

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

MAY 24, 2011

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 7:30 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Marc D. Pope, Zoning Inspector Robert Vaughn, Fire Chief John Jyurovat and members of the public: Greg Strmisa, Jennifer Brough, Betsy Agey, Dave Hawley, Kathleen Kennedy, Dick Peura, Dawn Cragon, Judy Sims, Kathy Acierno, Rosalie Keller, Andy Branik, Clint Jackson, Jerry Ross, Kevin Cragon and Joyce Crease were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job #75) or, upon request, it can be copied onto a CD at the current cost of the CD.

Chairperson Norman Jepson led the assembly in the Pledge of Allegiance to the Flag.

Fiscal Officer ~~Mark~~ Pope stated that the meeting was being recorded for record purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

One sealed stone bid for approximately 10,000 tons of limestone in various sizes from Kinder Morgan was opened. The prices on the bid are stated below:

	FOB Pinney Dock	Delivered to Stockpile @
	<u>Ashtabula, Ohio</u>	<u>Twp. Yard-7247 Center Road</u>
Washed Aggregate:		
ODOT Spec. No. 4	\$16.94/NT	\$19.54/NT
ODOT Spec. No. 57	\$16.49/NT	\$19.09/NT
ODOT Spec. Nos. 8 & 67	\$16.79/NT	\$19.39/NT
ODOT Spec. No. 89	\$16.69/NT	\$19.29/NT
Rip Rap & No. 1	\$17.17/NT	\$19.77/NT

Unwashed Aggregate:

ODOT Spec. Nos. 304-411	\$13.55/NT	\$16.40/NT
-------------------------	------------	------------

#1 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the bid from Kinder Morgan for approximately 10,000 tons of limestone in various sizes.

Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to dispense with the reading of the May 10, 2011, Regular Meeting.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#3 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the May 10, 2011, Regular Meeting.

Held _____ MAY 24, 2011 _____

20

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

FISCAL REPORT

Marc Pope read the Fiscal Officer's Report.

#4 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following: Warrants: 54071-54167

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Purchase Orders:

Dias Spring Service	1565.84	Diversified Maintenance Co. Inc.	1645.00
Visa	1461.96		

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the additional Blanket Certificate: 01-A-04 2000.00

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the System Status, Appropriations Status, Receipt Account Status, Fund Status and Pending Warrants are attached to this report. The previous Month End was passed out earlier for your review.

The following are a list of the un-audited balances after tonight's bills have been paid.

Total Cash Balance:	1,606,626.85
Current Investment Accounts:	826,862.69
Current Checking Account:	779,764.160

#7 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Fiscal Officer's Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD REPORT

Marc Pope read the Road Report.

#8 Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Road Report, a copy of which can be found in the Addendum.

**RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10748

Held

MAY 24, 2011

20

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

ZONING REPORT

Robert Vaughn presented the Zoning Report.

#9 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to adopt the Draft Resolution concerning Storage of Junk Motor Vehicles, a copy of which can be found in the Addendum.

WHEREAS, Ohio Revised Code Section 505.173 authorizes a board of Township Trustees to adopt such Resolution as the Board considers necessary to regulate the Storage of Junk Motor Vehicles on private or public property within the unincorporated area of the Township;

WHEREAS, the Board has determined that it is necessary and in the best interest of the health, safety, and welfare of the citizens of Saybrook Township to regulate the Storage of Junk Motor Vehicles; and

WHEREAS, the proceedings on this Resolution, and any necessary notices have all been undertaken, conducted and given in accordance with applicable law.

IT IS HEREBY RESOLVED THAT the following regulations shall be adopted and shall go into effect July 1, 2011 which allows for the 30 day referendum period.

**REGULATIONS FOR THE STORAGE OF
JUNK MOTOR VEHICLES**

1. No person shall store or keep any junk motor vehicle, nor any licensed or unlicensed collector's vehicle, except in accordance with these regulations.
2. These regulations apply to all public and private property within the unincorporated area of Saybrook Township.
3. As used in this resolution, "junk motor vehicle" means a motor vehicle that meets all of the following criteria, as set forth in R.C. Section 505.173:
 - a. Three model years old or older;
 - b. Apparently inoperable;
 - c. Extensively damaged, including but not limited to any of the following; missing wheels, tires, engine or transmission.
4. Any collector's vehicle meeting the criteria of a junk motor vehicle, regardless of whether it is licensed or unlicensed, shall be subject to the same regulations as any other junk motor vehicle.
5. No junk motor vehicle or unlicensed collector's vehicle shall be stored in the open.
6. A person storing or keeping a junk motor vehicle or unlicensed collector's vehicle is required to conceal such vehicle from view by means of buildings, fences, vegetation, terrain or other suitable screening per Township regulations and zoning.

