$ 1,132,909.26

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#7 Norman Jepson moved resolution to approve the purchase of a new pick-up truck at a cost up to \$32,000.00 seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#8 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Barbra Carr presented the Zoning Report.

#9 Norman Jepson moved resolution to authorize Trustee Baum and Zoning Inspector Carr to make the required changes to the Comprehensive Plan and come back to the Trustees with the required changes seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes

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Norman Jepson Yes
#10 Robert Brobst moved resolution to approve Zoning Inspector Carr and one other Zoning member to go to a 2018 Planning and Zoning Workshop at a cost of \$110.00 per person seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#12 Norman Jepson moved resolution to approve the quote from Eastdale Overhead Door, Inc. to replace the back bay doors at station #1, bays #3 and #4 at a cost of \$6,829.00 using the NOPEC grant seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution to approve the quote from Weber Electric Supply, Inc. to upgrade with LED lights for interior and exterior lights at stations #2 and #3 at a cost of \$ 1,147.04.04 using the NOPEC grant seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution to enter into a contract with Emergency Reporting at a first year cost of \$3,296.00 and subsequent years of \$2,527.00 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution to accept the resignation of Cheryl A. Kent seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#16 Norman Jepson moved resolution to move Anthony Anastasia who started 9-15-17 as a probationary part-time Firefighter and has met all the requirements to part-time Firefighter – E.M.T. seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes

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Robert Brobst Yes
Norman Jepson Yes

#17 Norman Jepson moved resolution to hire Daniel Hough as a part-time firefighter provided he passes his physical and required paperwork seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#18 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report.

PUBLIC

Wanda Rose expressed concerns about the clean-up of the old Nichols property. Trustee Baum and Fire Chief Jyurovat will contact the owner.

OLD BUSINESS

#19 Norman Jepson moved resolution to approve installing a spotlight on the old Chip building at a cost of \$1,369.00 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

NEW BUSINESS

#20 Norman Jepson moved resolution to move the time of the October 9, 2018 Trustee's meeting from 10:00 am to 6:00 pm seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#21 Norman Jepson moved resolution to pay for all employees and Water Rescue volunteers flu shots scheduled for Wednesday, October 3, 2018 between 2:00-5:00 pm seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#22 Norman Jepson moved resolution to approve Clean-up day for Saturday, October 20, 2018 from 8:00 am to 12:00 pm seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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#23 Norman Jepson moved resolution to approve a ballot for selecting OPWC District 7 representatives to represent townships on the OPWC District 7 Local Integrating Committee seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

EXECUTIVE SESSION

#24 Norman Jepson moved resolution to go into Executive Session at 11:32 am to discuss Zoning personnel seconded by Gloria Baum.

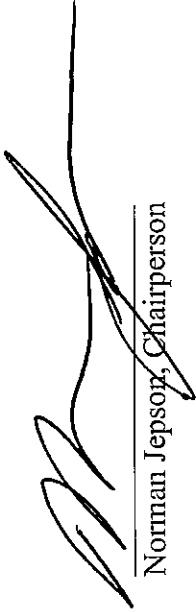
Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

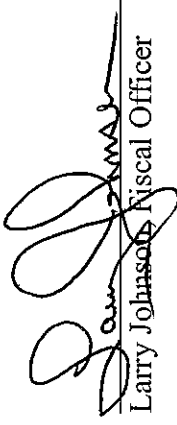
#25 Norman Jepson moved resolution to come out of Executive Session at 11:45 am seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#26 Norman Jepson moved to adjourn the meeting at 11:50 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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