

# RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

August 23, 2016

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope and Fire Chief John Jyurovat. Members of the public: Tim Baum, Gary Carlson, Jim Carlson, & Mark Vosburg were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 08232016).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum:

July 26, 2016 Trustee Meeting  
August 9, 2016 Trustee Meeting

Roll Call Voting:  
Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following minutes, seconded by Gloria Baum:

July 26, 2016 Trustee Meeting  
August 9, 2016 Trustee Meeting

Roll Call Voting:  
Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## SAFETY REPORT

No written report

## FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #816-2016 thru 869-2016 and Warrants # 65612 thru # 65650, seconded by Gloria Baum.

Roll Call Voting:  
Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

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#4 Robert Brobst moved resolution to approve the following regular purchase orders and Then and Now purchase order #49-2016 thru 52-2016, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#5 Robert Brobst moved resolution approving the following Then and Now Purchase Orders over \$3,000.00, seconded by Gloria Baum.

#52-2016 Koski Construction \$60,150.00  
#51-2016 Simak Trucking & Excavating \$ 3,320.35

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#6 Robert Brobst moved resolution to approve the following Super Blanket Certificate # 86-2016, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 08/23/2016.

Total All Funds: \$ 1,464,512.71  
Current Investment Accounts: \$ 508,114.66  
Current Checking Account: \$ 956,398.05

#7 Robert Brobst moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Norman Jepson.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

**ROAD AND CEMETERY REPORT**

No written report

**ZONING REPORT**

Zoning Inspector Robert Vaughn presented the Zoning Report.

#8 Norman Jepson moved to receive the Zoning Report, a copy of which can be found the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes

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Robert Brobst Yes  
Norman Jepson Yes

## FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report

#9 Norman Jepson moved resolution to renew the Service Agreement with Physio Control for a term of one year at a price of \$7,812.00, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#10 Norman Jepson moved resolution to send Jacki Davis a letter requesting her letter of resignation, or we will do it for her, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#11 Norman Jepson moved to receive the Fire Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## WATER RESCUE REPORT

No report.

## PUBLIC

None

## OLD BUSINESS

Norman Jepson gave an update on Abandon Gas Station Clean Up grant.

## NEW BUSINESS

#12 Norman Jepson moved resolution to certify the listed street light districts for a 3 year term, seconded by Robert Brobst.

## SAYBROOK TOWNSHIP STREET LIGHTING DISTRICTS THROUGH YEAR RECERTIFIED

2018 - 21-051 - Beechcrest, Whitewood, Chestnut Hill  
2018 - 21-090 - Carlson Lane  
2018 - 21-057 - Center Road - Rt. 531 to Gore  
2018 - 21-052 - Center Road - South from Rt. 20  
2018 - 21-093 - Century Bay  
2018 - 21-058 - Corlew Allotment  
2018 - 21-059 - Crawford, Conley, Gordon Roads  
2018 - 21-060 - Depot Road - SR 84 to Rt. 20  
2018 - 21-061 - Douglas Road  
2018 - 21-056 - Dunbar Road

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- 2018 - 21-062 - E. Geneva Lakelands
- 2018 - 21-063 - Francis Ave, Sanborn Road
- 2018 - 21-064 - Granger Road
- 2018 - 21-065 - Hallwood Allotment
- 2018 - 21-092 - Ketchum Avenue
- 2018 - 21-074 - Linwood Drive
- 2018 - 21-067 - Lucas Avenue
- 2018 - 21-068 - McNutt Avenue
- 2018 - 21-082 - Meadowood Allotment
- 2018 - 21-069 - New London, Depot Road
- 2018 - 21-087 - Savannah Drive
- 2018 - 21-091 - Saybrook Farms
- 2018 - 21-053 - Shepard Road
- 2018 - 21-066 - South Ridge West - Iron Bridge (Ash Twp) to Sanborn Road
- 2018 - 21-084 - Stonegate
- 2018 - 21-055 - US Rt. 20
- 2018 - 21-054 - Washington Blvd.
- 2018 - 21-078 - Westminster Avenue
- 2018 - 21-080 - West 13<sup>th</sup> St. AKA Atlantic Avenue

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#13 Norman Jepson moved resolution to renew a one year contract at a cost of \$1,500.00 per month with Stephen Oeffner for InformationTechnology Services, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#14 Norman Jepson moved resolution to approve the JEDD/NAPA agreement, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#15 Norman Jepson moved resolution to reschedule the November 8, 2016 Trustee's meeting to November 7, 2016 at 10:00 am, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#16 Norman Jepson moved resolution to reschedule the December 27<sup>th</sup> Trustee's meeting to December 23, 2016 at 10:00 am, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

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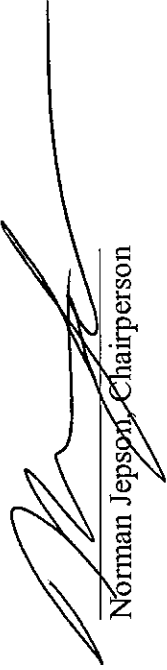
Held

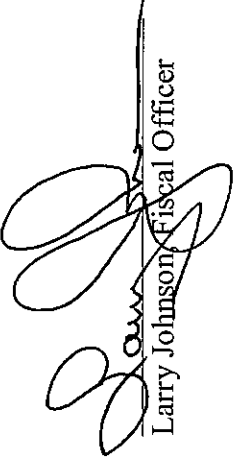
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#17 Norman Jepson moved to adjourn the meeting at 6:55 pm, seconded by Gloria Baum.

The meeting was adjourned.

  
Norman Jepson, Chairperson

  
Larry Johnson, Fiscal Officer

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