

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 26, 2014

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustee Robert Brobst and Fiscal Officer, Larry Johnson. Members of the public: Greg Strmisa, Kathleen Kennedy, Betsy Agey, Chris Mixer, Gloria Baum, Tim Baum, Maureen Kennedy, and Andy Branik were in attendance of the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job: 82614).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Chairperson Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

Chairman Norman Jepson and Trustee Robert Brobst presented Chris Mixer with a resolution of appreciation for cleaning up the grounds at the old Clark Gas Station.

#1 Robert Brobst moved resolution, seconded by Norman Jepson to dispense with the reading of the following minutes:

August 12, 2014, Regular Meeting

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following minutes:

August 12, 2014, Regular Meeting

Roll Call Voting: Robert Brobst Yes
Norm Jepson Yes

SAFETY REPORT

No Written Report

FISCAL REPORT

Fiscal Officer, Larry Johnson, presented the Fiscal report.

#3 Robert Brobst moved resolution, seconded by Norman Jepson to approve Warrants 62144 thru 62247

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#4 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following purchase order 49-2014 thru 73-2014

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 26, 2014

Held

20

#5 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following Super Blanket Certificates: 61-2014 thru 73-2014

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

The Township budget (Trend Report) for 2015 was prepared by the Fiscal Officer Larry Johnson and was faxed to the County on 8-5-2014.

As recommended by the State Auditors, a copy of the revenues status, appropriation status, purchase order status, fund status, payment listing and cash summary by fund are attached to this report. This previous month end was passed out for your review.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 8/26/2014.

Total Cash Balance: \$2,074,460.57
Current Investment Accounts: \$985,384.87
Current Checking Account: \$1,089,075.70

#6 Robert Brobst moved, seconded by Norman Jepson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Robert Brobst Yes
Norman Jepson Yes

ROAD REPORT

Trustee Robert Brobst presented the Road Report.

#7 Norman Jepson moved, seconded by Robert Brobst to receive the Road Report, a copy of which can be found in the Addendum.

Voting: Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

No Written Report

FIRE REPORT

Chairman Norman Jepson presented the Fire Report.

#8 Norman Jepson moved resolution, seconded by Robert Brobst to accept a quote from Countryside Truck Service, Inc. in the amount of \$2,430.89 for service and repairs to the pump packing, and a maintenance charger for the 1986 Sutphen Deluge Pumper/Hale Pump QMax-125-23.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#9 Norman Jepson moved, seconded by Robert Brobst to receive the Fire Report, a copy of which can be found in the Addendum.

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 26, 2014

Held

20

Voting: Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report

PUBLIC

Chris Mixer inquired about listing leaf and stick pick up on the website.

OLD BUSINESS

None

COMMITTEE REPORTS

None

Fire Chief John Jyurovat joined the meeting at this time.

COMMUNICATION/CORRESPONDENCE

- ODOT Traffic Advisory
- Frank Gates/BWC proposes "Another Billion Back"
- Complaint regarding Tuttle Road – access gate
- Complaint regarding Gerald Road & U.S. Rt. 20 – Four wheelers
- Information about Honeywell's Energy Solution Programs

NEW BUSINESS

Ashtabula County Health Department would like to come Thursday, October 16, 2014, from 2:00pm – 5:00 pm for influenza immunization. The cost of the flu vaccine is \$25.00 for the quadrivalent vaccine, \$30.00 for intradermal vaccine and \$40.00 for the high dose vaccine.

#10 Norman Jepson moved resolution, seconded by Robert Brobst to pay for all township employees and water rescue volunteer's choice of flu shots, paid from each Departments Fund.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution, seconded by Robert Brobst to approve that a hearing is not required for a liquor permit for Perleens Gas Service, Inc. dba Saybrook Corner Store.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution, seconded by Robert Brobst to go into executive session to discuss "back to work drug screen testing". The two Trustees, Fiscal Officer, and Fire Chief went into Executive Session at 6:57 pm.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 26, 2014

Held

20

#13 Norman Jepson moved resolution, seconded by Robert Brobst to return to regular session at 7:01 pm.

Roll Call Voting: Robert Brobst Yes
 Norman Jepson Yes

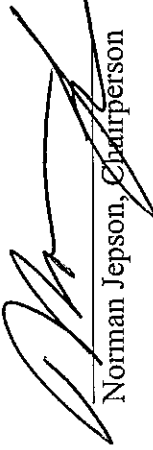
#14 Norman Jepson moved resolution, seconded by Robert Brobst to approve an addition to the "Return to Work After Illness" that an "Employee can return to work pending drug screen result from physical."

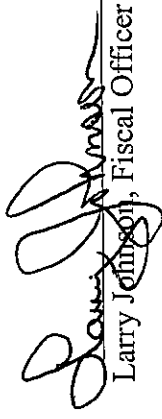
Roll Call Voting: Robert Brobst Yes
 Norman Jepson Yes

#15 Norman Jepson moved, seconded by Robert Brobst to adjourn the meeting at 7:03 pm.

Voting: Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer