

# RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 101148

Held

May 7, 2018

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr and Fire Chief John Jyurovat. Members of the public: None was in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 05072018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

May 7, 2018	Regular Trustees Meeting
May 22, 2018	Work session

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#2 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

May 7, 2018	Regular Trustees Meeting
May 22, 2018	Work session

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

## SAFETY REPORT

No written report.

## FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #366-2018 thru #460-2018 and Warrants # 67301 thru # 67362 seconded by Gloria Baum.

Roll Call Voting:

Gloria Baum	Yes
Robert Brobst	Yes
Norman Jepson	Yes

#4 Robert Brobst moved resolution approving the regular Purchase Orders and Then and Now Purchases orders #16-2018 thru 17-2018 seconded by Gloria Baum.

**RECORD OF PROCEEDINGS**  
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

May 7, 2018

20

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#5 Robert Brobst moved resolution approving the Super Blanket Certificate #83-2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 05/05/2018.

Total All Funds: \$ 1,561,704.96  
Current Investment Accounts: \$ 608,397.18  
Current Checking Account: \$ 953,307.78

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

**ROAD AND CEMETERY REPORT**

Road Superintendent Marc Pope presented the Road Report.

#7 Norman Jepson moved resolution to approve cemetery foundation for Stitt because of the size proposed 15' x 16' covering 4 graves seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#8 Norman Jepson moved resolution to purchase salt up to 1500 tons for the 2018-2019 season seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#9 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

# RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

May 7, 2018

20

## ZONING REPORT

Zoning Inspector Barbra Carr presented the Zoning Report.

#10 Gloria Gaum moved resolution to begin using the "Agricultural Exemption Agreement" form for agricultural projects seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#11 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

## FIRE REPORT

No written report.

## WATER RESCUE REPORT

No written report.

## PUBLIC

None

## OLD BUSINESS

#12 Norman Jepson moved resolution to accept Simak Trucking bid for stone seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

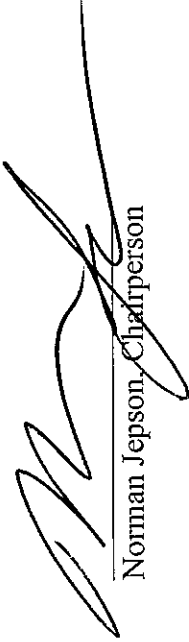
## NEW BUSINESS

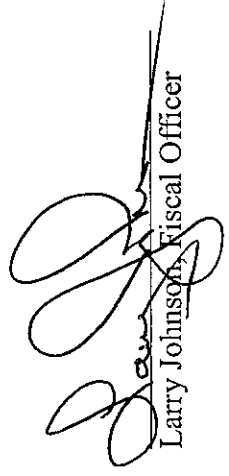
#13 Norman Jepson moved resolution to hold a "General Work Session" the 4<sup>th</sup> Tuesday of every month at 6:30 pm seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes  
Robert Brobst Yes  
Norman Jepson Yes

#14 Norman Jepson moved to adjourn the meeting at 10:50 am seconded by Gloria Baum.

The meeting was adjourned.

  
Norman Jepson, Chairperson

  
Larry Johnson, Fiscal Officer

# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

