

**RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held

JULY 24, 2012

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 7:30 P.M. by Vice-Chairperson Jane Hawn-Jackson, with Trustees Robert Brobst, Fiscal Officer Joyce Crease, Zoning Inspector Robert Vaughn, Fire Chief John Jyurovat and members of the public: Andrew Branik, Sharen Lyons, Kathleen Kennedy, Bob Loudermilk, William Davis and Betsy Agey were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004. Chairperson Norman Jepson was not in attendance and therefore no vote will be reflected for him.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 133) or, upon request, it can be copied onto a CD at the current cost of the CD.

Vice-Chairperson Jane Hawn-Jackson led the assembly in "The Pledge of Allegiance".

Vice-Chairperson Jane Hawn-Jackson stated that because of the new rule regarding any elected official not being able to be paid for another position in the Township, Marc Pope chose to step down as the Fiscal Officer and Joyce Crease was appointed to the position on July 17, 2012.

#1 Robert Brobst moved resolution, seconded by Jane-Hawn Jackson to dispense with the reading of the following Minutes:

- July 10, 2012, Open Special Meeting
- July 10, 2012, Special Meeting for Bid Opening for paving
- July 10, 2012, Regular Meeting
- July 17, 2012, Special Meeting

Roll Call Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

#2 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Minutes:

- July 10, 2012, Open Special Meeting
- July 10, 2012, Special Meeting for Bid Opening for paving
- July 10, 2012, Regular Meeting
- July 17, 2012, Special Meeting

Roll Call Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

FISCAL REPORT

The Fiscal Report was discussed.

#3 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Warrants: 56966-57049

Roll Call Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

#4 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Then and Now over \$3000.00: Infinity Resources 7000.00

**RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

JULY 24, 2012

20

Roll Call Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Purchase Orders:
Infinity Resources 7000.00 John Deere Financial 799.44
Pipelines Inc. 1573.54 Pharmed Corp. 950.00
Visa 1485.19

Roll Call Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

#6 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the additional Blanket Certificate: 05A09 \$1049.18

Roll Call Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

As recommended by the State Auditors, a copy of the System Status, Appropriation Status, Receipt Account Status, Fund Status and Pending Warrants were attached to this report. The previous Month End was passed out earlier for the Trustee's review.

The following are a list of the un-audited balances after the above bills have been paid.

Total Cash Balance: \$ 2,445,577.64
Current Investment Accounts: \$ 984,917.38
Current Checking Account: \$ 1,460,660.26

#7 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

ROAD REPORT

Road Superintendent Marc Pope was not present at tonight's meeting, therefore the Road Report was presented by Trustee Brobst.

#8 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Road Report, a copy of which can be found in the Addendum.

Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#9 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the Zoning Amendment to the Text regarding private pool fences changing the height requirement from 6 foot to 4 foot with a locking step area for above ground pools based on the BOCA Regulations. A copy of the Zoning Amendment to the Text can be found in the Addendum.

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held

JULY 24, 2012

20

Roll Call Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes

#10 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes

FIRE REPORT

Chief John Jyurovat presented the Fire Report.

There will be a Workshop on August 14, 2012 at 6:30 pm at the Administrative Office to discuss a dispatch contract.

#11 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve Part-Time Firefighter Brian Kaiser, who has a 36 hour firefighters certification, to attend a 120 Hour Level 1 Firefighter's Class at A-Tech at the cost of the class not to exceed \$700.00, after he has completed and signed the commitment form.

Roll Call Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes

Once he has completed the class, we will apply to hopefully be reimbursed through the State Fire Marshall's office for the cost of the class.

#12 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve Full-Time Firefighter James Krenisky as a regular status Full-Time Firefighter/Paramedic effective 8-8-12 which is when his probation period for full time will expire.

Roll Call Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes

#13 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to acknowledge that the following Part-Time Firefighters have passed their Paramedic Class and National Registry Exam and their classification is now EMT-Paramedic: Dan Goodale effective 5-21-12, Dan Tilton 5-22-12 and Justin McNeil 5-23-12. (There is no change in rate of pay.)

Roll Call Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes

#14 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve Probationary Part-Time Dispatcher Della Marie Legg, who has completed the training requirements, to fill open shifts as of 7-26-12 at 0700. She will remain on probation until 6-24-13. (There is no change in rate of pay.)

Roll Call Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes

#15 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Fire Report, a copy of which can be found in the Addendum.

**RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held JULY 24, 2012

20

Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

WATER RESCUE

There was no written report but the following Activity Reports were submitted:

- 4-21-12, air crash drill at County Airport, combined practice, five volunteers attended
- 6-30-12, practice z patterns and provided support for Roaming Shores fireworks display, four volunteers attended
- 7-8-12, dive practice at Ashtabula's breakwall, six volunteers attended
- 7-22-12, Recovery training at Pymatuning Lake, combined practice, six volunteers attended

Chief Jyurovat stated that on July 25th he has an appointment with Mikes Speciality Repair in Mentor, Ohio for the regulators to be calibrated and will get a written policy from them.

Chief Jyurovat also stated that all items have been removed from the ledge at Station 2 and he is waiting for a "No Storage" sign to be made. He is still working on Station 2 Inventory and SCUBA inspections.

PUBLIC

Andy Branik thanked Marc Pope for his years of dedicated service as the Fiscal Officer and he knows Joyce Crease will do just as well for the Township.

Bill Davis, resident on South Ridge West stated that his sister has trees that the State (ODOT) will not take down but they would like them removed for safety purposes for our Road Plower at the intersection of Brown and Rt. 84. How can we get this done?

OLD BUSINESS

#16 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to contract with lowest bidder Koski Construction, 5841 Woodman Avenue, Ashtabula, OH 44005 for "Paving Various Roads 1" in the amount of \$87,020.10 after County Prosecutor has reviewed and signed as to form of contract. This was reviewed by the County Engineer.

Roll Call Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

#17 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to contract with lowest bidder Koski Construction, 5841 Woodman Avenue, Ashtabula, OH 44005 for "Paving Various Roads 2" in the amount of \$128,399.90 after County Prosecutor has reviewed and signed as to form of contract. This was reviewed by the County Engineer.

Roll Call Voting: Robert Brobst Yes
Jane Hawn-Jackson Yes

#18 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to contract with lowest bidder Koski Construction, 5841 Woodman Avenue, Ashtabula, OH 44005 for "Paving and Drainage Improvements on Wade Avenue and Cemetery Road" in the amount of \$272,796.60 after County Prosecutor has reviewed and signed

**RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held JULY 24, 2012 _____ 20

ANNOUNCEMENTS FOR THE RECORD

- August 7, 2012, No Special Meeting due to Voting at Administrative Office
- August 7, 2012, 3:00 pm, BZA- 2 Public Hearings for Giant Eagle and Devore

STONE BIDS

A legal ad ran in the Star Beacon on July 9, 2012 and July 16, 2012 as follows:
Notice is hereby given that Saybrook Township Trustees will receive sealed bids by July 24, 2012 at noon for approximately 10,000 ton of limestone in various sizes including #8, #9, #57, #67, #2, #4, #304, #411 and rip rap. POS your yard and delivered to Saybrook Township Yard at 7247 Center Road for road maintenance from September, 2012 to September, 2013. Bids may be mailed or dropped off. All bids shall be sealed and labeled, ATTN: "Stone Bid", Saybrook Township, 7247 Center Road, Ashtabula, Ohio 44004. Bids will be opened at the Trustees meeting at 7:30 pm on July 24, 2012. The Trustees reserve the right to accept or reject any or all bids. Saybrook Township Trustees, Marc Pope, Clerk

No stone bids were received at the Township.

#22 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to rebid the stone from now until 3-31-12.

Roll Call Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes

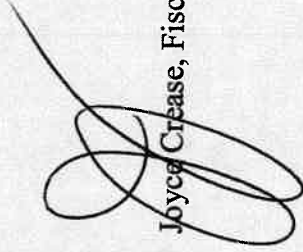
#23 Robert Brobst moved, seconded by Jane Hawn-Jackson to adjourn the meeting at approximately 8:10 pm.

Voting: Robert Brobst Yes
 Jane Hawn-Jackson Yes

The meeting was adjourned.



Jane Hawn-Jackson, Vice-Chairperson



Joyce Crease, Fiscal Officer