

# RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

August 8, 2017

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 11:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, and Fire Chief John Jyurovat. Members of the public: Tim Baum and Mark Vosburg were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 08082017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

July 25, 2017 Trustees Meeting

Roll Call Voting:  
Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

July 25, 2017 Trustees Meeting

Roll Call Voting:  
Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## SAFETY REPORT

No written report.

## FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #719-2017 thru #762-2017 and Warrants # 66612 thru # 66649 (66645 voided, wrong amount in error) seconded by Gloria Baum.

Roll Call Voting:  
Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#4 Robert Brobst moved resolution to approve following Purchase Orders and Then and Now Purchase Orders #55-2017 thru 56-2017 seconded by Gloria Baum.

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**Roll Call Voting:**

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 08/07/2017.

Total All Funds:	\$ 1,739,020.66
Current Investment Accounts:	\$ 448,038.87
Current Checking Account:	\$ 1,290,981.79

#5 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

**Voting:**

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

**ROAD AND CEMETERY REPORT**

Trustee Robert Brobst presented the Road Report.

#6 Robert Brobst moved resolution to approve the purchase of pavement making materials from Flint Trading Inc. at a cost of approximately \$9,000.00 (products are on state purchasing) seconded by Norman Jepson.

**Roll Call Voting:**

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#7 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

**Voting:**

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

**ZONING REPORT**

Trustee Gloria Baum presented the Zoning Report.

#8 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

**Voting:**

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

**FIRE REPORT**

No written report.

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## WATER RESCUE REPORT

Mark Vosburg verbally commented that the team has been conducting training exercises every weekend.

## PUBLIC

None

## OLD BUSINESS

None

## NEW BUSINESS

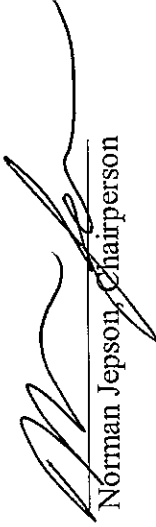
#9 Norman Jepson moved resolution to renew a contract for 1 year for Information Technology Services with Stephen Oeffner for the Township at a total cost of \$1,500 per month which includes after hours and holiday support to keep emergency services operating for the Fire department seconded by Gloria Baum.

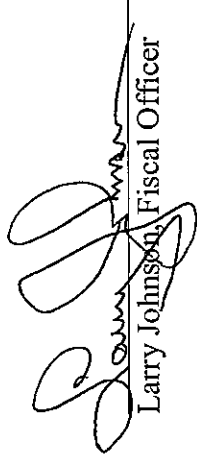
Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#10 Norman Jepson moved to adjourn the meeting at 11:17 am seconded by Robert Brobst.

The meeting was adjourned.

  
Norman Jepson, Chairperson

  
Larry Johnson, Fiscal Officer

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