

# RECORD OF PROCEEDINGS

SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

July 25, 2017

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, and Fire Chief John Jyurovat. Members of the public: Tim Baum, Betsy Agey, Kathleen Kennedy, and Jim Haight were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 07252017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

July 11, 2017 Trustees Meeting

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Abstain

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

July 11, 2017 Trustees Meeting

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Abstain

## SAFETY REPORT

No written report.

## FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #667-2017 thru #718-2017 and Warrants # 66566 thru # 66611 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

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The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 07/25/2017.

Total All Funds:	\$ 972,671.60
Current Investment Accounts:	\$ 429,205.96
Current Checking Account:	\$ 543,465.64

#4 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

### ROAD AND CEMETERY REPORT

Trustee Robert Brobst presented the Road Report.

#5 Robert Brobst moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Norman Jepson.

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

### ZONING REPORT

Trustee Gloria Baum presented the Zoning Report.

#6 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

Robert Brobst thanked Gloria Baum for performing the Zoning responsibilities until the Zoning Inspector position is filled. Trustee Norman Jepson and Fiscal Officer Larry Johnson thanked as well.

### FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#7 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

Norman Jepson read a thank you letter from James Hawk thanking the Township for his paramedic training.

### WATER RESCUE REPORT

Fire Chief John Jyurovat presented the Water Rescue Report.

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#8 Norman Jepson moved resolution to approve the purchase of 1 dry suite (Viking Pro 1000 Surveyor with the underwear) at a total cost of \$3,272.95 from Professional Diving Resources in Broadview Heights, OH seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#9 Norman Jepson moved resolution to approve the replacement of the rear leaf springs on squad 718 at a cost of \$1,369.40 from Truckmen Truck Services seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#10 Norman Jepson moved resolution to receive the Water Rescue Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

## PUBLIC

- Jim Haight inquired about how to parcel off some property and Trustee Gloria Baum provided guidance.

## OLD BUSINESS

#11 Norman Jepson moved resolution to accept the bid from Koski Construction Co. for asphaltic concrete as follows: #448 Type 2, Asphalt Concrete \$49.00 ton, #448 Type 1, Asphalt Concrete \$55.00 ton and #407 Tack \$2.25 gallon seconded by Robert Brobst.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#12 Norman Jepson moved resolution to send a letter to the Stone Gate Association regarding parking on one side of the road seconded by Robert Brobst.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

## NEW BUSINESS

#13 Norman Jepson moved resolution to approve the following significant changes to the Job Description for Township Inspector (Administration 1710) seconded by Gloria Baum.

- Full-time
- Salary range - \$28,080 - \$31,200

Roll Call Voting:

Gloria Baum	Abstain
Robert Brobst	Yes
Norman Jepson	Yes

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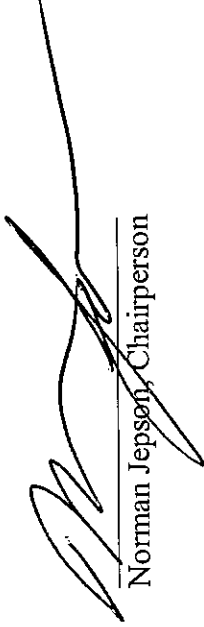
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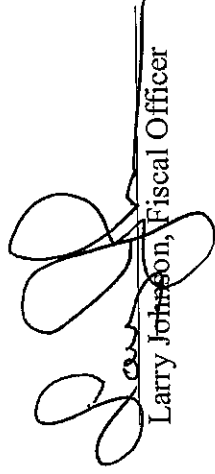
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20

#14 Norman Jepson moved to adjourn the meeting at 7:05 pm seconded by Robert Brobst.

The meeting was adjourned.

  
Norman Jepson, Chairperson

  
Larry Johnson, Fiscal Officer