

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 25, 2015

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Jane Hawn-Jackson, Fiscal Officer Larry Johnson, and Fire Chief John Jyurovat. Members of the public: Gloria Baum, Tim Baum, Betsy Agey, Clint Jackson, Kathleen Kennedy, and Bill Olin were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 08252015).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to dispense with the reading of the following minutes:

August 11, 2015 Regular Meeting

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following minutes:

August 11, 2015 Regular Meeting

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal report.

#3 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve Warrants 64499 thru 64560 and payroll direct deposits #49-2015 thru 118-2015.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#4 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following regular purchase order and then and now purchase order:
#47-2015 UH Conneaut Medical Center \$4,500.00

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Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Super Blanket Certificates: 81-2015 thru 82-2015.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the revenues status, appropriation status, purchase order status, fund status, payment listing and cash summary by fund are attached to this report. The previous month end was passed out for your review. The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 08/25/2015.

Total All Funds: \$ 1,866,932.26
Current Investment Accounts: \$ 966,362.76
Current Checking Account: \$ 900,569.50

#6 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETARY REPORT

Trustee Robert Brobst Presented the Road Report.

#7 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Road Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

No written report.

Fire Report

Fire Chief John Jyurovat presented the Fire Report.

#8 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to accept the resignation of Sharon Bradley as part-time dispatcher.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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#9 Norman Jepson moved resolution, seconded by Robert Brobst to offer Matthew Hicks Part Time Firefighter any unfilled shifts as of 8-20-2015 @ 7:00 am as he has completed his training period.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved resolution, seconded by Robert Brobst to offer employment to Gregory Bones as a part-time Firefighter subject to passing a physical, pre-employment drug screen and fill out the required paper work.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Fire Report, a copy of which can be found in the addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report

PUBLIC

Clint Jackson thanked the Fire Department for quick response and help on a call to their residence.

OLD BUSINESS

Fire Department leave of absence policy discussed.

NEW BUSINESS

#12 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to pay for all employees and Water Rescue volunteer's flu shots scheduled for Thursday, October 8, 2015, from the Health Department from 2-5 pm. Will be paid by each Department's Fund.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to approve an agreement for services between Saybrook Township and Back Track.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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#14 Robert Brobst moved resolution seconded by Jane Hawn-Jackson to recognize Kiralys Orchards for over 90 years of service in Saybrook Township.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

EXECUTIVE SESSION

#15 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to move into Executive Session at 7:08 pm to discuss personnel compensation.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#16 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjourn the Executive Session at 7:30 pm and move back to the regular meeting.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

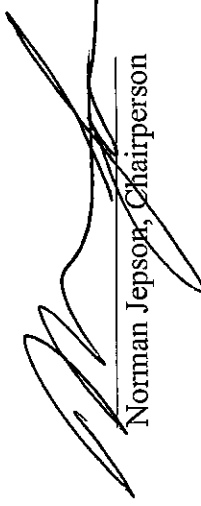
#17 Norman Jepson moved resolution, seconded by Robert Brobst to approve a 2% increase to Road Superintendent Marc Pope, Fire Chief John Jyurovat, Zoning Inspector Robert Vaughn and Office Manager Lori Zebrasky effective 9-1-15 with bonuses of \$1000 for Marc Pope, John Jyurovat, Lori Zebrasky and \$500 for Robert Vaughn.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

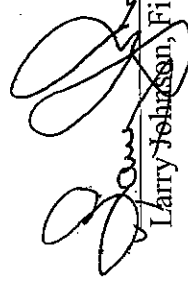
#18 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjourn the meeting at 7:30 pm.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Larry Johnson, Fiscal Officer