

**RECORD OF PROCEEDINGS**  
**SAYBROOK TOWNSHIP TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 167/48

Held

JULY 26, 2011

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 7:30 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Marc D. Pope, Zoning Inspector Robert Vaughn, Fire Chief John Jyurovat and members of the public: Greg Strmisa, Kathleen Kennedy, Dave Hawley, Andrew Branik, Bob Loudermilk, William Davis and Clint Jackson were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job #83) or, upon request, it can be copied onto a CD at the current cost of the CD.

Chairperson Norman Jepson led the assembly in the Pledge of Allegiance to the Flag.

Fiscal Officer Mark Pope stated that the meeting was being recorded for record purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

#1 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to dispense with the reading of the following Minutes:

June 21, 2011, Safety Meeting  
July 12, 2011, Special Meeting  
July 12, 2011, Regular Meeting  
July 19, 2011, Safety Meeting  
July 20, 2011, Special Meeting

Roll Call Voting:     Jane Hawn-Jackson     Yes  
                           Robert Brobst             Yes  
                           Norman Jepson             Yes

#2 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following Minutes:

July 12, 2011, Regular Meeting  
July 20, 2011, Special Meeting

Roll Call Voting:     Jane Hawn-Jackson     Yes  
                           Robert Brobst             Yes  
                           Norman Jepson             Yes

#3 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to approve the Minutes of July 12, 2011, Special Meeting.

Roll Call Voting:     Jane Hawn-Jackson     Yes  
                           Robert Brobst             Abstain  
                           Norman Jepson             Yes

#4 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive for record purposes only the following Minutes:

June 21, 2011, Safety Meeting  
July 19, 2011, Safety Meeting

# RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

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Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

## FISCAL REPORT

Marc Pope read the Fiscal Officer's Report.

#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Warrants: 54469 – 54555

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

#6 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the following Purchase Orders:

Ohio Job & Family	500.00	All-Ways Flasher	1032.50
Treasurer Ohio	150.00	Pennohio	2143.35
Halman	250.00	TDS	643.16

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

As recommended by the State Auditors, a copy of the System Status, Appropriations Status, Receipt Account Status, Fund Status and Pending Warrants are attached to this report. The previous Month End was passed out for your review.

The following are a list of the un-audited balances after tonight's bills have been paid.

Total Cash Balance:	2,205,784.07
Current Investment Accounts:	851,491.86
Current Checking Account:	1,354,292.21

#7 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fiscal Officer's Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

## ROAD REPORT

Road Superintendent Marc Pope read the Road Report.

#8 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to have the County Engineer prepare a bid package for the paving of the following roads: Greenbriar Drive, Wintergreen Drive, Quail Court, Warrick Drive, Bristol Avenue and Briarwood Court. (Marc Pope is to prepare letter for County Engineer.)

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

#9 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Road Report, a copy of which can be found in the Addendum.

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DAYTON LEGAL BLANK, INC., FORM NO. 101-48

Held \_\_\_\_\_ JULY 26, 2011 \_\_\_\_\_

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Voting:            Jane Hawn-Jackson    Yes  
                      Robert Brobst        Yes  
                      Norman Jepson        Yes

**ZONING REPORT**

Robert Vaughn presented the Zoning Report.

#10    Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting:            Jane Hawn-Jackson    Yes  
                      Robert Brobst        Yes  
                      Norman Jepson        Yes

**FIRE REPORT**

Chief Jyurovat presented the Fire Report.

#11    Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to raise Part-time Firefighter Aaron Gilmer from EMT-B regular status rate of \$9.60 per hour to Paramedic regular status rate of \$9.80 per hour effective July 15, 2011 because he completed the Paramedic Class and has passed the National Registry Tests.

Roll Call Voting:    Jane Hawn-Jackson    Yes  
                          Robert Brobst        Yes  
                          Norman Jepson        Yes

#12    Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fire Report, a copy of which can be found in the Addendum.

Voting:            Jane Hawn-Jackson    Yes  
                      Robert Brobst        Yes  
                      Norman Jepson        Yes

**WATER RESCUE REPORT**

Chief Jyurovat read the Water Rescue Report.

#13    Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Water Rescue Report, a copy of which can be found in the Addendum.

Voting:            Jane Hawn-Jackson    Yes  
                      Robert Brobst        Yes  
                      Norman Jepson        Yes

**SAFETY**

The 6-27-11 Incident Report was reviewed and signed by one Trustee – a resident backed into Squad 719. We have received all employee sign offs on no injury however, we have not received one from patient involved.

Incident Report on 7-11-11 was submitted and reviewed - Road truck backed into garage door which was partially down, minor damage, no injury.

#14    Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Safety information listed on the agenda (no formal report).

# RECORD BROOK TOWNSHIP FEES

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Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

## PUBLIC

Bill Davis asked if we could get someone to mow Rt. 84 and Depot Road behind the guardrail. Trustee Brobst will contact ODOT about this.

Andrew Branik thanked the Road Crew for keeping the Township looking good.

Trustee Brobst is working on the Dunbar Road resident flooding issue - pictures of flooding on property were submitted. The Township will send a letter to Congressman Steven LaTourette regarding this.

Intersection by Giant Eagle - left turn signal needed on all 4 lights. A letter was sent to ODOT to do traffic study and to install left turn signals. We have received several more calls from residents about this.

Kister Court has large rocks around driveways and circle and mail box built with stone. Resident wants both removed and Marc Pope will look into this.

For the record - Resident has reported to the office that New London Road is in need of repair, no action or comment.

## OLD BUSINESS

For the record - Elk Drive house in the City Limits in disrepair, City responded - citation issued

## COMMITTEE REPORTS

No reports.

## COMMUNICATION CORRESPONDENCE FOR THE RECORD

(All of which can be found in the Addendum)

- Letters from the IAFF Union and Part-time Fire Department Union received, both in favor of salary continuation and random drug testing in regard to BWC Drug Free Safety Program. (CWA's was received in previous meeting.)

#15 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to have salary continuation and random drug testing in the Township Drug Free Work Place regardless of not getting double or stacked discounts from BWC.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

- Thank you from a resident for the meeting regarding Tuttle Road cul-de-sac and they also asked for clarification on what will be done.

#16 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve and sign the County Engineer's drawings for the Tuttle Road cul-de-sac which will be constructed in Saybrook Township by Waste Management.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes



# RECORD OF TOWNSHIP BUSINESS

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#20 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to return to Regular Session at approximately 9:00 pm.

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

#21 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to enter into an Automatic Aid Agreement with the City of Geneva Fire Department to respond automatically with Saybrook Fire Department to any structure fire west of State Route 45 between State Route 531 to Interstate 90, a copy of which can be found in the Addendum.

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

#22 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to accept Part-time Zoning Inspector Robert Vaughn's resignation effective July 31, 2011.

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

#23 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to rehire Robert Vaughn as Part-time Zoning Inspector effective September 1, 2011.

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

#24 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to request the County Prosecutor to prepare wording for the ballot for the new three years, 1.0 mill levy for the purpose of providing additional police protection in the unincorporated area of Saybrook Township that was passed by unanimous vote at the Special Meeting held July 20, 2011.

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

#25 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to send a letter of appreciation to Captain Gary Nahrstedt for his years of service in the Fire Department, last day worked was July 12, 2011.

Roll Call Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

#26 Jane Hawn-Jackson moved, seconded by Robert Brobst to adjourn the meeting at approximately 9:05 pm.

Voting: Jane Hawn-Jackson Yes  
Robert Brobst Yes  
Norman Jepson Yes

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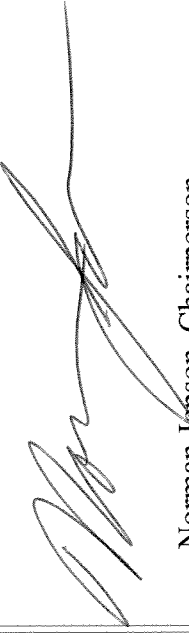
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Held JULY 26, 2011 20

The meeting was adjourned.



Norman Jepson, Chairperson



Mary D. Pope, Fiscal Officer