Held _____ MAY 24, 2011 _____

20

7. If vegetation or landscaping is being used as the means of concealment, it is not a defense to these regulations that the vegetation is not yet mature. "Conceal" or "concealment" means unable to be seen or observed from any public way or private property.
8. Any area used for storage of junk motor vehicles or unlicensed collector's vehicles is also subject to all other Township Property Maintenance Standards and shall not harbor any nuisance, debris, garbage or unsafe or insecure structure.
9. No person shall store or keep more than six (6) junk motor vehicles within the unincorporated area of the Township, regardless of whether such storage is on one or more properties.
10. In addition to other remedies provided by law, the Board of Trustees may institute an action for injunction, mandamus, abatement or any other appropriate action or proceeding to prohibit the storage of a junk motor vehicle or unlicensed collector's vehicle in violation of this resolution or Ohio Revised Code, Section 505.173.
11. Whoever violates this Resolution is guilty of a minor misdemeanor, and each day that a violation of this section continues shall constitute a separate offense. Fines levied and collected under this Resolution shall be paid into the Township's General Revenue Fund.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#10 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to adopt the Draft Resolution to Adopt Policy for Regulation and Nuisance Abatement of Junk Motor Vehicles, a copy of which can be found in the Addendum. This Resolution will go into effect July 1, 2011 which allows for the 30 day referendum period.

WHEREAS, the Township recognizes the need to regulate and abate the storage of junk motor vehicles existing in the township as a nuisance; and

WHEREAS, The Ohio Revised Code provides several legal processes available to the Township to regulate and abate the storage of junk motor vehicles existing in the Township as a nuisance; now therefore,

BE IT RESOLVED, that the following policy be and hereby is adopted to regulate and abate the storage of junk motor vehicles existing in the Township as a nuisance:

Upon complaint or knowledge of the storage of junk motor vehicles existing in the Township as a nuisance, the Township Zoning Inspector will conduct an investigation and provide a report and recommendation to the Board of Trustees for enforcement action if a violation of Zoning Regulations or a nuisance exists. A copy of the report and recommendation will be served upon the property owner, with a notice that the property owner has a right to appear before the Township Board of Trustees when the recommendation of the Zoning Inspector is considered, to give testimony and show cause as to why enforcement action should not be taken.

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10108

Held

MAY 24, 2011

20

If the Board determines that a violation of Zoning Regulations or a nuisance exists by reason of the storage of a junk motor vehicle(s), the matter will be referred to the Zoning Inspector for appropriate enforcement and abatement action by either;

Misdemeanor Criminal Zoning Complaint

- 1) Filing a misdemeanor criminal complaint in the Ashtabula Municipal Court as a zoning violation punishable by up to a fine of \$500.00 per day, each and every day a violation continues; or

State Motor Vehicle Code for covering of exposed motor vehicle

- 2) Pursuant to Section 4513.65 (State Motor Vehicle Regulations), send a certified letter to the property owner requiring the vehicle to be covered or housed in a garage or other suitable enclosure or removing the vehicle from the property; or

Junk Motor Vehicle Nuisance Abatement – Removal of Vehicle

- 3) Declaring the motor vehicle(s) to be a “junk motor vehicle(s)” and providing for their abatement and removal from the property pursuant to Section 505.871 ORC.; or

Violation of Township Junk Motor Vehicle Resolution – Criminal Misdemeanor

- 4) If the Township has adopted a Resolution to regulate the storage of junk motor vehicles within the Township in accordance with Section 505.173 ORC, for which a violation exists, a filing of a minor misdemeanor shall be in the Ashtabula Municipal Court.

Injunction/Mandamus

- 5) Filing an action for injunction, mandamus or abatement in the Ashtabula Municipal Court.

Exemptions

Junk Motor Vehicles store or maintained in connection with the operation of a scrap metal processing facility licensed under sections 4737.05 to 473712, of the Revised Code; the operation of a motor vehicle salvage dealer, salvage motor vehicle auction, or salvage motor vehicle pool of a person licensed under Chapter 4783, of the Revised Code; or the provision of towing and recovery services conducted under sections 4513.60 to 4513.63 of the Revised Code, including the storage and disposal of junk motor vehicles removed from public or private property in accordance with those sections; and the storage of a collector’s motor vehicle meeting the qualifications under section 505.173; shall be exempt from the provision of this enforcement policy in accordance with 505.173(A) of the Ohio Revised Code.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#11 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to adopt the Draft Resolution Forms for the Removal of Junk Motor Vehicles Pursuant to R.C.

RECORD BOOK OF TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

MAY 24, 2011

Held

20

505.871, a copy of which can be found in the Addendum. This Resolution will go into effect July 1, 2011 which allows for the 30 day referendum period.

