

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10-48

Held

May 23, 2017

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson and Fire Chief John Jyurovat. Members of the public: Tim Baum, Kathy Feiler, Kathleen Kennedy, Betsy Agey, Mark Vosburg, Dean Moore, Bill Olin and Joe Chiacchiero were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 05232017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum.

March 28, 2017	Public Hearing
April 25, 2017	Public Hearing - Continuance
April 25, 2017	Trustee Meeting

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#2 Robert Brobst moved resolution to approve the following minutes, seconded by Gloria Baum.

March 28, 2017	Public Hearing
April 25, 2017	Public Hearing - Continuance
April 25, 2017	Trustee Meeting

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

SAFETY REPORT

No written report - Trustee Robert Brobst gave an update of training dates

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #372-2017 thru 470-2017 and Warrants # 66330 thru # 66409 seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

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#4 Robert Brobst moved resolution to approve the following regular purchase orders and Then and Now purchase orders #50-2017 thru 52-2017, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution to approve the following Super Blanket Certificates #99-2017 thru 101-2017, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 05/23/2017.

Total All Funds: \$ 1,322,457.79
Current Investment Accounts: \$ 385,088.12
Current Checking Account: \$ 937,369.67

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

No written report.

#7 Norman Jepson moved resolution to change the Road Department hours from 7:30 am to 4:00 pm to summer hours of 7:00 am to 3:30 pm subject to Union approval, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Trustee Gloria Baum presented the Zoning Report.

#8 Norman Jepson moved resolution to remove Mary Jude English from the Zoning Commission for lack of attendance, a letter will be sent to notify her, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes

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Robert Brobst Yes
Norman Jepson Yes

#9 Norman Jepson moved resolution to retain Dean Moore for another term on the Board of Zoning Appeals seconded by Gloria Baum.

Roll Call Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Gloria Baum moved resolution to change the time period for offenders to respond to either a Warning Letter and/or Violation Notice from 10 days to 7 days from the date of notification, seconded by Norman Jepson.

Roll Call Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#12 Norman Jepson moved resolution to purchase a truck bed for unit 712 at a cost of \$2,000, seconded by Gloria Baum.

Roll Call Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution to send Antonio Feralo a letter to refund 50% of the paramedic class (tuition reimbursement contract) in the amount of \$2,250.00 and to be paid in full within 90 days from the date of the resolution, seconded by Robert Brobst.

Roll Call Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution to accept the resignation of Antonio Feralo as he has accepted a full-time position with the City of Ashtabula Fire Department, seconded by Gloria Baum.

Roll Call Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution to receive the Fire Report, a copy of which

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can be found in the Addendum, seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

Mark Vosburg reported that the team was gearing up for training sessions.

PUBLIC

William Olin addressed the Trustees regarding an issue with Zoning Inspector Robert Vaughn. Trustees indicated they would review. Mr. Olin also had questions regarding the Board of Zoning Appeals procedures that the Trustees addressed. Kathy Feiler, Kathleen Kennedy and Dean Moore addressed the questions regarding the Board of Zoning Appeals procedures.

OLD BUSINESS

Nothing requiring action.

NEW BUSINESS

#16 Norman Jepson moved resolution authorizing Zoning Inspector Robert Vaughn to file legal action on zoning enforcement in the future with authorization of at least 2 Trustees, seconded by Gloria Baum.

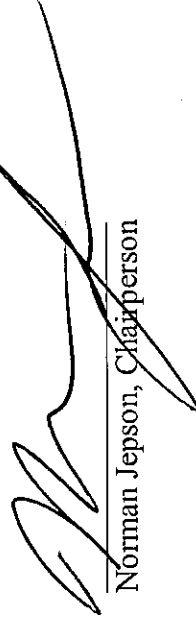
Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

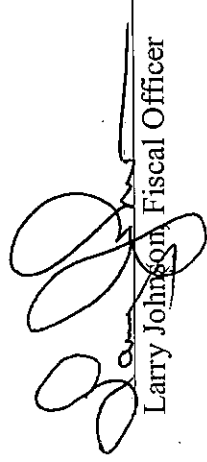
#17 Norman Jepson moved resolution to approve the Ziegler Heating Company's Preventative Maintenance Service Agreement Renewal for the Administration Building and Road Department, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#18 Norman Jepson moved to adjourn the meeting at 7:37 pm, seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer