

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BANK, INC., FORM NO. 10148

AUGUST 28, 2012

Held

20

#5 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to approve the following Purchase Orders:

Medical Mutual HRA	3,188.96	Melzer's Fuel Service Inc.	1,530.95
Quill	310.80	Visa	2,219.62
Infinity Resources	5,000.00	Treasurer of State (VFFDF Ins.)	150.00

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

Three bids were received for financing of a Custom 2012 Shield Pumper/Engine from Sutphen of Amlin, Ohio which was ordered in 2011, Resolution #11122711.

Norman Jepson opened and read the Conneaut Savings Bank bid; they quoted 3% interest for a five year loan.

Jane Hawn-Jackson opened and read the U.S. Bank bid; they quoted 2% interest for a six year loan.

Norman Jepson opened and read the Andover Bank bid; they quoted 3% interest for a six year loan.

#6 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to receive said bids for financing of a Custom 2012 Shield Pumper/Engine from Sutphen of Amlin, Ohio from Conneaut Savings Bank – five years at 3%, U.S. Bank – six years at 2% interest rate and Andover Bank – six years at 3% interest rate. Fees and payment schedules still need to be reviewed by the Fiscal Officer.

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the System Status, Appropriation Status, Receipt Account Status, Fund Status and Pending Warrants were attached to this report. The previous Month End was passed out to the Trustees for their review.

The following are a list of the un-audited balances after the above bills have been paid.

Total Cash Balance:	\$ 2,409,939.89
Current Investment Accounts:	\$ 1,005,721.71
Current Checking Account:	\$ 1,404,218.18

#7 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

ROAD REPORT

Road Superintendent Marc Pope presented the Road Report.

#8 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to award the Stone Bid (see 8-14-12 meeting for opening of said bids) to Kinder Morgan, prices are as follows from now through 3-31-13:

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<u>Size</u>	<u>Kinder Morgan</u>
#4 Limestone	17.39/NT
#8 Limestone	17.23/NT
#57 Limestone	16.93/NT
#67 Limestone	17.23/NT
#89 Limestone	17.09/NT
#304 Limestone	13.20/NT
#411 Limestone	13.20/NT
Rip Rap	17.59/NT

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

#9 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to contract with Stewart Trucking of Saybrook to deliver stone to Saybrook Township at a cost of \$3.10 per ton from now through 3-31-13.

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

#10 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Road Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#11 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Zoning Report, a copy of which can be found in the Addendum.

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

FIRE REPORT

There was no written report. Chief Jyurovat was not present at tonight's meeting.

SAFETY

Copies of the Saybrook Township Employee Safety & Health Manual are being distributed and notices were posted at each Township building. Department Heads are to insure return of sign offs.

PUBLIC

Bill Swanson (Carl W.) of 4017 North Ridge West, corner of Route 20 and Gerald Road, wanted to address a safety issue with the Trustees at 3913 North Ridge West. The renters there have created a four wheeler track (trails) on that property. A letter was presented which was signed by C. W. Swanson, Edwin Marquez and Gerald Walton and can be found in the addendum. The Sheriff's Deputy J. Thomas was there and said he would make a report on it. This is a constant activity and the noise, dust and debris have made it impossible for the residents around this area to sit outside their homes, nor can they keep their windows open.

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Beverly Becker stated that she supported Mr. Swanson in his statements.

Swanson stated that he had brought this in about two months ago to the Trustees and did not know if Joyce had given it to them.

Trustee Jepson stated they were aware of this and they had discussed it at a meeting several months ago. Brobst had talked to the renters and everyone thought it was resolved as the renters stated they intended to stop. We will review this issue and see if there are any violations of our Zoning Resolution. We have very limited powers which are granted to us by the Ohio Revised Code and we will work with Zoning Inspector Vaughn to verify any parts of the Text which addresses this.

Gerald Walton said he can't even hear his TV with his windows closed.

Trustee Jackson stated that we will try our best but we have such limited powers, however, we will see if we can be of help.

Beverly Becker has seen these vehicles drive down Gerald Road and carried such a dust cloud.

Trustee Jepson stated we will talk to the Ohio Highway Patrol to see if they are permitted to ride on the road.

Edwin Marquez stated that he has talked to these people and Trustee Jackson asked what they said back to him. He said it was not nice.

