

# RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

June 14, 2016

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, and Fiscal Officer Larry Johnson. Members of the public: Tim Baum and John Radwancky were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 06142016).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum:

	May 24, 2016	Trustee Meeting
Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Robert Brobst moved resolution to approve the following minutes, seconded by Gloria Baum:

	May 24, 2016	Trustee Meeting
Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

## SAFETY REPORT

No written report

## FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal report.

#3 Robert Brobst moved resolution to approve Payroll Direct Deposits #521-2016 thru 620-2016 and Warrants # 65381 thru # 65458, seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#4 Robert Brobst moved resolution to approve the following Regular Purchase Orders and Then and Now purchase orders #34-2016 thru 35-2016, seconded by Gloria Baum.

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Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#5 Robert Brobst moved resolution to approve the following Then and Now purchase order over \$3,000.00, seconded by Gloria Baum.

#34-2016 Ohio Treasurer of State (OPWC Loan Hallwood Allotment) \$9,900.00

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, appropriation Summary, Revenue Summary, Payment Listing, and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 06/14/2016.

Total All Funds: \$ 1,238,643.30  
Current Investment Accounts: \$ 484,843.07  
Current Checking Account: \$ 753,800.23

#6 Robert Brobst moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## ROAD AND CEMETARY REPORT

No report.

## ZONING REPORT

No report.

## FIRE REPORT

No report.

## WATER RESCUE REPORT

No report.

## PUBLIC

John Radwancky inquired if the Township could do anything about the speeding on West 13<sup>th</sup> from Atlantic to Westshore.

## OLD BUSINESS

#7 Norman Jepson moved resolution to take no action on purchasing land from the Ashtabula County Land Bank, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes

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Robert Brobst Yes  
Norman Jepson Yes

#8 Norman Jepson moved resolution to advertise for sealed bids on the sale of the Tar Truck with a reserve of \$12,000.00 and Chipper with reserves of \$6,000.00 respectively to be opened at the July 12, 2016 Trustee's meeting, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

Hygiene/Grooming policy – work session review to be held June 28, 2016 at 6:00 pm.

**NEW BUSINESS**

#9 Robert Brobst moved resolution for center line painting of various roads in the amount of \$2,800.00 for materials payable to Potters Industries, Inc. Ashtabula County will provide the remainder of materials, labor, and equipment necessary to complete the center line painting as required, seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#10 Gloria Baum moved resolution to move Joseph Perry from 1<sup>st</sup> Alternate to active member on the Zoning Board Commission and reappoint Rich Zidonis as a continuing active member, seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#11 Robert Brobst moved resolution to put a "Stop" sign at Atlantic and Warrick drives, seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#12 Robert Brobst moved resolution to reduce the speed to 25 mph in accordance with the ORC 4511.21 on the Saybrook Township portion of Atlantic, seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#13 Robert Brobst moved resolution to send Jim Timonere, Ashtabula City Manager, a letter to request that the city reduce the speed limit to 25 mph on the city portion of Atlantic, seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes

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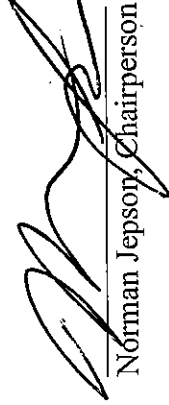
Norman Jepson                      Yes

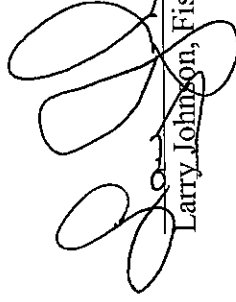
#14 Norman Jepson moved resolution to send a letter to a resident indicating that Saybrook Township does not require a demolition permit, seconded by Gloria Baum.

Roll Call Voting:                      Gloria Baum                      Yes  
   Robert Brobst                      Yes  
   Norman Jepson                      Yes

#15 Norman Jepson moved resolution to adjourn the meeting at 10:40 am, seconded by Gloria Baum.

The meeting was adjourned.

  
Norman Jepson, Chairperson

  
Larry Johnson, Fiscal Officer