BE IT RESOLVED, that Board of Trustees hereby determines that the following motor vehicle(s) located on private property within the unincorporated areas of the township are "junk motor vehicles" as defined in Section 505.173 Ohio Revised Code meeting all of the following criteria; being (1) three model years old or older, (2) apparently inoperable, (3) extensively damaged, including but not limited to, any of the following: missing wheels, tires, engine or transmission; and the Township shall provide for the removal of said junk motor vehicle(s) from the property on which the vehicle is located, not sooner than fourteen days after the Board serves written notice of its intention to remove or cause the removal of the vehicle on the owners of the land and any holders of liens of record on the land as provided in R.C. Section 505.871(C)(3);

Junk Motor Vehicle Description
Location

Property Address

Year	Make	Model	Color
(list motor vehicles and property addresses)			

Or "See Attached List"

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the removal of said junk motor vehicles be given to all owners of the land and holders of liens of record upon said land on which said motor vehicle(s) within fourteen (14) days of service of notice, the Board of Trustees shall provide for removal of said junk vehicle(s) and the expense thereof shall be certified by the Fiscal Officer to the County Auditor who shall place the expense on the tax duplicate as a lien upon the property to be collected as other taxes and returned to the Township's General Fund in accordance with R.C. Section 505.871(E)

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#12 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to adopt the new form for Variance and Conditional Use Permits, a copy of which can be found in the Addendum.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

The Trustees tabled the Saybrook Township Property Maintenance Code to a later date.

#13 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to allow four Zoning Board Members in addition to the Zoning Inspector to attend the Northeast Ohio Planning & Zoning Workshop on June 24, 2011 at Geneva State Park Lodge at a cost of \$50.00 per person.

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

MAY 24, 2011

20

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#14 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to allow Zoning Inspector to attend the Ohio Township Association Zoning Session in Canton on July 29, 2011 at a cost of \$65.00 for the session and mileage at a cost of approximately \$50.00.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#15 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

FIRE REPORT

Chief Jyurovat read the Fire Report.

#16 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fire Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

WATER RESCUE REPORT

Chief Jyurovat read the Water Rescue Report.

#17 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Water Rescue Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

SAFETY

The mandatory BWC Drug Free Training was completed by all Township employees except for one Water Rescue member.

PUBLIC

Jennifer Brough that lives on North Bend Road stated that she is concerned with the neighbors burning garbage and the amount of animals the neighbor has. She inquired how long a dumpster can sit on a property and what can be done to cleanup this property.

Kathleen Kennedy stated that the road is washing away by Shadyside/Hermitage.

Dick Peura stated that he is concerned with boats and cars sitting in front yards and hopes the new Property Maintenance Code helps the Township. He asked if the Zoning Inspector has enough time to handle all these items working two and a half

Held

MAY 24, 2011

20

days a week. He would like to see people clean up their properties.

Andy Branik would like to see properties in the Township cleaned up also.

Joyce Crease reminded everyone about the Memorial Day Parade and Service on May 30th at 8:30 am. She wanted to thank Richard Zidonis, Robert Vaughn, Richard Heath and Beverly Becker who judged the Memorial Day essays that students submitted and also the people who donated money for three fifty dollar U.S. Savings Bonds for the winners of those essays.

For the record – Received from a resident a thank you letter to staff and office for much support over the years.

For the record - Resident on Rt. 45 across from Manchester Court is unhappy about Waste Management picking up trash at 4:30 am – too early in the morning, (back-up alarms the entire length on Manchester Court as they can't turn around).

For the record - Willowbrook resident inquired about walk signal on the light with button to cross Rt. 20 by Saybrook Plaza - ODOT said it is in the plan once the project is completed.

For the record - We have received several calls regarding high grass at abandoned houses and we are working on them all.

OLD BUSINESS

The request from County Auditor for Police Protection Levy for November election regarding how much will 1 mil levy bring in and what millage do we need to receive \$149,925 (Ash. Twp. contract price) will be addressed at the next meeting.

For the record – We received from Mark Finamore, Esquire his review of the Township Property Maintenance Code.

For the record – We received from Mark Finamore, Esquire his proposed Junk Motor Vehicle Policy and Accompanying Resolution, Forms and Notices which was adopted earlier tonight.

For the record – Plastpro is hosting a “meet and greet” visitors on 5-29-11 at 2:00 pm, Robert Brobst and Norman Jepson will attend.

COMMITTEE REPORTS

For the record - Memorial Day Committee – everything is pretty well set for Memorial Day Parade on May 30, 2011, line up at 8:00 am and step off at 8:30 am.

