

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

September 8, 2015

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Jane Hawn-Jackson, Office Manager Lori Zebrasky, Road Superintendent Marc Pope and Fire Chief John Jyurovat and Zoning Inspector Robert Vaughn. Members of the public: Gloria Baum and Betsy Agey were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 09082015).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Lori Zebrasky stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

A resolution of recognition was presented to Kiraly's Orchard for over 90 years of business in Saybrook Township.

#1 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to dispense with the reading of the following minutes:

August 25, 2015 Regular Meeting

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following minutes:

August 25, 2015 Regular Meeting

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

SAFETY REPORT

No written report

FISCAL REPORT

Trustee Norman Jepson presented the Fiscal report.

#3 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve Payroll Direct Deposits #121-2015 thru 158-2015 and Warrants 64561 thru 64605.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#4 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Regular Purchase Order and Then and Now Purchase Order:
#48-2015 Ohio Township Risk Management \$ 618.00

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#49-2015 Government Leasing Finance, Inc. \$53,557.74
#50-2015 UMB Bank \$13,236.68

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution, Seconded by Jane Hawn-Jackson approving the Then and Now Purchase Orders over \$3000.00:
#49-2015 Government Leasing Finance, Inc. \$53,557.74
#50-2015 UMB Bank \$13,236.68

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Super Blanket Certificate: 83-2015.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the revenues status, appropriation status, purchase order status, fund status, payment listing and cash summary by fund are attached to this report. The previous month end was passed out for your review. The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 08/25/2015.

Total All Funds:	\$ 1,759,547.60
Current Investment Accounts:	\$ 977,003.90
Current Checking Account:	\$ 782,543.70

#7 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETARY REPORT

Road Superintendent Marc Pope Presented the Road Report.

#8 Norman Jepson moved, seconded by Robert Brobst to receive the Road Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

No written report.

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Fire Report

No Written Report

#9 Norman Jepson moved resolution, seconded by Jane Hawm-Jackson to put Aaron Gilmer on the fill in list effective today at the fill in rate

Roll Call Voting: Jane Hawm-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report

OLD BUSINESS

Sale of the Tar Truck: Tar Truck has not sold - Table to January 2016 to list it for sale again.

NEW BUSINESS

#10 Jane Hawm-Jackson moved resolution, seconded by Norman Jepson to pay the Membership Dues and Ad that are due for 2016 for the Ashtabula County Convention & Visitors Bureau by Wednesday, September 30, 2015. The cost is \$390.00, which is for the Dues and Ad.

Roll Call Voting: Jane Hawm-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ANNOUNCEMENTS FOR THE RECORD:

- Public Hearing - Tuesday, September 8, 2015 JEDD II 6:00 pm
- Special Meeting – Tuesday, September 8, 2015 following JEDD II

EXECUTIVE SESSION

#11 Norman Jepson moved resolution, seconded by Jane Hawm-Jackson to move into Executive Session at 10:26 am to discuss personnel.

Roll Call Voting: Jane Hawm-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution, seconded by Jane Hawm-Jackson to adjourn the Executive Session at 10:47 am and move back to the regular meeting.

Roll Call Voting: Jane Hawm-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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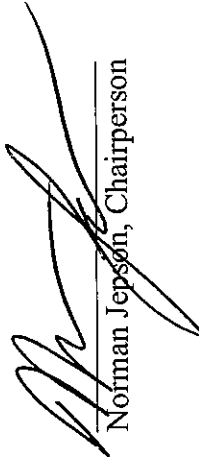
#13 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to Offer employment to Jacki Davis as a probationary part-time dispatcher subject to passing a physical, pre-employment drug screen and fill out the required paper work.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#14 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjourn the meeting at 10:50 am.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Lori Zebrasky, Office Manager