Trustee Jackson stated again that they will do their best and that we do sympathize with them and if there is something we can find, we will follow through with it.

Beverly Becker stated that the property in question is Zoned C-1 and is now being used for recreational purposes, her Grandson has a serious health issue and this is acerbating his condition.

They are doing this in the evening hours and weekends.

Let the Record show that Beverly Becker wrote a letter which can be found in the addendum.

A Stonegate resident could not get in or out of the subdivision because of paving on Renko Road, would like notice to be given to residents.

Handicapped resident, north end of Stowe Road would like a sidewalk put in so he can go see the Lake.

Tuttle Road resident sent letter stating that non-emergency use of gate to Waste Management happened again. A letter will be sent to this resident.

OLD BUSINESS

For the Record – Township will not post Full-time Firefighter opening until 9-30-12 and 10-7-12 due to required testing at Tri C which is 10-14-12.

NOPEC, we have received grant payments for \$16,410.00 and \$7,140.00. This completes all NOPEC Grants.

Pending items from Chief are Station 2 Inventory and develop and verify SCUBA

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Inspection (Water Rescue) which he is still working on.

COMMUNICATION/CORRESPONDENCE

(All of which can be found in the Addendum)

- Northcoast Environmental Landowners Assoc., schedule of upcoming oil and gas lease presentations
- OPERS pension benefits posters, posted at Office, Station 1 and Road Buildings
- Consumers Life, (was American United Life), gave full time unions copy regarding change of insurance carrier
- Growth Partnership, Best of County Awards on 9-18-12 at SPIRE Institute, RSVP
- Township Road Closings Notice for 8/28 and 8/29 were faxed
- Ohio Dept. of Taxation, 2011 Tax Certification was faxed 8-27-12
- Medical Mutual, Summary of Benefits and Coverage Group Official Guide
- Miscellaneous newsletters

#12 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to present St. John School a welcome and congratulations, who moved to Saybrook Township and all they have accomplished in the short period of time since they moved into the old Saybrook Elementary School building, this having been done by volunteers and donations.

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

NEW BUSINESS

#13 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to renew our membership with the Ashtabula County Convention & Visitors Bureau for \$20.00, place a ½ page ad for \$550.00 in the Ashtabula County Visitor's Guide, and place ad for \$250.00 in the Geneva-on-the-Lake Visitors Map (paid from General Fund from our Lodging Tax).

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to have a drive thru flu shot clinic next to the Administrative Office on October 4, 2012 from 2:00 to 4:00 pm and a clinic inside on October 10, 2012 from 5:00 to 7:00 pm.

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson for Township to pay cost for all employees' and volunteers' flu shots from the County Board of Health at a cost of \$20.00 per person, paid from each of the Departments' Funds.

Roll Call Voting: Jane Hawn-Jackson Yes
Norman Jepson Yes

For the Record - Received Notice to Negotiate from SERB for Part-Time Employees of Saybrook Township Fire Department for wages, Attorney Andrews was notified. Draft of Workplace Violence Policy will be discussed at a Special Meeting on

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September 11, 2012 at 7:00 pm.

ANNOUNCEMENTS FOR THE RECORD:

- 9-4-12, There will be no Special Meeting
- 9-7-12, 10:00 am, Zoning Commission Open Public Hearing, Pool Fences

#16 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to go into Executive Session to discuss personnel issues, possible disciplinary action at approximately 8:20 pm, action may be taken. Two Trustees and the Road Superintendent went into Executive Session.

Roll Call Voting: Jane Hawn-Jackson Yes
 Norman Jepson Yes


#17 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to return to Regular Session at approximately 8:30 pm.

Roll Call Voting: Jane Hawn-Jackson Yes
 Norman Jepson Yes

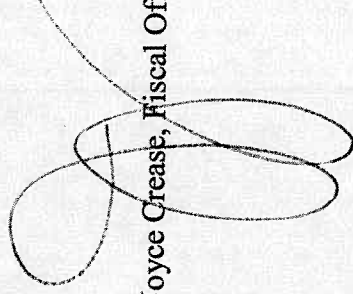
#18 Jane Hawn-Jackson moved, seconded by Norman Jepson to adjourn the meeting at approximately 8:30 pm.

Roll Call Voting: Jane Hawn-Jackson Yes
 Norman Jepson Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Joyce Crease, Fiscal Officer