

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10746

Held

MAY 10, 2011

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 7:30 pm by Chairperson Norman Jepson, with Jane Hawn-Jackson and Robert Brobst (who arrived at approximately 7:35 pm), Fiscal Officer Marc D. Pope, Zoning Inspector Robert Vaughn, Fire Chief John Jyurovat and members of the public: Kathleen Kennedy, Dave Hawley, Greg Strnisa and Clint Jackson were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job #74) or, upon request, it can be copied onto a CD at the current cost of the CD.

Chairperson Norman Jepson led the assembly in the Pledge of Allegiance to the Flag.

Fiscal Officer Mark Pope stated that the meeting was being recorded for record purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

#1 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to dispense with the reading of the following Minutes:

April 26, 2011, Special Meeting Bid Opening
April 26, 2011, Regular Meeting

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Not present
	Norman Jepson	Yes

#2 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to approve the following Minutes:

April 26, 2011, Special Meeting Bid Opening
April 26, 2011, Regular Meeting

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Not present
	Norman Jepson	Yes

One cemetery deed on the table was signed.

FISCAL OFFICER'S REPORT

Marc Pope read the Fiscal Officer's Report.

#3 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to approve the following Warrants: 53971-54070

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Not present
	Norman Jepson	Yes

#4 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to approve the following Then and Now Certificate over \$3000.00:
Melzer's Fuel Service Inc. 3566.83

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Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Not present
Norman Jepson Yes

#5 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to approve the following Purchase Orders:

Melzer's Fuel Service Inc. 3566.83 Infinity Resources 17000.00
Truckmen Truck Services 1017.92 Koski Construction Co. 1611.40
Kinder Morgan Bulk Terminals 1527.00

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Not present
Norman Jepson Yes

Trustee Robert Brobst arrived at approximately 7:35 pm.

#6 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to modify Resolution 11032208, breaking down the following funds to show Wages and Balances as follows (funds not listed here remain as passed on March 22, 2011):

General Fund Wages \$118,000.00
General Fund Balance 614,224.44

Road & Bridge Wages \$368,500.00
Road & Bridge Balance 842,775.29

Cemetery Wages \$21,000.00
Cemetery Balance 6,000.00

Fire District Wages \$780,500.00
Fire District Balance 837,607.74

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the System Status, Appropriations Status, Receipt Account Status, Fund Status and Pending Warrants are attached to this report. The previous Month End was passed out earlier for your review.

The following are a list of the un-audited balances after tonight's bills have been paid.

Total Cash Balance: 1,541,536.34
Current Investment Accounts: 819,660.14
Current Checking Account: 721,876.20

#7 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fiscal Officer's Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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DAYTON LEGAL BLANK, INC., FORM NO. 1074B

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OLD BUSINESS

Road Supervisor is working with the County Engineer's Office on the speed limits for Township roads.

For the record - North Bend Road owner was notified by the Dog Warden that owner must have a fence up within two weeks from 4-28-11 for their goats and alpacas.

#12 Norman Jepson moved resolution, seconded by Robert Brobst to carry \$3,619.76 unused Water Rescue funds from 2010 to 2011, this will be in addition to the \$10,000.00 for 2011 by Water Rescue. (Utilities for Station 2 are not charged to Water Rescue)

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#13 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to award Koski Construction Company the contract for widening of various intersections on Wade Avenue in the amount of \$288,363.14 based on approval by County Commissioners, County Auditor and County Prosecutor. (County Engineer signed off on contract.)

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

COMMITTEE REPORTS

Memorial Day Committee

- Memorial Day Parade will be May 30, 2010, line up at 8:00 am, step off at 8:30 am
- The three Trustees and Fiscal Officer will be in the parade.

COMMUNICATION/CORRESPONDENCE ALL FOR THE RECORD (All of which can be found in the Addendum)

- Overview of Township Zoning from Brahm & Cunningham, LLC
- Local Government News Release that the May 3, 2011 Special Monthly Meeting was cancelled
- Getting Started: Implementing a Traffic Sign Retroreflectivity Maintenance Program is available thru ODOT
- Saybrook received award from BWC for no Accidents or Injuries in the Workplace for 2010
- Sigma II Employee Benefit Consultants solicitation letter to discuss Group Health Insurance Program
- Ohio CAT implemented a fuel surcharge effective May 1, 2011
- BWC Accident Analysis for supervisors training was completed by the three Trustees, Fiscal Officer and Chief
- Lakeland Nonprofit and Public Service Center's schedule of upcoming courses
- Community Conversation on the Ohio Budget class at Lakeland Community College was attended by the Office Manager on 4-26-11
- Township Waterline Advisory Committee will meet on 5-18-11 at 7:00 pm in

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Jefferson at the Department of Environmental Services Office

- NOPEC Reception celebrating the success of the Powering our Communities Grant Program will be 6-8-11 at 5:00 pm at the Independence Holiday Inn, RSVP by 5-25-11
- Armed Forces Appreciation Day event will be 5-21-11 from 10:00 am – 2:00 pm at the Beautiful Savior Lutheran Church
- Miscellaneous newsletters

#14 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to pass a Resolution to recognize Armed Forces Appreciation Day event to be held at Beautiful Savior Lutheran Church in Saybrook Township.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

NEW BUSINESS

For the record – Zoning Inspector Vaughn is looking into whether or not the alpacas on Carpenter Road are permitted per the Zoning Resolution (text).

#15 Jane Hawn-Jackson moved, seconded by Norman Jepson to address the issue of hauling away trees for our residents at a Special Meeting on May 24, 2011 at 6:30 pm.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The issue of leaf disposal service in Saybrook will also be discussed at the Special Meeting on May 24, 2011 at 6:30 pm.

The Trustees approved the Zoning Inspector to attend the Northeast Ohio Planning and Zoning Workshop on 6-24-11 at the Geneva State Park Lodge at a cost of \$50.00/person. Zoning Inspector will let the Trustees know if anyone on the Zoning Boards would like to attend.

ANNOUNCEMENTS FOR THE RECORD:

- 5-21-11, 8:00 am – 3:00 pm Drop Off Day

There was a moment of silence in honor of Saybrook resident Tony Korzun who passed away recently. Tony has been regularly attending our Trustees Meetings.

#16 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to go into Executive Session to discuss Zoning Board appointments and contracts at 8:26 pm, action may be taken.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#17 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to return to Regular Session at 9:08 pm.

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Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

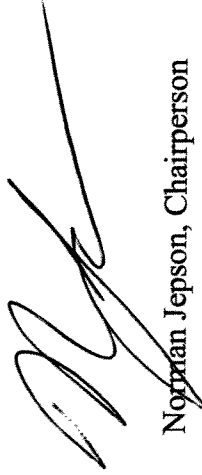
#18 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to re-appoint Richard Zidonis to the Board of Zoning Commission and Gilda McQuoid to the Board of Zoning Appeals for a term of five years both to expire April 30, 2016 and to write letter of thanks to other applicants.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#19 Jane Hawn-Jackson moved, seconded by Robert Brobst to adjourn the meeting at approximately 9:10 pm.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Marc D. Pope, Fiscal Officer