COMMUNICATION/CORRESPONDENCE FOR THE RECORD **(All of which can be found in the Addendum)**

- ODOT Open House Public Involvement Meeting is 6-2-11 from 5:00 pm to 7:00 pm at Kent State regarding SR 531 roadway improvements and Lake Erie erosion repair projects
- ODOT District 4's Ashtabula County Government Day is 6-13-11 from 4:00 pm to 6:00 pm at the County Maintenance Garage, must RSVP by 6-8-11
- Advance Northeast Ohio local government collaboration newsletter
- 2011 Ashtabula Wine & Walleye Festival requesting sponsorship
- Ohio Attorney General's request for verification of cemetery expenses for resident was responded to - person was not buried here

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held MAY 24, 2011

 20

- Violation letter sent to Saybrook resident - we followed up with GOL and clarified address, should be 44041 a GOL address
- Barkan & Associates, passage of SB5, solicitation letter for Labor Relations & Human Resources Consultants
- Certificates of Attendance for Fiscal Officer and one Trustee for Frank Gates 2011 Ohio State Fund Workers' Compensation Seminar including two hours of Safety Training
- Ashtabula County Safety Council, Tentative Topic List for upcoming meetings

For the record – Norman Jepson attended the Ashtabula County Trustees and Fiscal Officers Meeting last week and State Representative Casey Kozlowski talked about the new budget.

NEW BUSINESS

Supervisor's Training for BWC Safety Program with Scott Cole still needs to be scheduled no later than June 14, 2011..

Review of changes to Draft Travel Policy 2169 and Draft Per Diem Policy 2170 will be discussed at a Regular Special Monthly Meeting on July 7, 2011 at 7:00 pm.

#18 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to contract with Ziegler Heating for the split air conditioner for the sleeping area at Station 1 in the amount of \$3,458.00, along with corresponding purchase order.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

For the record - No flowers are to be planted at any Township Building to cut back on expenses, but outsides will still be kept maintained.

#19 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to address the Koski Construction proposal for Wade Avenue turn lane striping at a later meeting.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

Property on Lake Road zoning district is being looked into because the Zoning Map shows zoned as R3 and the zoning card says C1.

The lack of storage for paperwork and making duplicate copies of EMS paperwork was discussed. Chief Jyurovat stated there is no problem with record storage area.

#20 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to clarify that if the Township removes a dead tree, we will clean it up, however, the Township will not remove trees that a resident takes down regardless of it being in the right-a-way or on their property.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

RECORD OF TOWNSHIP TRUSTEES SAYBROOK

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

MAY 24, 2011

Held

20

ANNOUNCEMENTS FOR THE RECORD:

- 5-26-11, 2:15 pm Board of Zoning Appeals Reorganizational Meeting
- 5-26-11, 2:30 pm Board of Zoning Appeals Public Hearing for Variance at 1812 Walnut Dr., Ashtabula
- 5-30-11, Memorial Day Parade, line up at 8:00 am, step-off at 8:30 am
- 5-30-11, Memorial Day – Offices closed

#21 Robert Brobst moved resolution, seconded by Norman Jepson to grant two feet variance on each side of Truesdell's four graves (4 foot variance) for a footer in Section A in our cemetery – the foundation will be 10 feet long which is more than our regulations permit.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#22 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to go into Executive Session to discuss personnel issues at 9:15 pm. Three Trustees, Chief Jyurovat and Zoning Inspector Robert Vaughn went into this Executive Session.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#23 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson return to the Regular Session at 9:45 pm.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#24 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to compensate the Zoning Inspector for additional hours of zoning work done above the 22 hours salary, at a rate of \$20.00 per hour if needed through September and may be revisited after that. Resolution 11032219 still applies regarding work done on the Zoning Text, however, total hours worked per week shall not exceed 40 hours.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#25 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to remove Water Rescue Services volunteer Lyn Stright from the roster since he failed to attend the mandatory Drug Free Training for 2011 (held in May 2010) and send him a letter of thanks for years of service.

Roll Call Voting:

Jane Hawn-Jackson	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#26 Norman Jepson moved resolution, seconded by Robert Brobst to pay up front for the Paramedic Program in the fall of 2011 through UH Conneaut Medical Center for Part time Firefighter Justin McNeil at a cost not to exceed \$5,000.00 once all required paperwork is completed.

**RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES**

Minutes of

Meeting

DAYTON LEGAL BANK, INC., FORM NO. 10148

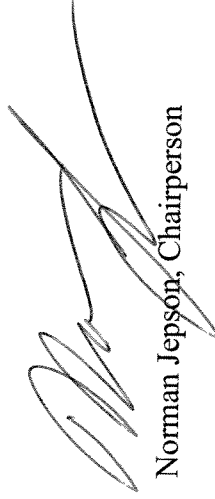
Held MAY 24, 2011 20

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#27 Robert Brobst moved, seconded by Jane Hawn-Jackson to adjourn the meeting at approximately 9:50 pm.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Marc D. Pope, Fiscal Officer