

**RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10748

Held

AUGUST 23, 2011

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 7:30 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Marc D. Pope, Zoning Inspector Robert Vaughn, Fire Chief John Jyrovat and members of the public: George Sabo, Alex Pope, Betsy Agey, Dave Hawley, Dean Moore, Andy Branik, Bob Jackson and Clint Jackson were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job #89) or, upon request; it can be copied onto a CD at the current cost of the CD.

Chairperson Norman Jepson led the assembly in the Pledge of Allegiance to the Flag.

Fiscal Officer Mark Pope stated that the meeting was being recorded for record purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

#1 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to dispense with reading of the following Minutes:

August 9, 2011, Regular Meeting
August 16, 2011, Safety Committee Meeting

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#2 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the Minutes of the August 9, 2011, Regular Meeting.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#3 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to receive for record purposes only the Minutes of August 16, 2011, Safety Committee Meeting.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

Two cemetery deeds on the table were signed.

FISCAL REPORT

Fiscal Officer Marc Pope presented the Fiscal Officer's Report.

#4 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following Warrants: 54660-54744

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

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#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Then and Now Certificates over \$3000.00:

Koski Construction	3000.00	Medical Mutual HRA	6634.10
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Roll Call Voting:	Jane Hawn-Jackson	Yes	
	Robert Brobst	Yes	
	Norman Jepson	Yes	

#6 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following Purchase Orders:

Koski Construction	3000.00	Medical Mutual HRA	6634.10
Gruber Rescue	311.00	Dalín Auto	341.01
Huntington Insurance	75.00	Mark S. Finamore	1575.00
Alltel	150.00		

Roll Call Voting:	Jane Hawn-Jackson	Yes	
	Robert Brobst	Yes	
	Norman Jepson	Yes	

#7 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following Street Lighting Re-certifications to the County Auditor and signed them:

#21-051	Beechcrest, Whitewood, Chestnut Hill Streets
#21-052	Center Road, South of US Route 20 to Tracks
#21-053	Shepard Road
#21-054	Washington Blvd.
#21-055	State Route 20
#21-056	Dunbar Avenue
#21-057	Center Road, 531 to Gore Road
#21-058	Corlew Allotment
#21-059	Crawford, Conley, Gordon Roads
#21-061	Douglas Road
#21-062	East Geneva Lakelands
#21-064	Granger Road
#21-066	South Ridge West (Route 84), Iron Bridge to Sanborn Road
#21-067	Lucas Avenue
#21-068	McNutt Avenue
#21-069	New London Road
#21-078	Westminster Avenue
#21-082	Meadowood Allotment
#21-090	Carlson Lane
#21-091	Saybrook Farms

Roll Call Voting:	Jane Hawn-Jackson	Yes	
	Robert Brobst	Yes	
	Norman Jepson	Yes	

A copy of the System Status, Appropriations Status, Receipt Account Status, Fund Status and Pending Warrants are in the Addendum.

The following are a list of the un-audited balances after tonight's bills have been paid.

Total Cash Balance:	2,405,283.24
Current Investment Accounts:	864,755.53
Current Checking Account:	1,540,527.71

Held _____ AUGUST 23, 2011 _____ 20_____

#8 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fiscal Officer's Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD REPORT

Road Superintendent Marc Pope presented the Road Report.

#9 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Road Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#10 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Chief John Jyurovat presented the Fire Report.

#11 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to approve Full-time Firefighter Mike Cliff to attend the UH Basic Life Support Instructor Course in Chardon, Ohio on 8-30-11 from 9:00 am – 2:00 pm and pay the cost of the course which is \$100.00 plus overtime hours since the course is not on his shift which will cost approximately \$125.00, lunch cost \$12.00 and mileage at approximately \$40.00 if he can't take the Grass Truck.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Fire Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No report

SAFETY

For the record – There is one minor Incident Report with Squad 729 backing up. This was reviewed and signed. (There was no injury and we are waiting for the report from the spotter to complete this report.)

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PUBLIC

Bob Jackson is concerned with an abandoned home on Granger Road that he feels is unlivable. The grass is high and the property is an eyesore. Zoning Inspector Vaughn was aware of this property and is already working on it.

Jim Wright stated he is concerned with the water problem on New London Road. The culvert under the railroad trestle isn't handling the water during the heavy rain storms.

J. Strack stated he cleaned the ditch out behind his home on New London Road but there is still too much water.

Andy Branik stated his concerns with the growth of cattail at the intersection of Walnut and 531 and he is working with ODOT regarding this.

OLD BUSINESS

For the record - FormFire on-line application memo for all employees covered by medical insurance has been distributed and if help is needed doing it, an appointment can be scheduled with the Office Manager.

For the record - Letter received from ODOT regarding the traffic signal at US 20 and SR 45 stating that the poles are not strong enough to hold yellow plates. ODOT sent plans for this project for Trustees review.

For the record - Kister Court has a few large rocks around driveways and no action will be taken at this time.

COMMUNICATION/CORRESPONDENCE FOR THE RECORD
(All of which can be found in the Addendum)

- Letter was sent to the County Building Department, Health Department and Saybrook Fire Department regarding abandoned home on Dunbar which is unsecured and may be unfit for habitation
- County Solid Waste District Newsletter, Hazardous Waste Collection and Prescription Drug Take Back will be 9-17-11 from 9:00 am - 1:00 pm at the County Fairgrounds, cost is \$10.00 per vehicle for Hazardous Waste only
- Ohio EPA, Township received a copy of letter sent to AJB Carlson Builders regarding compliance of National Pollutant Discharge
- Property Revaluations for County will be in 2014 - decreased property values may impact Township revenues
- Best of County will be on 9-20-11, \$65.00 per ticket, at the SPIRE, RSVP by 9-7-11
- Office Manager addressed zoning issue with Finamore
- Letter to Cicogna Electric regarding our concern with structural integrity from water issue at Saybrook Plaza
- County Commissioners Press Release, annual test of CodeRed was activated at 9:00 am on 8-23-11
- 2011 County Senior Service Levy Annual Report
- NOPEC Program update on Energy Grants Symposium, Project Completions Report was done
- Received copy of Ashtabula Living Magazine with our ad in it on page 82
- Thank you from Counsel-woman Stranman regarding our help in getting a tree removed on Route 20
- Miscellaneous newsletters

RESOLUTIONS SHEET

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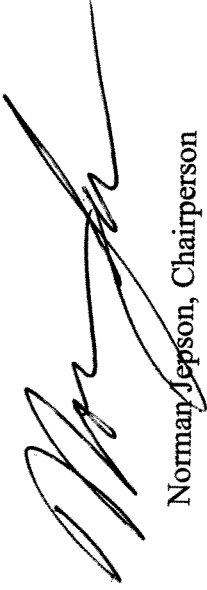
Held


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#18 Jane Hawn-Jackson moved, seconded by Robert Brobst to adjourn the meeting at approximately 9:50 pm.

Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Marc D. Pope, Fiscal Officer