

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

August 9, 2016

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Fire Chief John Jyurovat, Zoning Inspector Robert Vaughn and Office Manager Lori Zebrasky. Members of the public: Tim Baum and Janice Swizer were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 08092016).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

The minutes for the July 26, 2016 Trustee meeting will be ready for approval at the next meeting.

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal report.

#1 Robert Brobst moved resolution to approve payroll direct deposits #770-2016 thru 815-2016 and Warrants # 65576 thru # 65611 and void check # 65587, seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Robert Brobst moved resolution to approve the following regular purchase orders and Then and Now purchase order #42-2016 thru 48-2016 (43-2016 closed wrong P.O.), seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#3 Robert Brobst moved resolution to approve the following Super Blanket Certificate #82-2016 thru #85-2016, seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary,

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appropriation summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 08/09/2016.

Total All Funds:	\$ 1,596,493.17
Current Investment Accounts:	\$ 508,114.66
Current Checking Account:	\$ 1,088,378.51

#4 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

ROAD AND CEMETARY REPORT

Road Superintendent Marc Pope presented the Road and Cemetery Report.

#5 Norman Jepson moved to receive the Road and Cemetery Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#6 Norman Jepson moved to receive the Zoning Report, a copy of which can be found the Addendum, seconded by Gloria Baum.

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

FIRE REPORT

No report.

WATER RESCUE REPORT

No report.

PUBLIC

None

OLD BUSINESS

None

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Communication/Correspondence

- ODOT Weekly Traffic Advisory

NEW BUSINESS

#7 Norman Jepson moved resolution to approve payment for membership and visitor guide advertising (membership is \$50.00 and advertisement for quarter page is \$370.00), seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

Janice Switzer discussed the following:

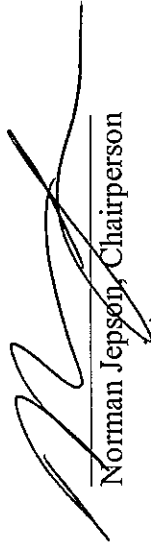
- 1) Demolition of houses
- 2) Clark Gas Station – Landbank, Port Authority and UST Group.
- 3) CRA-Napa and Century Bay

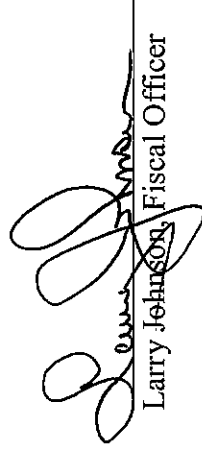
#8 Robert Brobst moved resolution to recognize the 200 year anniversary of Saybrook Methodist Church, seconded by Norman Jepson.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#9 Norman Jepson moved to adjourn the meeting at 11:07 am, seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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