

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

JULY 9, 2013

20

The regular meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst and Jane Hawn-Jackson, Zoning Inspector Robert Vaughn, Fire Chief John Jyurovat, Road Superintendent Marc Pope, Office Manager Lori Zebrasky, Fiscal Officer Joyce Crease (came in at approximately 7:15 pm) and members of the public: Andy Branik, Larry Johnson, Betsy Agey, Dorothy Gillman, M. Kennedy, Kathleen Kennedy, Michael Loomis, Rebecca Loomis and Mike Welsler were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 196).

Chairperson Jepson led the assembly in "The Pledge of Allegiance".

Office Manager Zebrasky stated that the meeting was being recorded for record purposes, if anyone else is recording, please so state for the record. No one stated they were recording.

#1 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to dispense with the reading of the following Minutes:

June 25, 2013, Regular Meeting

July 1, 2013, Board of Zoning Appeals Public Hearings, Millberg & Chah

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#2 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve the June 25, 2013, Regular Meeting Minutes.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#3 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive for record purposes only the July 1, 2013, Board of Zoning Appeals Public Hearings for Millberg and Chah Minutes.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

SAFETY

Trustee Brobst read the Safety Report.

#4 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Safety Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

FISCAL REPORT

Chairperson Jepson read the Fiscal Report.

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#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Warrants: 59284 – 59380

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Then and Now's over \$3000.00: Medical Mutual of Ohio 29,718.79

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#7 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Purchase Orders:

Windstream	1067.77	Warren Fire Equipment	1191.95
Atwell's	402.00	Stephen Oeffner	1500.00
Lori Punkar	12.00		

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#8 Norman Jepson moved resolution, seconded by Robert Brobst to approve the following 2013 Third Quarter Blanket Certificates and 2013 Third Quarter Super Blanket Certificates:

2013 THIRD QUARTER
BLANKET
CERTIFICATES

01-A-03	194.25
01-A-04	664.46
01-A-05	666.84
01-A-11	683.78
01-A-13	250.00
01-A-15	680.46
01-A-26F	467.53
01-B-04	692.10
01-B-05	394.08
01-B-06	500.00
01-B-07	443.09
01-D-07	300.00
01-J-02	146.81
02-B-04	500.00
03-B-04	750.00
04-A-06	860.68
04-A-08S	250.00
04-A-13F	888.44
05-A-09	61.19
10-A-03A	250.00
10-A-04	250.00
10-A-08C	212.44

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10-A-08M	200.00
10-A-09	410.65
10-A-09C	120.01
10-A-09D	472.27
10-A-10	382.60
10-A-10B	500.00
10-A-10C	130.00
10-A-10D	124.15
10-A-10E	514.10
10-A-10V	392.69
10-A-15	481.69
10-A-15A	572.50
10-A-15D	135.44
10-A-15E	236.00
10-A-15F	361.91

Total Blanket
Certificates

15140.16

2013 THIRD QUARTER

SUPER BLANKET

CERTIFICATES

01-A-10	5000.00
01-A-26	32266.49
01-B-02	1465.06
01-B-03	3000.00
01-B-08	3250.71
01-D-01T	1500.00
01-J-01B	2000.00
01-J-03	1900.28
02-B-02	2507.76
03-B-02	1900.33
03-B-03	25000.00
04-A-04	4728.08
04-A-05	4011.31
04-A-07	5972.63
04-A-08	1650.00
04-A-09	1121.77
04-A-13	2629.96
04-B-02	4023.71
04-B-03	3975.00
07-A-02	3310.10
10-A-06	12777.69
10-A-07	1742.43
10-A-08	2515.99
10-A-08D	2440.00
10-A-08E	2080.84
10-A-09E	1693.70
10-A-09V	1655.85
10-A-15T	1177.53

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23-B-02 37500.00
23-B-04 10500.00

TOTAL Super Blanket 185297.22
Certificates

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

A letter was sent the County Auditor to correct the 2013 Amended Certificate of

Estimated Resources as follows:

MVLT (02) - \$16,500.00
Gas Tax (03) - \$134,000.00
Cemetery (05) - \$18,000.00
Fire Levy (10) - \$1,841,470.00
Street Lighting (07) - \$67,000.00
Hallwood (14) - \$7,000.00

As recommended by the State Auditors, a copy of the System Status, Appropriation Status, Receipt Account Status, Fund Status and Pending Warrants was attached to this report. The previous Month End was passed out to the Trustees earlier for their review.

The following are a list of the un-audited balances after the above bills have been paid.

Total Cash Balance: \$1,481,697.52
Current Investment Accounts: \$ 992,124.76
Current Checking Account: \$ 489,572.76

#9 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD REPORT

Road Superintendent Marc Pope presented the Road Report.

A letter will be sent to ODOT requesting that the ditch be cleaned on Rt. 45 from the railroad tracks to Big Oak Park on the east side of the road.

#10 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Road Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#11 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the

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Zoning Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#12 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to offer employment to David Zeller and Joseph Robinson as Probationary Part-time Dispatchers at a rate of \$9.86 per hour per Bargaining Agreement based on their providing the required paperwork and then passing the physical which includes a drug screen.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#13 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Fire Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

WATER RESCUE REPORT

Fire Chief John Jyurovat presented the Water Rescue Report.

#14 Norman Jepson moved, seconded by Robert Brobst to receive the Water Rescue Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

PUBLIC

Kathleen Kennedy inquired if Lakeland Association can relocate their neighborhood watch signs. Road Superintendent Pope will look into it.

Mike Loomis of Conley Road inquired about a noise ordinance in Saybrook because of the noise coming from the business at the old Dahlkemper's building. The Trustees stated that they have contacted the owners and at this point we need the owner's cooperation. The owner is planning to construct some type of barrier to cut down on the noise.

Mike Welser of Conley Road inquired about the high grass and bees that have infested another house on Conley. It was stated that letters have been sent to the owner regarding these issues.

Rebecca Loomis of Conley Road inquired if the property at the old Dahlkemper's building can be rezoned and it was stated that it cannot.

OLD BUSINESS

The status of opening Fire Station 2 on Carpenter Road was discussed and due to finances, the rehabilitation of Station 2 is on hold.

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#15 Norman Jepson moved resolution, seconded by Robert Brobst to accept Sr. Maureen of St. John School and R. J. Valentic as members of the JEDD Board.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

COMMUNICATION/CORRESPONDENCE FOR THE RECORD

(All of which can be found in the Addendum)

- Safety Council complimentary continental breakfast for CEO's, CFO's and Owners on 7-17-13 at 8:30 am
- Brobst Tree & Stump Service - received letter regarding new rates effective 7-1-13
- Received BWC refund in the amount of \$13,331.79
- Sunshine Law Training/Records Management and Retention offered at Lakeland on 8-1-13, from 1:00 pm to 5:30 pm
- Miscellaneous newsletters – available for public viewing

NEW BUSINESS

#16 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to contract with Stephen Oeffner for Information Technology services at a rate of \$1,500.00 per month.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The retention pond in the Greenbriar Allotment was discussed. Marc Pope stated that it is working properly. Chairperson Jepson suggested having it mowed more often weather permitting.

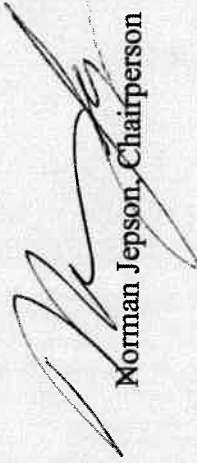
ANNOUNCEMENTS FOR THE RECORD

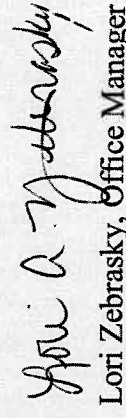
- July 10, 2013, 9:00 am, Special Meeting, Executive Session–Bargaining Agreement issue
- July 15, 2013, 8:00 am, Employee Safety Meeting

#17 Jane Hawn-Jackson moved, seconded by Norman Jepson to adjourn the meeting at 7:25 pm.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Lori Zebrasky, Office Manager