

# RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

June 13, 2017

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Fire Chief John Jyurovat and Office Manager Lori Zebrasky Members of the public: Tim Baum, Nicole Whittington, Dan Muffet, Bill Olin, and John Beninato were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 06132017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum.

May 23, 2017 Trustee Meeting  
June 6, 2017 Special Meeting

Roll Call Voting:

Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following minutes, seconded by Gloria Baum.

May 23, 2017 Trustee Meeting  
June 6, 2017 Special Meeting

Roll Call Voting:

Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## SAFETY REPORT

No written report.

## FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #471-2017 thru #565-2017 and Warrants # 66410 thru # 66467 seconded by Robert Brobst.

Roll Call Voting:

Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

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#4 Robert Brobst moved resolution to approve the following Regular Purchase Orders and Then and Now Purchase Order #53-2017 seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 06/12/2017.

Total All Funds:	\$ 1,178,494.50
Current Investment Accounts:	\$ 411,580.44
Current Checking Account:	\$ 766,914.06

#5 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

## ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#6 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

## ZONING REPORT

No written report.

## FIRE REPORT

No written report.

## WATER RESCUE REPORT

No written report.

## PUBLIC

Bill Olin, a member of the "Water Rescue Team" addressed that the 2001 International would not start when used in a recent training. Discussed that the truck needs to be driven more.

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Nicole Whittington and Dan Mutter from Allstate were here to discuss supplement Benefits.

## OLD BUSINESS

#7 Norman Jepson moved resolution to approve and sign the IAFF Union Contract, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## Communication/Correspondence

- A letter from United War Veterans thanking Saybrook Township for the donation assist in the purchase flags for the cemetery.
- Ohio DAS General Service Division invites you Thursday, June 22, 2017 to DAS Cooperative Purchasing Program Summer Open House, in Columbus Ohio. Information will be in the Addendum.
- Ashtabula County Township Association Annual Fish Fry: Saturday, July 8, 2016 12:00pm to 6:00 pm Cost \$5.00 per Person – Rome Fire Hall 3162 US Hwy 6 Rome, Ohio 44085
- Ashtabula County District Library News letter

## NEW BUSINESS

#8 Norman Jepson moved resolution to refund escrow money of \$8,500 to Michael Hutchins and Elizabeth Wight for a structure fire-loss date 9/16/17, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#9 Norman Jepson moved resolution to decline any action by Saybrook Township on the motion for forfeiture on Permanent Parcel Number #50-002-20-130-00, 1107 Myrtle Avenue seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## Announcements for the Record:

- ODOT Transportation Weekly Traffic Advisor

## EXECUTIVE SESSION

#10 Norman Jepson moved resolution to go into "Executive Session" at 11:10 am to discuss a contract, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

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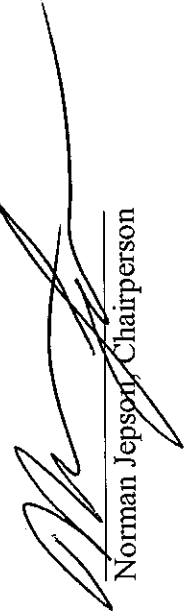
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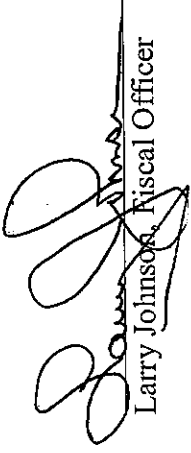
#11 Norman Jepson moved resolution to come out of "Executive Session" at 11:35 am, seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#12 Norman Jepson moved to adjourn the meeting at 11:35 am seconded by Gloria Baum.

The meeting was adjourned.

  
Norman Jepson, Chairperson

  
Larry Johnson, Fiscal Officer