

**RECORD OF PROCEEDINGS**  
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

May 24, 2016

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Fire Chief John Jyurovat and Robert Vaughn Zoning Inspector. Members of the public: Tim Baum, Bob Loudermilk, Bill Davis, Alex Pope, Betsy Agey, Larry Kaiser Jr., Dexter Au, Kathleen Kennedy, Clint Jackson, and Jim Carlson were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 05242016).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum:

May 10, 2016	Special Meeting
May 10, 2016	Trustee Meeting

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Robert Brobst moved resolution to approve the following minutes, seconded by Gloria Baum:

May 10, 2016	Special Meeting
May 10, 2016	Trustee Meeting

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

**SAFETY REPORT**

No written report

**FISCAL REPORT**

Fiscal Officer Larry Johnson presented the Fiscal report.

#3 Robert Brobst moved resolution to approve Payroll Direct Deposits #473-2016 thru 520-2016 and Warrants # 65345 thru # 65380, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes

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Robert Brobst Yes  
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Revenue Summary, Payment Listing, and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 05/24/2016.

Total All Funds: \$ 1,382,921.43  
Current Investment Accounts: \$ 462,798.01  
Current Checking Account: \$ 920,123.42

#4 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## ROAD AND CEMETARY REPORT

Road Superintendent Marc Pope presented the Road and Cemetery Report.

#5 Norman Jepson moved to receive the Road and Cemetery Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#6 Norman Jepson moved to receive the Zoning Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## FIRE REPORT

Fire Chief, John Jyurovat, presented the Fire Report.

#7 Norman Jepson moved resolution to approve the purchase of a Power Pro Stretcher System/Load System Model 6390 for \$11,680.32, seconded by Robert Brobst. The total cost is \$46,721.30. A Safety Intervention Grant from the Ohio Bureau of Workers Compensation of \$35,040.98 will be used with the Township Funds.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

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#8 Norman Jepson moved resolution to approve the purchase of 4 Akron Brass 1.5" Assault Nozzle at a cost of \$2,024.00 from Fire Safety Services, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#9 Norman Jepson moved resolution to accept the resignation from Firefighter E.M.T. William Ebersole, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#10 Norman Jepson moved resolution to repair our 2002 Red International Water Rescue 718 Truck, parts are approximately \$2,000.00 plus 10 hours of labor. Chief Jyurovat is to let Trustee Jepson know the total cost, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#11 Norman Jepson moved to receive the Fire Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## WATER RESCUE REPORT

No written report.

## PUBLIC

Larry Kaiser thanked Zoning for help on a project. Jim Carlson discussed a project in Planning. Clint Jackson inquired about mowing at Harbor Club Golf Course. Kathleen Kennedy thanked the Road Department for their work.

## OLD BUSINESS

- Hygiene/Grooming Policy: more time to review. Discuss at the next trustees meeting.
- Abandoned Gas Station Clean up Grant: Waiting for more information from Janice Switzer.

## Communication/Correspondence

- ODOT Weekly Traffic Advisory

## NEW BUSINESS

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#12 Norman Jepson moved resolution to release funds from the Fire Demolition Fund in the amount of \$8,000.00 to Larry and Marlene Kaiser, property location 8006 Ninevah Road, Ashtabula, Ohio 44004. Request to release per Fire Chief John Jyurovat after inspection completed, seconded by Gloria Baum.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#13 Norman Jepson moved resolution to allow the Zoning Inspector an additional 6 hours per pay period as needed for our busy time of the year and will be reviewed in a month to see if more needed , seconded by Gloria Baum.

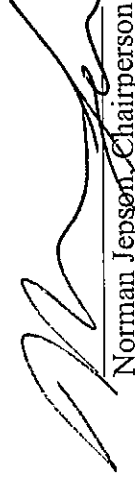
Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

### Announcements for the Record:

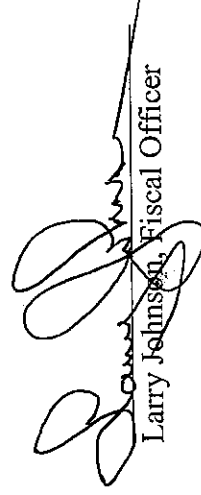
- Monday, May 30, 2016 Memorial Day Observed: Offices Closed (Memorial Day Parade & Observance) Parade step off at 8:30 am.
- Board of Zoning Commission Meeting May 31, 2016 at 10:00 am.

#14 Norman Jepson moved resolution to adjourn the meeting at 7:33 pm, seconded by Gloria Baum.

The meeting was adjourned.



Norman Jepson, Chairperson



Larry Johnson, Fiscal Officer