

RECORD OF PROCEEDINGS

SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

June 12, 2018

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The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr and Fire Chief John Jyurovat. Members of the public: David Kitinota, Pat Shells, Betsy Agey and Catherine Colgan were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 06122018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

May 7, 2018	Regular Trustees Meeting
May 22, 2018	Work session

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

May 7, 2018	Regular Trustees Meeting
May 22, 2018	Work session

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

SAFETY REPORT

No written report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #461-2018 thru #598-2018 and Warrants # 67363 thru # 67474 seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#4 Robert Brobst moved resolution approving the regular Purchase Orders and Then and Now Purchases orders #18-2018 seconded by Gloria Baum.

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Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution approving the Then and Now Purchase Order over \$3,000: #18-2018 Andover Bank Truck Loan \$28,383.33 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 06/11/2018.

Total All Funds: \$ 1,361,105.97
Current Investment Accounts: \$ 632,830.40
Current Checking Account: \$ 728,275.57

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#7 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Barbara Carr presented the Zoning Report.

#8 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

No written report.

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WATER RESCUE REPORT

No written report.

PUBLIC

- Pat Shells thanked the Trustees for allowing the Saybrook Township Board to hold board meetings at the Township Administration building during the winter months.
- Pat also asked the Township if the Road Department could help unplug a drain at the Park and Road Superintendent Marc Pope said they would.
- Pat inquired about the property cleanup north of Old Oak Park and Trustee Baum gave an update.
- David Kitinota asked about what was being done in regards to trash on Wade and Gerald road properties and Trustee Baum gave an update.

OLD BUSINESS

NEW BUSINESS

#9 Norman Jepson moved resolution to renew the Preventative Maintenance Service Agreement with Ziegler Heating for the Administration Building and Road Department seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved resolution to approve the agreement for Fire Dispatching Services with Geneva-on-the Lake Village for \$4,750 per year. Dispatching services shall be provided for 12 months, April 1, 2018 through March 31, 2019, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution to allow Part-Time Firefighter Cody Ulrich to sign-up for shifts as he has completed his training period, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

EXECUTIVE SESSION

#12 Norman Jepson moved resolution to go into Executive Session at 10:45 am to receive an update from Catherine Colgan on a property cleanup issue.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution to come out of Executive Session at 11:15 am seconded by Gloria Baum.

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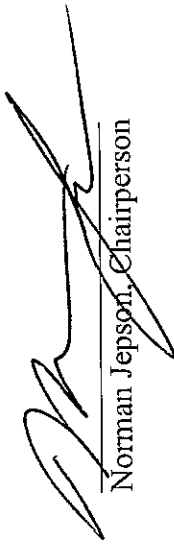
June 12, 2018

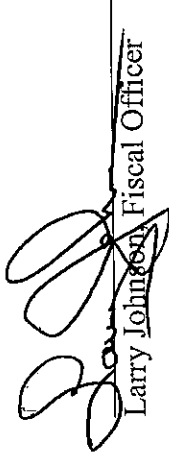
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Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved to adjourn the meeting at 11:16 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer