

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

August 14, 2018

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr and Fire Chief John Jyurovat. Members of the public: Paul Fuller was in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 08142018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

Chairperson Norman Jepson stated we would be diverting from the regular meeting to open up asphalt bids. One bid received from Koski Construction.

#1 Norman Jepson moved resolution to accept the asphalt bid from Koski Construction subject to Road Superintendent Marc Pope's review seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

July 10, 2018 Regular Trustees Meeting
July 24, 2018 Work session

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#3 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

July 10, 2018 Regular Trustees Meeting
July 24, 2018 Work session

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

Trustee Robert Brobst gave a verbal update. Safety lunch held.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

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#4 Robert Brobst moved resolution to approve payroll direct deposits #690-2018 thru #782-2018 and Warrants # 67555 thru # 67644. Voided checks 67595, 67596, 67597, 67598, 67616, 67617 and 67618 due to bad ink on checks seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 08/10/2018.

Total All Funds: \$ 1,912,471.83
Current Investment Accounts: \$ 673,562.60
Current Checking Account: \$ 1,238,909.23

#5 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#6 Norman Jepson moved resolution to accept the Asphalt bid (copy in addendum) from Koski Construction based on the recommendation from Road Superintendent Marc Pope seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#7 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Barbra Carr presented the Zoning Report.

#8 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#9 Norman Jepson moved resolution to accept the resignation of part-time Firefighter/Paramedic Dan Tilton seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report.

PUBLIC

Paul Fuller expressed concerns over the water line project on Locust Drive.

OLD BUSINESS

Recycling bins discussed.

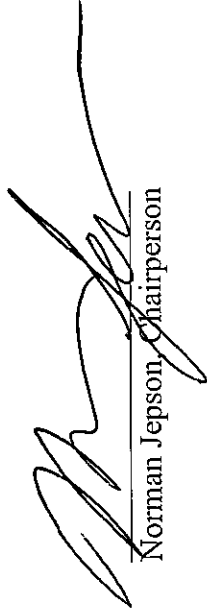
NEW BUSINESS

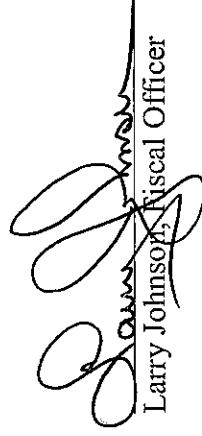
#11 Norman Jepson moved resolution to accept the proposal for Information Technology Services from Stephen Oeffner for September 1, 2018 through August 31, 2019 in the amount of \$1,500.00 per month(copy of proposal in addendum) seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved to adjourn the meeting at 11:27 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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