

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK-TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Heid

May 27, 2014

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst and Jane Hawn-Jackson, Office Manager Lori Zebrasky, Fire Chief John Jyurovat, Zoning Inspector Robert Vaughn and Fiscal Officer Larry Johnson. Members of the public: Greg Strnisa, William Davis and Bob Loudermilk were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 242).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Office manager Lori Zebrasky stated that the meeting was being recorded for record purposes, if anyone else is recording, please state for the record. No one stated they were recording.

#1 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to dispense with the reading of the April 22, 2014, Regular Meeting Minutes.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#2 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the April 22, 2014, Regular Meeting Minutes.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Abstained, not present at meeting

SAFETY REPORT

Vice Chairman Robert Brobst read the Safety Report.

Fire Chief John Jyurovat attended the Lake County Safety Council Safety Expo on Friday, May 16, 2014 at Lakeland Community College. We received 1 credit that qualifies us for external training.

#3 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Safety Report, a copy of which can be found in the Addendum.

Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

FISCAL REPORT

Fiscal Officer Larry Johnson read the Fiscal Report.

#4 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve Warrants 61524 thru 61616.

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Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following purchase orders 34-2014 thru 36-2014.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to pass Then and Now's Purchase Order Over \$3000.00: #34-2014 Ohio Treasurer, Josh Mandel OPWC Hallwood Allotment Rehab for \$9,900.00

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll Listing are in the report binder for Trustees review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Please note UAN has grouped investments into checking account. Will have it revised by next month.

Total Cash Balance: 1,722,653.49
Current Investment Accounts: 9,315.76
Current Checking Account: 1,713,337.73

The State Auditor has began the Audit for 2012-2013 year.

#7 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn read the Zoning Report.

#8 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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FIRE REPORT

Fire Chief John Jyurovat read the Fire Report.

#9 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to approve cost for recovery of Hazard material spills in reference to ORC 3745.13.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to grant Kathy Davis a leave of absence beginning 06/01/2014 to 08/29/2014.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved, seconded by Robert Brobst to receive the Fire Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

PUBLIC

Chairman Norman Jepson stated Mr. Lloyd Richards could not attend this evening but wanted the Trustees to know "Nice Job on the Parade"

Greg Strnisa addressed his concerns regarding the Community Reinvestment Act to the Trustees. He feels it's a prime location and that builders will build without the CRA.

OLD BUSINESS

#12 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to move forward with the Community Reinvestment Act with a 50% five year tax abatement, Saybrook Township has designated all properties situated within the township with frontage on Route 531; Ninevah Road south to the intersection of Ninevah and Gore road, Gore Road to Route 45 north of the Gore road/Route 45 intersection north on Route 45 to route 531, and the intersection of route 45/Carpenter road east to the Saybrook Township/Ashtabula City Line.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjust Saybrook Townships Zoning Permit Fees effective May 27, 2014. See New Permit Fees below.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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SAYBROOK TOWNSHIP ZONING PERMIT FEES

Effective 5/27/14

All Application/Permit Fees are Non-refundable

All Residential Buildings including Multi-Family Units* (including Additions to same)

Any size, with or without attached Garages \$100.00

Garages or Accessory Buildings (including Additions to same)

Any size \$50.00

Porches, Patios, Decks \$25.00

Swimming Pools \$25.00

Above ground or In ground

Commercial, Assembly Halls (gymnasiums and

similar structures when part of a school or place

of worship), Industrial Buildings, (including Additions to same)

Up to 5,000 sq. ft. \$200.00

Over 5,000 sq. ft. \$500.00

Variance or Appeals

Residential \$430.00

Commercial \$530.00

Industrial \$630.00

Conditional Use Permit \$540.00

plus \$6.60 per

acre

(Effective October 1, 2008)

Amendment to the Zoning Regulation Text (Re-Zoning) \$400.00

Planned Unit Development (PUD) \$1,000.00

Fences \$25.00

Copy of Zoning Regulations (text) current cost

Off-Site and On-Site Signs

0-26 sq. ft. \$25.00

26-50 sq. ft. \$35.00

51 - 100 sq. ft. \$75.00

101-200 sq. ft. \$150.00

201-300 sq. ft. maximum \$200.00

Multiple site Plan Reviews (refund pursuant Trustees review) \$150.00

Change of Use

Residential \$75.00

Commercial \$75.00

Portable Signs (One per parcel)

Minimum two (2) weeks \$10.00

Two weeks to twelve weeks (maximum), fee listed per additional week \$5.00

The following fees are in addition to the Portable Sign Fees:

Illuminated On-Site or Portable Signs \$10.00

Illuminated Off-Site Signs or Portable signs \$20.00

Buildings and Fences for Agricultural Use are Exempt from fees, per ORC 519.21

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COMMUNICATION/CORRESPONDENCE

(All of which can be found in the Addendum)

- ODOT Traffic Advisory
- Ashtabula County District Library 2013 Annual Report
- The Illuminating Company use of Right-of-Way to install Aerial Fiber Communication Conductor

NEW BUSINESS

#14 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to accept the quote from Thomas Fence Co. for Highway Guardrail projects totaling \$12,930.00 for material and labor. Cost is \$3,630.00 for Munson Hill Rd. and \$9,300.00 for Brooks.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#15 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to correct the typing error in paragraph #1 on resolution #14051314 for the Fire Levy. Should have read Renewal.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#16 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to correct the typing error in paragraph #1 on resolution #14051315 for the Road and Bridge Levy. Should have read Replacement.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#17 Norman Jepson moved Resolution, seconded by Robert Brobst to approve the emergency storm sewer repair in Stonegate Subdivision in the amount of \$12,500.00.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

ANNOUNCEMENTS FOR THE RECORD

- Letter received from the Saybrook Township Park Commission thanking David Whitaker for assisting a resident at Mariner's Point.
- June 2, 2014, 5:30 p.m., Board of Zoning Appeals' Public Hearing, Parker.
- #18 Norman Jepson moved, seconded by Jane Hawn-Jackson to adjourn the meeting at 7:15 p.m.

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Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Lori Zebrasky, Office Manager