

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

July 10, 2018

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr and Fire Chief John Jyurovat. Members of the public: James Capuano, Jonathan Baum and Betsy Agey were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 07102018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following meeting minutes seconded by Gloria Baum.

June 12, 2018 Regular Trustees Meeting
June 26, 2018 Work session

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following meeting minutes seconded by Gloria Baum.

June 12, 2018 Regular Trustees Meeting
June 26, 2018 Work session

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

Trustee Robert Brobst gave a verbal update.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Gloria Baum moved resolution to approve payroll direct deposits #599-2018 thru #688-2018 and Warrants # 67475 thru # 67554 seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#4 Gloria Baum moved resolution approving the regular Purchase Orders and Then and Now Purchases orders #19-2018 seconded by Robert Brobst.

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Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution approving the Super Blanket Certificate #84-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 07/09/2018.

Total All Funds:	\$ 1,252,817.91
Current Investment Accounts:	\$ 655,051.42
Current Checking Account:	\$ 597,766.49

Fiscal Officer Larry Johnson informed the trustees that his grant application to NOPEC for energy efficiencies projects has been approved for \$27,310.00. The funds will be held in escrow and disbursed by NPOEC as invoices are approved.

Fiscal Officer Larry Johnson also informed the trustees that the township has received a rebate of \$15,702.00 from Ohio Workers Compensation due to the State's strong investment returns.

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#7 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Barbra Carr presented the Zoning Report.

#8 Gloria Baum moved resolution to approve adding Joseph Petros, Jr. to the "Zoning Commission" and James Capuano to the "Board of Zoning Appeals" seconded by Norman Jepson.

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Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#9 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#10 Norman Jepson moved resolution to offer employment to Gage Janek as a probationary part-time Firefighter, EMT per bargaining unit 15.1 at a rate of \$12.51 per hour providing he passes his physical, pre-employment drug screen and the required paper work, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution to approve David West, part-time firefighter, to sign up for the month of August providing he completes training seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to remove Part Time Firefighter Dan Goodale from the roster since he has not worked since February 2018 and did not complete the BWC Drug Free Safety Program seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution to remove resolution #18041019 offering employment to Martin Martinez on 4-10-18 since he has not provided the office with the required paper work required for employment, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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Meeting

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WATER RESCUE REPORT

Fire Chief John Jyurovat presented the Water Rescue Report.

#15 Norman Jepson moved resolution to offer John H. Koski a position as a member on our volunteer water rescue team providing he passes a physical, pre-employment drug screen and the required paperwork seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
 Robert Brobst Yes
 Norman Jepson Yes

#16 Norman Jepson moved resolution to receive the Water Rescue Report, a copy of which can be found in the addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
 Robert Brobst Yes
 Norman Jepson Yes

PUBLIC

None

OLD BUSINESS

#17 Norman Jepson moved resolution to approve the "CWA Contract" seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
 Robert Brobst Yes
 Norman Jepson Yes

NEW BUSINESS

#18 Norman Jepson moved resolution to hold the "Fall Clean up Day" on Saturday, October 20, 2018 from 8:00 am to 12:00 pm/ noon seconded by Robert Brobst.

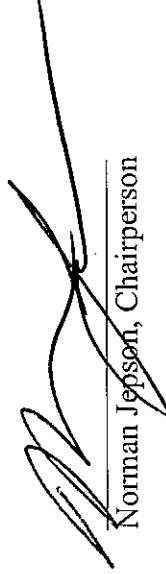
Roll Call Voting: Gloria Baum Yes
 Robert Brobst Yes
 Norman Jepson Yes

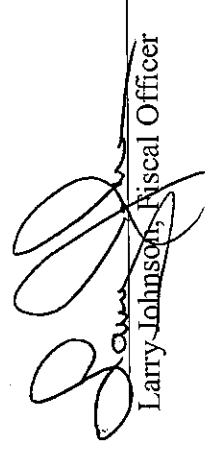
#19 Norman Jepson moved resolution to table paying \$600.00 for a zoning secretary for meetings seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
 Robert Brobst Yes
 Norman Jepson Yes

#20 Norman Jepson moved to adjourn the meeting at 10:30 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer